



BOARD OF TRUSTEES FOR THE TOWN OF THE CITY OF BLOOMINGTON
GOVERNMENT CENTER, 4TH FLOOR, BARB ATKINS CONFERENCE ROOM, ROOM #402
115 E. WASHINGTON STREET, BLOOMINGTON, IL 61701
MONDAY, JANUARY 29, 2024, 4:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

Individuals wishing to provide emailed public comment must email comments to publiccomment@cityblm.org at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at cityblm.org/register at least 5 minutes before the start of the meeting.

5. Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

A. Consideration and Action to Approve the Minutes of the November 27, 2023

Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk . *(Recommended Motion: The proposed Minutes be approved.)*

B. Consideration and Action to Approve the Minutes of the December 11, 2023

Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk . *(Recommended Motion: The proposed Minutes be approved.)*

C. Consideration and Action to Certify the December 2023 Statement of Funds for the

General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor . *(Recommended Motion: The December 2023 Statement of Funds be certified.)*

D. Consideration and Action to Approve the January 29, 2024 General Town Fund

Request for Payment, as requested by the Township Supervisor . *(Recommended Motion: The January 29, 2024 Request for Payment be approved.)*

6. Regular Agenda

A. Presentation of Proposed Fiscal Year 2025 Budget, as requested by the City of Bloomington Township . *(Recommended Motion: The proposed Fiscal Year 2025*

Budget be accepted and placed on file for a 30-day review period .)

7. Reports by Elected Officials

- A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*
- B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township . *(Recommended Motion: None; presentation only.)*

8. Adjournment

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or mhurt@cityblm.org.



SPECIAL AGENDA ITEM NO. 5.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the November 27, 2023 Regular Session of the City of Bloomington Township Board Meeting

RECOMMENDED MOTION: The proposed Minutes be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. the minutes of the meeting provided have been reviewed and certified as correct and complete the the township Clerk and have been made available for public inspection and posted to the Township's website, pending Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5A 20231127 Township Minutes.pdf](#)



MINUTES
TOWNSHIP - REGULAR SESSION
MONDAY, NOVEMBER 27, 2023, 5:30 PM

The Board of Trustees for the Town of the City of Bloomington convened in regular session in Government Center Boardroom at 5:31 P.M. The meeting was called to order by Trustee Donna Boelen, who led the Pledge of Allegiance.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Trustee	Absent
Jenna Kearns	Trustee	Present
Donna Boelen	Trustee, Acting Chair	Present
Sheila Montney	Trustee	Absent
Nick Becker	Trustee	Present
John Danenberger	Trustee	Absent
Cody Hendricks	Trustee	Present
Mollie Ward	Trustee	Present
Kent Lee	Trustee	Present
Tom Crumpler	Trustee	Present

Elected Officials / Staff Present: Deborah L. Skillrud, Township Supervisor; Steve Scudder, Township Assessor; and Leslie Smith-Yocum, Township Clerk

Public Comment

No public comment was provided.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Trustee Crumpler made a motion, seconded by Trustee Ward, to approve the Consent Agenda as presented.

Item 5.A. Consideration and Action to Certify the October 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The October 2023 Statement of Funds be certified.)

Item 5.B. Consideration and Action to Approve the November 27, 2023 General Town Fund Request for Payment, as requested by the Township Supervisor. (Recommended Motion: The November 27, 2023 Request for Payment be approved.)

Item 5.C. Consideration and action to adopt the 2024 Annual Schedule of Meetings for the Township Board of Trustees, the Evergreen Memorial Cemetery Board of Trustees, and the Decennial Committee, as well as the 2024 Schedule of Holiday Office Closures, as requested

by the Township Clerk. (Recommended Motion: Adopt the 2024 Annual Schedule of Meetings as well as the 2024 Schedule of Holiday Office Closures.)

Trustee Boelen directed the Clerk to call roll:

AYES: Kearns, Boelen, Becker, Hendricks, Ward, Lee, Crumpler

Motion carried.

Regular Agenda

The following item was presented:

Item 6.A. Report on Change Order #6 for the COBT Office Renovation Project, as requested by the Township Supervisor.

Deb Skillrud, Township Supervisor, stated that she had no presentation or comments.

The following item was presented:

Item 6.B. Consideration and Action on the Adoption of the Fiscal Year 2024 Tax Levy Ordinance, as requested by the Township Supervisor.

Trustee Hendricks made a motion, seconded by Trustee Crumpler, to approve Item 6.B. as presented.

Trustee Boelen directed the Clerk to call roll:

AYES: Kearns, Boelen, Becker, Hendricks, Ward, Lee, Crumpler

Motion carried.

Reports by Elected Officials

The following item was presented:

Item 7.A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township.

Supervisor Skillrud reported that the tax levy had not increased since 2017 and was proud to share that the Township continued to get the job done on the funds allotted. She updated the Board on current renovations being completed on the Township building and complimented the contractor, J. Spencer.

The following item was presented:

Item 7.B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township.

Steve Scudder, Township Assessor, stated that he had shared a report showing comparisons against other municipalities and then described how rates are determined. He stated that his office had received many calls and discussed frequent questions they had been getting.

Trustee Boelen asked about if many complaints had been received. He responded that the deadline was today and he'd have a final count to share next meeting.

Adjournment

Supervisor Skillrud reminded the public that the next meeting would be earlier due to the holiday and would be held on December 11, 2023.

Trustee Hendricks made a motion, seconded by Trustee Crumpler, to adjourn the meeting.

Trustee Boelen directed the Clerk to call roll:

AYES: Kearns, Boelen, Becker, Hendricks, Ward, Lee, Crumpler

Motion carried (viva voce).

The meeting adjourned at 5:39 P.M.

ATTEST

Leslie Smith-Yocum, Township Clerk



SPECIAL AGENDA ITEM NO. 5.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the Minutes of the December 11, 2023 Regular Session of the City of Bloomington Township Board Meeting

RECOMMENDED MOTION: The proposed Minutes be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: In compliance with the Open Meetings Act 5 ILCS 120/2.06(b), minutes must be approved within thirty days after the meeting or at the second subsequent regular meeting, whichever is later. the minutes of the meeting provided have been reviewed and certified as correct and complete the the township Clerk and have been made available for public inspection and posted to the Township's website, pending Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5B 20231211 Township Minutes.pdf](#)



MINUTES
TOWNSHIP - REGULAR SESSION
MONDAY, DECEMBER 11, 2023, 5:30 PM

The Board of Trustees for the Town of the City of Bloomington convened in regular session in Government Center Boardroom at 5:31 P.M. The meeting was called to order by Trustee Donna Boelen, who led the Pledge of Allegiance.

Roll Call

Attendee Name	Title	Status
Mboka Mwilambwe	Trustee	Remote
Jenna Kearns	Trustee	Present
Donna Boelen	Trustee, Acting Chair	Present
Sheila Montney	Trustee	Present
Nick Becker	Trustee	Present
John Danenberger	Trustee	Present
Cody Hendricks	Trustee	Present
Mollie Ward	Trustee	Present
Kent Lee	Trustee	Present
Tom Crumpler	Trustee	Present

Elected Officials / Staff Present: Deborah L. Skillrud, Township Supervisor; Steve Scudder, Township Assessor; and Leslie Smith-Yocum, Township Clerk

Trustee Hendricks made a motion, seconded by Trustee Crumpler, to allow Trustee Member Mwilambwe to attend the meeting remotely due to medical reasons.

Trustee Boelen directed the Clerk to call roll:

AYES: Kearns, Boelen, Montney, Becker, Danenberger, Hendricks, Ward, Lee, Crumpler

Motion carried.

Trustee Mwilambwe joined the meeting remotely (5:32 P.M.).

Public Comment

No public comment was provided.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Trustee Crumpler made a motion, seconded by Trustee Ward, to approve the Consent Agenda as presented.

Item 5.A. Consideration and Action to Approve the Minutes of the October 23, 2023 Regular Session of the City of Bloomington Township Board Meeting, as requested by the Township Clerk. (Recommended Motion: The proposed Minutes be approved.)

Item 5.B. Consideration and Action to Certify the November 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund, as requested by the Township Supervisor. (Recommended Motion: The November 2023 Statement of Funds be certified.)

Item 5.C. Consideration and Action to Approve the December 11, 2023 General Town Fund Request for Payment, as requested by the Township Supervisor. (Recommended Motion: The December 11, 2023 Request for Payment be approved.)

Trustee Mwilambwe directed the Clerk to call roll:

AYES: Kearns, Boelen, Montney, Becker, Danenberger, Hendricks, Ward, Lee, Crumpler, Mwilambwe

Motion carried.

Regular Agenda

No items were presented.

Reports by Elected Officials

The following item was presented:

Item 7.A. Presentation and Discussion of the Township Supervisor's Report, as requested by the City of Bloomington Township.

Deb Skillrud, Township Supervisor, stated that the Department of Human Services (DHS) guidelines for Temporary Assistance of Needy Families (TANF) payment levels have changed from \$340 to \$425 for one adult. Township will implement this change effective, January 1, 2024.

Trustee Ward asked Supervisor Skillrud to describe the assistance available. Supervisor Skillrud responded accordingly.

Trustee Mwilambwe asked if there were any other questions. No one spoke up.

Supervisor Skillrud wished everyone a happy holiday.

The following item was presented:

Item 7.B. Presentation and Discussion of the Township Assessor's Report, as requested by the City of Bloomington Township.

Steve Scudder, Township Assessor, shared that the timeline for assessment complaints had ended and they had received more than the prior year. He discussed the way assessments were calculated.

Trustee Crumpler complimented Assessor Scudder's report provided and asked how often complaints resulted in the owner's favor. Assessor Scudder shared how complaints usually went. He discussed equalization over the last few years, as well as the scrutiny received.

Adjournment

Trustee Boelen made a motion, seconded by Trustee Danenberger, to adjourn the meeting.

Trustee Mwilambwe directed the Clerk to call roll:

AYES: Kearns, Boelen, Montney, Becker, Danenberger, Hendricks, Ward, Lee, Crumpler, Mwilambwe

Motion carried (viva voce).

The meeting adjourned at 5:42 P.M.

ATTEST

Leslie Smith-Yocum, Township Clerk

DRAFT



SPECIAL AGENDA ITEM NO. 5.C.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Certify the December 2023 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund

RECOMMENDED MOTION: The December 2023 Statement of Funds be certified

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[5CD 20231231 COBT Financial Audit & 20240129 Payment Request.pdf](#)

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of January 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **22nd day of January 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$3,769,219.00** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$0.00** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$114,440.72** in PRAIRIE STATE BANK & TRUST (30) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$197,417.00** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$10.41** in BLOOMINGTON MUNICIPAL CREDIT UNION in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (30) Checking Balance - <i>new acct</i>	\$ 79,329	
Investments: Illinois Fund	\$ 3,725,939	
Investments: Prairie State Bank & Trust (64)	\$ 447,383	
	<u>Public Funds at Commencement</u>	\$ 4,252,651

Public Funds Received This Month

Interest: Prairie State Bank (30)	\$ 21	
Interest: Prairie State Bank (64)	\$ 34	
Interest: Illinois Funds (1085)	\$ 17,386	
Bloomington Municipal Credit Union (20)	\$ 10	
Other Income - Retiree Insurance	\$ 2,241	
Other Income - GA Administration	\$ 35	
Other Income - Workfare (POTS)	\$ 1,215	
Personal Property Replacement Tax	\$ 25,895	
	<u>Public Funds Received This Month</u>	\$ 46,836
	Public Funds Available	\$ 4,299,487

Public Funds Expended This Month

Change in Payroll Liabilities 12/31/2023	\$ 217,668	
	\$ 732	
	<u>TOTAL Public Funds at Month End</u>	<u>\$ 4,081,087</u>

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance - <i>acct closed</i>	\$ -	
Cash: Prairie State Bank & Trust (30) Checking Balance	\$ 114,441	
Cash: Bloomington Municipal Credit Union (48,20) Combined Balances	\$ 10	
Investments: Illinois Fund (85)	\$ 3,769,219	
Investments: Prairie State Bank & Trust (64)	\$ 197,417	
	<u>TOTAL Public Funds at Month End</u>	<u>\$ 4,081,087</u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 79,329	
Deposits		
Interest: Prairie State Bank & Trust (30)	\$ 21	
Other Income - Retiree Insurance	\$ 2,241	
Other Income - Workfare (POTS)	\$ 1,215	
Other Income - PSB Adjustment	\$ 30	
Other Income - GA Administration	\$ 35	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 250,000	
Total Deposits for Month	<u>\$ 253,542</u>	
	Total Funds Available	\$ 332,871
Checks Written		
Assessor's Office Expenses	\$ 1,389	
Community Agency Funding	\$ 13,053	
Capital Fund Reserve	\$ 109,618	
Compensation & Benefits	\$ 90,372	
Services & Expenses	\$ 1,781	
Supervisor's Office Expenses	\$ 1,455	
Total Checks Written	<u>\$ 217,668</u>	
Change in Payroll Liabilities 12/31/2023	\$ 732	
Total Checks Written	<u>\$ 218,400</u>	
Prairie State Bank & Trust (30) Balance at Month End	<u>\$ 114,471</u>	

Prairie State Bank & Trust (30) Reconciliation at Month End

Balance per Bank Statement	\$ 246,163	
Plus Outstanding Deposits	\$ 30	
Less Outstanding Checks	\$ (131,722)	
Checkbook Balance per Reconciliation	<u>\$ 114,471</u>	

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

		<u>Dec-23</u>	
Revenue			
7000 Interest		\$	17,440
7400 Other Income		\$	3,521
7600 Personal Property Replacement Tax		\$	25,895
	Total Revenue		\$ 46,856
	Total Income		\$ 46,856
Expense			
Assessor's Office			
9151 Auto Expense		\$	16
9171 Utilities		\$	178
9201 Office Supplies		\$	221
9271 Appraisal Services		\$	540
9291 Janitorial		\$	175
9301 Computer Services		\$	260
	Total Assessor's Office	\$	1,389
Community Agency Funding			
10215 HERE - Housing Eviction Relief Effort		\$	11,954
1025 GA Client Services		\$	1,099
	Total Community Agency Funding	\$	13,053
Compensation (Salaries) & Benefits			
7011 TWP Supervisor		\$	7,833
7021 TWP Assessor		\$	8,000
7031 Town Clerk		\$	200
7041 Town Trustees		\$	520
7051 General Assistance Staff		\$	27,048
7061 Deputy Assessors		\$	28,040
7081 IMRF/Employer (2023 = 5.43%)		\$	3,638
7091 FICA (SS/MC)/Employer		\$	5,203
7101 Group Medical/Employer		\$	9,829
7111 State Unemployment/Employer		\$	60
	Total Compensation (Salaries) & Benefits	\$	90,372
Services & Expenses			
1040 Building Maintenance		\$	831
1042 Janitorial Services & Supplies		\$	849
1045 Special Projects		\$	101
	Total Services & Expenses	\$	1,781
Capital Fund Reserve			
Township Building Improvements		\$	109,618
	Total Capital Fund Reserve	\$	109,618
Supervisor's Office			
8121 Janitorial		\$	219
8131 Utilities		\$	266
8161 Education/Conference/Meetings		\$	349
8181 Equipment Repair/Rental		\$	106
8191 Office Supplies		\$	409
8221 Computer/Contract Services		\$	56
8241 Membership Dues		\$	50
	Total Supervisor's Office	\$	1,455
	Total Expense	\$	217,668
Net Income		\$	(170,812)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income		<u>Dec-23</u>	AMENDED <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000	Interest	\$ 143,398	\$ 100,000	\$ 43,398	143.4%
7400	Other Income	\$ 34,700	\$ 40,000	\$ (5,300)	86.8%
	Other Income: Grants	\$ -	\$ 5,000	\$ (5,000)	0.0%
	Other Income: TWP IGAs	\$ 1,065	\$ 2,000	\$ (935)	53.3%
7450	Township Litigation Income	\$ -	\$ 25	\$ (25)	0.0%
7600	Personal Property Replacement Tax	\$ 306,795	\$ 400,000	\$ (93,205)	76.7%
7800	Tax Levy	\$ 1,640,681	\$ 1,645,000	\$ (4,319)	99.7%
Total Revenue		<u>\$ 2,126,639</u>	<u>\$ 2,192,025</u>	<u>\$ (65,386)</u>	<u>97.0%</u>
Total Income		<u>\$ 2,126,639</u>	<u>\$ 2,192,025</u>	<u>\$ (65,386)</u>	<u>97.0%</u>
Expense					
Assessor's Office					
9141	Rent/Debt Service	\$ -	\$ 11,544	\$ (11,544)	0.0%
9151	Auto Expense	\$ 1,350	\$ 5,000	\$ (3,650)	27.0%
9161	Telephone	\$ 1,055	\$ 3,000	\$ (1,945)	35.2%
9171	Utilities	\$ 4,247	\$ 5,800	\$ (1,553)	73.2%
9191	Postage	\$ -	\$ 300	\$ (300)	0.0%
9201	Office Supplies	\$ 737	\$ 2,000	\$ (1,263)	36.9%
9211	Publications & Printing	\$ -	\$ 500	\$ (500)	0.0%
9231	Equipment	\$ 9,594	\$ 6,000	\$ 3,594	159.9%
9241	Equipment Repair/Rental	\$ -	\$ 1,500	\$ (1,500)	0.0%
9251	Education/Meetings/Conferences	\$ 4,157	\$ 17,000	\$ (12,843)	24.5%
9261	Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271	Appraisal Services	\$ 6,480	\$ 34,000	\$ (27,520)	19.1%
9291	Janitorial	\$ 1,575	\$ 2,000	\$ (425)	78.8%
9301	Computer Services	\$ 3,620	\$ 20,000	\$ (16,380)	18.1%
9311	Mapping/GIS Services	\$ 4,680	\$ 30,000	\$ (25,320)	15.6%
9312	Membership Dues/Assessor's Staff	\$ 395	\$ 2,500	\$ (2,105)	15.8%
Total Assessor's Office		<u>\$ 37,890</u>	<u>\$ 150,144</u>	<u>\$ (112,254)</u>	<u>25.2%</u>
Community Agency Funding					
10215	Housing Eviction Relief Effort (HERE)	\$ 124,312	\$ 150,000	\$ (25,688)	82.9%
1023	Community Medical	\$ 15,000	\$ 25,000	\$ (10,000)	60.0%
1025	GA Workfare Development/Client Services	\$ 12,868	\$ 50,000	\$ (37,132)	25.7%
1026	Youth Services	\$ 10,000	\$ 35,000	\$ (25,000)	28.6%
1027	Senior Services	\$ 20,000	\$ 80,000	\$ (60,000)	25.0%
Total Community Agency Funding		<u>\$ 182,180</u>	<u>\$ 340,000</u>	<u>\$ (157,820)</u>	<u>53.6%</u>
Compensation & Benefits					
7011	TWP Supervisor	\$ 70,500	\$ 94,000	\$ (23,500)	75.0%
7021	TWP Assessor	\$ 72,000	\$ 96,000	\$ (24,000)	75.0%
7031	Town Clerk	\$ 1,800	\$ 2,500	\$ (700)	72.0%
7041	Town Trustees	\$ 1,620	\$ 2,800	\$ (1,180)	57.9%
7051	General Assistance Staff	\$ 248,113	\$ 400,000	\$ (151,887)	62.0%
7061	Deputy Assessors	\$ 226,000	\$ 404,000	\$ (178,000)	55.9%
7081	IMRF/Employer (2023 = 5.43%)	\$ 30,419	\$ 80,000	\$ (49,581)	38.0%
7091	FICA (SS/MC)/Employer	\$ 45,042	\$ 76,446	\$ (31,404)	58.9%
7101	Group Medical/Employer	\$ 74,707	\$ 130,000	\$ (55,293)	57.5%
7111	State Unemployment/Employer	\$ 478	\$ 2,500	\$ (2,022)	19.1%
Total Compensation & Benefits		<u>\$ 770,680</u>	<u>\$ 1,288,246</u>	<u>\$ (517,566)</u>	<u>59.8%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

		AMENDED			
Services & Expenses		<u>Dec-23</u>	<u>BUDGET</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$	1,686	\$ 2,000	\$ (314)	84.3%
1029 Auditing Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
1030 Legal Expense	\$	4,750	\$ 12,000	\$ (7,250)	39.6%
1034 Insurance	\$	11,980	\$ 13,000	\$ (1,020)	92.2%
1035 Publishing	\$	206	\$ 2,500	\$ (2,294)	8.3%
1038 Other Expenditures	\$	2,766	\$ 7,500	\$ (4,734)	36.9%
1039 Debt Service: Principle & Interest	\$	-	\$ 1,000	\$ (1,000)	0.0%
1040 Building Maintenance	\$	3,513	\$ 20,000	\$ (16,487)	17.6%
1042 Janitorial Services & Supplies	\$	3,354	\$ 6,000	\$ (2,646)	55.9%
1043 Building Security	\$	-	\$ 2,500	\$ (2,500)	0.0%
1044 Building Repairs #1	\$	-	\$ 131,791	\$ (131,791)	0.0%
1044 Building Repairs #2	\$	-	\$ 50,000	\$ (50,000)	0.0%
1045 Special Projects #1	\$	34,763	\$ 75,000	\$ (40,237)	46.4%
1045 Special Projects #2	\$	-	\$ 90,000	\$ (90,000)	0.0%
1045 Special Projects #3: Decennial	\$	-	\$ 25,000	\$ (25,000)	0.0%
Total Services & Expenses	\$	63,019	\$ 445,791	\$ (382,772)	14.1%
Capital Fund Reserve					
Township Building Improvements #1	\$	409,729	\$ 409,729	\$ -	100.0%
Township Building Improvements #2	\$	80,469	\$ 908,179	\$ (827,710)	8.9%
Program Facility	\$	-	\$ 1	\$ (1)	0.0%
Total Capital Fund Reserve	\$	490,198	\$ 1,317,909	\$ (827,711)	37.2%
Supervisor's Office					
8091 Postage	\$	-	\$ 3,000	\$ (3,000)	0.0%
8101 Rent/Debt Service	\$	-	\$ 20,000	\$ (20,000)	0.0%
8121 Janitorial	\$	1,969	\$ 3,500	\$ (1,531)	56.3%
8131 Utilities	\$	6,370	\$ 10,000	\$ (3,630)	63.7%
8141 Telephones	\$	1,875	\$ 5,000	\$ (3,125)	37.5%
8151 Car Expense	\$	-	\$ 3,500	\$ (3,500)	0.0%
8161 Education/Conference/Meetings	\$	2,048	\$ 4,000	\$ (1,952)	51.2%
8171 Equipment	\$	-	\$ 57,000	\$ (57,000)	0.0%
8181 Equipment Repair/Rental	\$	2,354	\$ 6,000	\$ (3,646)	39.2%
8191 Office Supplies	\$	1,813	\$ 6,000	\$ (4,187)	30.2%
8201 Printing	\$	-	\$ 3,000	\$ (3,000)	0.0%
8211 Publications	\$	50	\$ 1,000	\$ (950)	5.0%
8221 Computer/Contract Services	\$	1,013	\$ 25,000	\$ (23,987)	4.1%
8241 Membership Dues	\$	82	\$ 450	\$ (368)	18.2%
Total Supervisor's Office	\$	17,573	\$ 147,450	\$ (129,877)	11.9%
Emergency Transfer of Funds					
9000 GT Funds Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Emergency Transfer of Funds	\$	-	\$ 200,000	\$ (200,000)	0.0%
Total Expense	\$	1,561,540	\$ 3,889,540	\$ (2,328,000)	40.1%
Net Income	\$	565,100	\$ (1,697,515)	\$ 2,262,615	

Town of the City of Bloomington--General Town Administration Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u> <u>Name</u>	<u>Amount</u>
05025 - Prairie State Bank & Trust (30)			
12/04/2023	72764061092	Merchant Services - Valutec	-23.00
12/04/2023	20043928280	Merchant Services - Valutec	-33.12
12/05/2023	10154	Soaring Eagle Cleaning Services LLC	-700.00
12/06/2023	Transfer	Prairie State Bank & Trust	250,000.00
12/06/2023	208798	East Jordan Plastics Inc	1,215.18
12/06/2023	Credit	Prairie State Bank & Trust	10.00
12/06/2023	Credit	Prairie State Bank & Trust	20.00
12/06/2023	Credit	Prairie State Bank & Trust	5.00
12/06/2023	Credit	Prairie State Bank & Trust	20.84
12/07/2023	3435	Bloomington TWP	35.00
12/07/2023	12/07/2023	Prairie State Bank & Trust	0.06
12/07/2023	10155	Kaeb Sanitary Supply Inc	-542.82
12/07/2023	10156	Bowman, Danny	-540.00
12/07/2023	10157	Ameren Illinois	-152.46
12/07/2023	10158	City of Bloomington Water Dept	-215.18
12/07/2023	10159	NICOR Gas	-163.40
12/07/2023	10160	Jessen, Chad & Micha dba Red Rock Prop	-1,100.00
12/07/2023	10161	HV Mgmt dba Core 3 Property Management	-160.00
12/07/2023	10162	Young America Realty	-2,595.00
12/07/2023	10163	CDS Office Technologies	-106.48
12/07/2023	10164	Tri-County Irrigation/TCI Companies Inc	-433.34
12/07/2023	10165	NICOR Gas	-258.34
12/07/2023	10166	Quill Corporation	-393.84
12/07/2023	10167	American Pest Control Inc	-37.00
12/07/2023	10168	Hermes Service & Sales Inc	-339.00
12/07/2023	10169	TOI Caseworkers' Division	-50.00
12/07/2023	10170	J Spencer Construction LLC	-109,617.73
12/07/2023	10171	James, Charles E	-41.53
12/12/2023	10172	TASC Funding	-351.24
12/15/2023	20231215	Intuit Payroll S QuickBooks	-26,098.57
12/15/2023	74561501	IRS USATaxPymt	-9,589.52
12/15/2023	1467695152	IL Dept of Revenue EDI Pymnts	-1,740.82
12/15/2023	ACH	Prairie State Bank & Trust	-400.01
12/15/2023	ACH	TASC Funding	-351.24
12/19/2023	10173	Ace Industrial Properties Inc dba 1900E C	-1,000.00
12/19/2023	10174	VISA (DLS)	-486.75
12/19/2023	10175	U-Haul	-46.97
12/19/2023	10176	Huck's/WEX Bank	-10.64
12/19/2023	10177	Pedcor Investments 2002 LIV	-848.00
12/19/2023	10178	Quill Corporation	-220.69
12/19/2023	10179	M&M Partnership LLC%Class Act	-608.00
12/19/2023	10180	Sinclair, Aries	-1,310.00
12/19/2023	10181	City of Bloomington Finance Dept	-15.51
12/19/2023	10182	Tornquist Rev Living Trust %Elmwood Apts	-2,067.00
12/19/2023	10183	Ostling, Bonnie Jo dba Loft Invest %Core3	-898.00
12/19/2023	10184	Miller Trust, Annetta O dba Miller Prop	-890.00
12/19/2023	10185	VISA (SRS)	-259.90
12/21/2023	ACH	TASC Funding	-401.24
12/26/2023	10186	City of Bloomington Health Insurance	-17,723.73
12/26/2023	10187	NCPERS Group Life Ins	-48.00
12/26/2023	10188	City of Bloomington Water Dept	-185.48
12/26/2023	10189	M&M Partnership LLC%Class Act	-87.25
12/26/2023	10190	Traditions Essential Housing Impact Ptnrs	-860.00
12/27/2023	42592	Town of the City of Bloomington - CEM	7,945.18
12/28/2023	20231228	Intuit Payroll S QuickBooks	-21,388.16
12/28/2023	04485434	IRS USATaxPymt	-7,494.04
12/28/2023	1946869808	IL Dept of Revenue EDI Pymnts	-1,429.16
12/28/2023	ACH	Prairie State Bank & Trust	-400.01
12/28/2023	ACH	TASC Funding	-351.24
12/28/2023	56790	IMRF Cash Conc	-11,242.17
12/28/2023	1698730032	IDES--IL Dept of Employment Security	-60.30
12/29/2023	ACH	IMRF - Illinois Municipal Retirement Fund	2,241.23
12/29/2023	Debit	Prairie State Bank & Trust	-10.00
12/29/2023	Debit	Prairie State Bank & Trust	-25.00
12/29/2023	Credit	Interest	20.55
Total			<u><u>35,112.16</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **22nd day of January 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **22nd day of January 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$417,898.33** in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, **\$41,006.89** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$116,701.73** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: **DECEMBER**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	28,795	
Investments: Illinois Fund	\$	415,969	
Investments: Prairie State Bank & Trust (19)	\$	141,685	
Public Funds at Commencement			\$ 586,449

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	7	
Interest: Prairie State Bank (19)	\$	16	
Interest: Illinois Fund (0879)	\$	1,930	
Refunds & Recoveries	\$	7,590	
Public Funds Received This Month			\$ 9,543
Public Funds Available			\$ 595,992

Public Funds Expended This Month

	\$	20,385
TOTAL Public Funds at Month End	\$	575,607

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	41,007	
Investments: Illinois Fund (0879)	\$	417,898	
Investments: Prairie State Bank & Trust (19)	\$	116,702	
TOTAL Public Funds at Month End			\$ 575,607

Checking Account Activity

Checkbook Balance at Commencement	\$	28,795	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	7	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	25,000	
Total Deposits for Month	\$	32,597	
Total Funds Available			\$ 61,391
Checks Written: General Assistance			\$ 20,385
Checkbook Balance at Month End			\$ 41,007

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	43,961	
Plus Outstanding Deposits	\$	2,760	
Less Outstanding Checks	\$	(5,715)	
Checkbook Balance per Reconciliation		\$	41,007

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Dec-23

Revenue				
7000 Interest		\$	1,953	
7700 Refunds & Recoveries		\$	7,590	
	Total Revenue			\$ 9,543
	Total Income			\$ 9,543
Expense: CW				
6011 Groceries/Personal Essentials		\$	3,387	
6021 Rent		\$	4,097	
6051 Utilities		\$	382	
6071 Emergency Assistance		\$	12,434	
6101 Transportation		\$	(10)	
6121 Allowances		\$	95	
	Total CW			\$ 20,385
	Total Expense			\$ 20,385
	Net Income			\$ (10,842)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

		<u>Dec-23</u>	Amended	\$ Over Budget	% of Budget
Income					
Revenue					
7000 Interest	\$	16,629	\$ 21,000	\$ (4,371)	79.2%
7400 Other Income	\$	10	\$ 10	\$ -	0.0%
7600 Personal Property Replacement Tax	\$	34,168	\$ 45,000	\$ (10,832)	75.9%
7700 Refunds & Recoveries	\$	22,999	\$ 20,000	\$ 2,999	115.0%
7800 Tax Levy	\$	199,569	\$ 200,000	\$ (431)	99.8%
7900 GT Fund Transferred to GA Fund	\$	-	\$ 200,000	\$ (200,000)	0.0%
	Total Revenue	\$ 273,375	\$ 486,010	\$ (212,635)	56.2%
	Total Income	\$ 273,375	\$ 486,010	\$ (212,635)	56.2%
Expense					
CW					
6011 Groceries/Personal Essentials	\$	42,786	\$ 78,000	\$ (35,214)	54.9%
6021 Rent	\$	51,195	\$ 200,000	\$ (148,805)	25.6%
6051 Utilities	\$	8,653	\$ 50,000	\$ (41,347)	17.3%
6061 Medical	\$	-	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$	138,659	\$ 200,000	\$ (61,341)	69.3%
6081 Hospital	\$	-	\$ 10,000	\$ (10,000)	0.0%
6091 Funeral/Burial	\$	2,056	\$ 6,168	\$ (4,112)	33.3%
6101 Transportation	\$	368	\$ 5,000	\$ (4,632)	7.4%
6121 Allowances	\$	956	\$ 10,000	\$ (9,044)	9.6%
	Total CW Expense	\$ 244,673	\$ 579,168	\$ (334,495)	42.2%
	Total Expense	\$ 244,673	\$ 579,168	\$ (334,495)	42.2%
	Net Income	\$ 28,702	\$ (93,158)	\$ 121,860	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)			
12/05/2023	37649	Labyrinth Outreach Services to Women	-400.00
12/05/2023	37650	Ameren Illinois	-629.72
12/05/2023	37651	Home Sweet Home Ministries, Inc	-200.00
12/05/2023	37652	Phoenix Towers Preservation LP	-52.00
12/05/2023	37653	Wills, Shirley J & Donald	-345.00
12/05/2023	EFT	EFT-Kroger via Valutec	-3,386.63
12/05/2023	37654	Salvation Army	-200.00
12/05/2023	37655	City of Bloomington Water Department	-723.48
12/05/2023	37656	HV Mgmt dba CORE 3 Property Management	-690.00
12/05/2023	37657	Kelly, Leroy M	-200.00
12/05/2023	37658	Moore Enterprises dba Grandview Estates	-345.00
12/05/2023	37659	Pedcor Investments-2002 dba Danbury Ct	-916.00
12/05/2023	37660	Star Cleaners	-70.00
12/05/2023	AC4880130	Treasurer, State of IL, SSI Reimbursement	5,175.00
12/05/2023	37661	Treasurer, State of IL, SSI Reimbursement	-345.00
12/06/2023	Transfer	Prairie State Bank & Trust	25,000.00
12/06/2023	37662	Flanagan State Bank	-916.00
12/06/2023	37663	Thrasher, Raymond E	-200.00
12/12/2023	37664	Smith Properties LLC	-345.00
12/12/2023	37665	Ameren Illinois	-75.76
12/12/2023	37666	Phoenix Towers Preservation LP	-230.00
12/12/2023	37667	Traditions Essential Housing Impact Ptnrs	-1,152.00
12/12/2023	1076	Churches Community Care Fund	10.00
12/19/2023	37668	Pedcor Investments-2002 dba Danbury Ct	-1,152.00
12/19/2023	37669	Ameren Illinois	-69.15
12/19/2023	37670	BHA; Blmgtm Housing Authority (laundry)	-25.00
12/19/2023	37671	BHA; Blmgtm Housing Authority (rent)	-104.00
12/19/2023	37672	M&M Real Estate Partnership LLC %Class Ac	-1,261.00
12/19/2023	37673	Sinclair, Aries	-690.00
12/19/2023	37674	AMT Properties %Redbird Property Mgmt	-900.00
12/19/2023	37675	Brady, Edward P %Brady Property Mgmt	-300.00
12/19/2023	37676	Downtowner Apts, The	-47.00
12/19/2023	37677	Lincoln Towers %Mid-Northern Group	-129.00
12/19/2023	37678	Miller Trust, Annetta O dba Miller Prop	-690.00
12/19/2023	37679	Ostling, Bonnie Jo dba Loft Invest %Core3	-1,152.00
12/19/2023	37680	Tornquist Rev Living Trust %Elmwood Apts	-690.00
12/26/2023	37681	M&M Real Estate Partnership LLC %Class Ac	-690.00
12/26/2023	37682	Highland B LLC	-345.00
12/26/2023	37683	Traditions Essential Housing Impact Ptnrs	-690.00
12/26/2023	37684	Labyrinth Outreach Services to Women	-200.00
12/26/2023	37685	BHA; Blmgtm Housing Authority (rent)	-68.00
12/26/2023	37686	Phoenix Towers Preservation LP	-42.00
12/26/2023	37687	Ameren Illinois	-73.82
12/28/2023	AC5017696	Treasurer, State of IL, SSI Reimbursement	2,760.00
12/29/2023	Credit	Interest	6.58
			<u>12,212.02</u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2023**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **8th day of January 2024**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **8th day of January 2024**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$412,664.18** in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, **\$49,793.39** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of **\$764,853.12** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **22nd day of January 2024**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **DECEMBER**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$ 64,928
Cash: Heartland Bank 7782 (Reserve)	\$ 764,366
Cash: Illinois Fund 0905 (Reserve)	\$ 410,759
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 88,731
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 205,379
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2023	\$ 230,626
Funds at Commencement	\$ 1,764,789

Public Funds Received This Month

Real Estate Tax Levy
Personal Property Replacement Tax

Other Funds Received This Month

Opening/Closing Fees	\$ 4,610
Marker Commission	\$ 8,255
Sale of Lots	\$ 3,520
Sale of Crypts	\$ 270
Sale of Niches	\$ 4,375
Interest: Checking/Reserve	\$ 2,398
Income from Trusts	\$ 992
Other Income & Special Events	\$ 350

Total Funds Received This Month \$ 24,770

Total Funds Available \$ 1,789,560

Funds Expended This Month

\$ 35,321

TOTAL Funds at Month End

\$ 1,754,239

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$ 49,793
Cash: Heartland Bank 7782 (Reserve)	\$ 764,853
Cash: Illinois Fund 0905 (Reserve)	\$ 412,664
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$ 89,970
Trust Account: Illinois Fund 0904 (O/C Trust)	\$ 206,332
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2023	\$ 230,626
TOTAL Funds at Month End	\$ 1,754,239

Checking Account Activity

Checkbook Balance at Commencement		\$ 64,928
Opening/Closing Fees	\$ 4,610	
Sale of Lots	\$ 3,520	
Sale of Crypts	\$ 270	
Sale of Niches	\$ 4,375	
Marker Commission	\$ 8,255	
Interest: Checking	\$ 6	
Other Income & Special Events	\$ 350	
Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (1,200)	
Total Deposits for Month		\$ 20,186

Total Funds Available \$ 85,114

Checks Written

Compensation & Benefits	\$ 29,412
Administrative Expenses	\$ 1,905
Cemetery Operations	\$ 4,003
Total Checks Written	\$ 35,321

Total Checks Written \$ 35,321

Checkbook Balance at Month End \$ 49,793

Bank Reconciliation at Month End

Balance per Bank Statement	\$ 50,953
Less Outstanding Checks	\$ (1,159)
Checkbook Balance per Reconciliation	\$ 49,793

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

		<u>Dec-23</u>	
Revenue			
42000 Opening/Closing Fee	\$	4,610	
42100 Marker Commission	\$	8,255	
42500 Sale of Lots	\$	3,520	
43000 Sale of Crypts	\$	270	
43100 Sale of Niches	\$	4,375	
43500 Interest: Checking/Reserve	\$	2,398	
49000 Income from Trusts	\$	992	
49020 Other Income & Special Events	\$	350	
Total Revenue		\$	24,770
	Total Income		\$ 24,770
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	5,009	
50102 Wages: Cemetery Staff	\$	16,892	
50201 Payroll Taxes	\$	1,562	
50202 IMRF/Employer (2023 = 5.43%)	\$	1,189	
50203 IDES - Unemployment Insurance	\$	471	
50204 Employee Health Insurance	\$	4,288	
Total Compensation & Benefits		\$	29,412
Administrative Expenses			
52000 Office Supplies	\$	131	
52500 Utilities	\$	897	
54500 Dues/Seminars	\$	350	
55450 Other Admin Expenses	\$	527	
Total Administrative Expenses		\$	1,905
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	191	
56600 Cemetery Supplies & Maintenance	\$	217	
56700 Rental Equipment & Short-term Leases	\$	307	
56800 Disposal of Leaves/Branches	\$	240	
57602 Grounds Maintenance/Repair	\$	2,618	
58100 Grave Markers	\$	430	
Total Cemetery Operations		\$	4,003
	Total Expense		\$ 35,321
Net Income		\$	(10,550)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income		<u>Dec-23</u>	FY24 Budget	\$ Over Budget	% of Budget
Revenue					
40100 Real Estate Tax Levy	\$	505,359	\$ 506,600	\$ (1,241)	99.8%
41000 Personal Property Replacement Tax	\$	86,522	\$ 80,000	\$ 6,522	108.2%
42000 Opening/Closing Fee	\$	62,725	\$ 90,000	\$ (27,275)	69.7%
42100 Marker Commission	\$	13,046	\$ 9,000	\$ 4,046	145.0%
42500 Sale of Lots	\$	48,187	\$ 70,000	\$ (21,813)	68.8%
43000 Sale of Crypts	\$	5,860	\$ 11,000	\$ (5,140)	53.3%
43100 Sale of Niches	\$	24,450	\$ 48,000	\$ (23,550)	50.9%
44700 Sale of Burial Supplies	\$	-	\$ 500	\$ (500)	0.0%
44850 Sale of Pet Cemetery Spaces	\$	-	\$ 700	\$ (700)	0.0%
42400 Sales - Other	\$	640	\$ 1,500	\$ (860)	42.7%
43500 Interest	\$	15,059	\$ 600	\$ 14,459	2509.9%
49000 Income from Trusts	\$	8,263	\$ 4,000	\$ 4,263	206.6%
49020 Other Income & Special Events	\$	4,708	\$ 10,000	\$ (5,292)	47.1%
49021 Inspection Fees	\$	2,400	\$ 4,000	\$ (1,600)	60.0%
Total Revenue	\$	777,219	\$ 835,900	\$ (58,681)	93.0%
Total Income	\$	777,219	\$ 835,900	\$ (58,681)	93.0%
Expense					
Compensation & Benefits					
50101 Wages: Administrative Staff	\$	45,957	\$ 76,600	\$ (30,643)	60.0%
50102 Wages: Cemetery Staff	\$	206,762	\$ 292,500	\$ (85,738)	70.7%
50201 Payroll Taxes - FICA	\$	18,275	\$ 24,000	\$ (5,725)	76.1%
50202 IMRF/Employer (2023 = 5.43%)	\$	13,723	\$ 39,000	\$ (25,277)	35.2%
50203 IDES - Unemployment Insurance	\$	3,398	\$ 15,000	\$ (11,602)	22.7%
50204 Employee Health Insurance	\$	31,141	\$ 60,000	\$ (28,859)	51.9%
50205/50206 Other Payroll Expenses	\$	233	\$ 500	\$ (267)	46.6%
Total Compensation & Benefits	\$	319,490	\$ 507,600	\$ (188,110)	62.9%
Administrative Expenses					
51100 Casualty Insurance	\$	21,297	\$ 24,000	\$ (2,703)	88.7%
51500 Contractual Services	\$	7,936	\$ 14,000	\$ (6,064)	56.7%
52000 Office Supplies	\$	2,011	\$ 4,000	\$ (1,989)	50.3%
52500 Utilities	\$	10,648	\$ 18,500	\$ (7,852)	57.6%
54000 Advertising	\$	146	\$ 4,000	\$ (3,854)	3.7%
54500 Dues/Seminars	\$	350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$	-	\$ 600	\$ (600)	0.0%
55100 Audit Expense	\$	-	\$ 7,500	\$ (7,500)	0.0%
55200 Financial Administration	\$	12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$	5,647	\$ 9,000	\$ (3,353)	62.7%
55450 Other Admin Expenses	\$	4,684	\$ 5,000	\$ (316)	93.7%
57900 Office Equipment	\$	-	\$ 1,000	\$ (1,000)	0.0%
Total Administrative Expenses	\$	64,920	\$ 100,400	\$ (35,480)	64.7%
Cemetery Improvements, Maintenance & Repairs					
57601 Flags & Flag Poles	\$	8,567	\$ 15,000	\$ (6,433)	57.1%
57800 Operating Equipment	\$	5,662	\$ 8,000	\$ (2,338)	70.8%
58260 Columbariums	\$	-	\$ 200,000	\$ (200,000)	0.0%
58300 Veterans Memorial	\$	-	\$ 10,000	\$ (10,000)	0.0%
58400 Scattering Grounds/Ossuary	\$	-	\$ 2,000	\$ (2,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$	14,229	\$ 235,000	\$ (220,771)	6.1%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Dec-23</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,431	\$ 15,000	\$ (7,569)	49.5%
56000 Tree Removal/Monument Repair	\$ 10,350	\$ 19,000	\$ (8,650)	54.5%
56500 Equipment Repairs	\$ 3,664	\$ 12,000	\$ (8,336)	30.5%
56600 Cemetery Supplies & Maintenance	\$ 4,428	\$ 15,000	\$ (10,572)	29.5%
56700 Rental Equipment & Leasing	\$ 1,536	\$ 12,000	\$ (10,464)	12.8%
56800 Removal of Leaves/Branches	\$ 2,970	\$ 4,000	\$ (1,030)	74.3%
57000 Office Repairs & Maintenance	\$ -	\$ 2,000	\$ (2,000)	0.0%
57602 Grounds Maintenance/Repairs	\$ 13,511	\$ 25,000	\$ (11,489)	54.0%
57603 Road, Fence, Lot, Drains	\$ 2,560	\$ 20,000	\$ (17,440)	12.8%
57700 Equipment Building	\$ -	\$ 1,500	\$ (1,500)	0.0%
58100 Grave Markers	\$ 8,324	\$ 15,000	\$ (6,676)	55.5%
59900 Other Cemetery Expenses	\$ 55	\$ 1,000	\$ (945)	5.5%
Total Cemetery Operations	\$ 54,830	\$ 141,500	\$ (86,670)	38.7%
Total Expense	\$ 453,468	\$ 984,500	\$ (531,032)	46.1%
Net Income	\$ 323,751	\$ (148,600)	\$ 472,351	

Town of the City of Bloomington--Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
12/03/2023	Deposit	HBT - Heartland Bank & Trust	96.80
12/04/2023	Deposit	HBT - Heartland Bank & Trust	351.47
12/05/2023	42580	COMCAST Business	-268.50
12/05/2023	42581	Ameren Illinois	-317.16
12/05/2023	42582	Martin Sullivan Inc	-17.92
12/08/2023	Deposit	HBT - Heartland Bank & Trust	5,590.00
12/11/2023	Deposit	HBT - Heartland Bank & Trust	19.15
12/12/2023	42583	ColdSpring Memorial Group	-429.50
12/12/2023	42584	ICFHA - Illinois Cemetery & Funeral Home	-350.00
12/12/2023	42585	Dave Capodice Excavating Inc	-714.88
12/12/2023	42586	Evergreen FS Inc	-1,417.00
12/12/2023	42587	Growing Grounds	-61.20
12/12/2023	42588	Midwest Construction Rentals #1	-307.10
12/12/2023	42589	Nord Outdoor Power	-151.21
12/12/2023	Deposit	HBT - Heartland Bank & Trust	38.86
12/13/2023	Transfer	Montgomery, Janet & Robert Gauf	-600.00
12/13/2023	Transfer	Montgomery, Janet & Robert Gauf	-600.00
12/13/2023	Deposit	HBT - Heartland Bank & Trust	120.77
12/14/2023	Deposit	HBT - Heartland Bank & Trust	1,266.10
12/15/2023	20231215	Payroll Direct Deposit	-7,771.67
12/15/2023	42371477	EFTPS - IRS	-2,407.04
12/15/2023	0941588528	IL Dept of Revenue	-483.96
12/15/2023	Deposit	HBT - Heartland Bank & Trust	9,705.47
12/15/2023	Deposit	HBT - Heartland Bank & Trust	96.80
12/18/2023	Deposit	HBT - Heartland Bank & Trust	96.80
12/19/2023	42590	VISA BMCU...1484	-1,457.45
12/19/2023	42591	City of Bloomington Water Dept	-4.39
12/20/2023	Deposit	HBT - Heartland Bank & Trust	33.38
12/21/2023	Deposit	HBT - Heartland Bank & Trust	1,550.00
12/26/2023	42592	City of Bloomington TWP - Reimburse	-7,945.18
12/26/2023	42593	NICOR Gas	-307.37
12/26/2023	42594	Morris Avenue Garage	-40.00
12/28/2023	20231231	Payroll Direct Deposit	-7,541.12
12/28/2023	90539190	EFTPS - IRS	-2,323.10
12/28/2023	0276500528	IL Dept of Revenue	-468.82
12/28/2023	2085949488	IDES - IL Dept of Emp Sec	-471.43
12/28/2023	Deposit	HBT - Heartland Bank & Trust	2,350.00
12/29/2023	Credit	Interest	5.58
Total			<u><u>-15,134.82</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **December 12, 2023 through January 8, 2024.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **8th day of January 2024.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **8th day of January 2024.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgott

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: **January 8, 2024** Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
51500	Best Buy/Others/VISA	Camera Security System (estimated)	1/31/24	\$1,000.00
57700	DH Pace/Others/VISA	Shop Door Repairs (estimated)	1/31/24	\$7,000.00
58000	Farnsworth/Others/VISA	Mausoleum Inspection (estimated)	1/31/24	\$2,000.00
56500	Martin Sullivan/VISA	Equipment Maintenance & Repairs (estimated)	1/31/24	\$800.00
54000	Pantagraph-Lee Industries-Central IL/VISA	Advertising: RFP 2024-01 (estimated)	1/31/24	\$200.00
58100	Pontiac Granite Company	Infant marker (estimated)	1/31/24	\$400.00
TOTAL: Requests for Payments				\$11,400.00

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **December 12, 2023 to January 29, 2024.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **29th day of January 2024.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **29th day of January 2024.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jenna L Kearns

WARD 6: Cody Hendricks

WARD 2: Donna Boelen

WARD 7: Mary "Mollie" Ward

WARD 3: Sheila Montney

WARD 8: Kent Lee

WARD 4: John W Danenberger

WARD 9: Tom Crumpler

WARD 5: Nick Becker

Trustee Mboka Mwilambwe

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **January 29, 2024** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	01/31/24	\$ 7,833.26
7011	TWP Supervisor	D Skillrud	02/15/24	\$ 3,916.67
7021	TWP Assessor	S Scudder	01/31/24	\$ 8,000.00
7021	TWP Assessor	S Scudder	02/15/24	\$ 4,000.00
7041	Town Trustee 12/11/2023	Ward 1: J Kearns	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 2: D Boelen	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 3: S Montney	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 4: J Danenberger	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 5: N Becker	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 6: C Hendricks	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 7: M Ward	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 8: K Lee	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Ward 9: T Crumpler	03/31/24	\$ 20.00
7041	Town Trustee 12/11/2023	Trustee M Mwilambwe	03/31/24	\$ 20.00
Compensation (Salaries) TOTAL				\$ 23,949.93
Assessor's Claims				
9231	Equipment	BMCU Visa/COB/Others (Estimated)	01/31/24	\$ 2,000.00
9251	Education/Meetings/Conferences	BMCU Visa/Imperial Buffet/Others	01/31/24	\$ 300.00
9251	Education/Meetings/Conferences	BMCU Visa/IAAO/Scudder/Walter/Sterrenberg/Others	01/31/24	\$ 8,000.00
9271	Appraisal Services	Danny Bowman (Estimated)	01/31/24	\$ 2,500.00
9301	Computer Services	BMCU Visa/MIRA/BNAR/MLS/Caldwell Bankers/ILDFPR/Others	01/31/24	\$ 300.00
9311	Mapping/GIS Services	BMCU Visa/GAMA/COB/McGis/Others (Estimated)	01/31/24	\$ 5,000.00
Assessor's Claims TOTAL				\$ 18,100.00
Community Agency Funding				
1025	GA Client Services/Workfare Development	BMCU VISA/Menard's/Lowe's/Walmart/\$ General/Others (Estima	01/31/24	\$ 982.32
1025	GA Client Services/Workfare Development	BMCU VISA/U-Haul/Wex/Skillrud/Others (Estimated)	01/31/24	\$ 157.20
Community Agency Funding TOTAL				\$ 1,139.52
Services & Expenses				
1038	Other Expense	BMCU VISA/D Skillrud/Others (Estimated)	01/31/24	\$ 69.00
1038	Other Expense	BMCU Visa/COB/Norton LifeLock/Others (estimated)	01/31/24	\$ 500.00
1040	Building Maintenance	BMCU Visa/Menard's/Lowe's/HomeDepot/Others (Estimated)	01/31/24	\$ 21.98
1040	Building Maintenance	American Pest Control	01/31/24	\$ 18.00
Services & Expenses TOTAL				\$ 608.98
TOTAL Request for Payment				\$ 43,798.43

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER**

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
Public Fund Balances at Beginning of Month		\$ 1,240,053	\$ 4,252,651	\$ 586,449	\$ 6,079,152
Revenues	Interest	\$ 2,398	\$ 17,440	\$ 1,953	\$ 21,791
	Other Income & Special Events	\$ 350	\$ 3,521	\$ -	\$ 3,871
	Personal Property Replacement Tax	\$ -	\$ 25,895	\$ -	\$ 25,895
	Marker Commission	\$ 8,255			\$ 8,255
	Opening/Closing Fees	\$ 4,610			\$ 4,610
	Sales	\$ 8,165			\$ 8,165
	Refunds and Recoveries			\$ 7,590	\$ 7,590
	Prepaid O/C Deposits transferred (to)/from Trust Acct 7114	\$ (1,200)			\$ (1,200)
Total Revenues		\$ 22,579	\$ 46,856	\$ 9,543	\$ 78,977
Expenditures	Administrative Expenses	\$ 1,905			\$ 1,905
	Assessor's Office		\$ 1,389		\$ 1,389
	Capital Improvements	\$ -	\$ 109,618		\$ 109,618
	Casework/General Assistance			\$ 20,385	\$ 20,385
	Cemetery Operations	\$ 4,003			\$ 4,003
	Community Agency Funding		\$ 13,053		\$ 13,053
	Compensation & Benefits	\$ 29,412	\$ 90,372		\$ 119,784
	less payroll liability	\$ -	\$ 752		\$ 752
	Services & Expenses		\$ 1,781		\$ 1,781
	Supervisor's Office		\$ 1,455		\$ 1,455
Total Expenditures		\$ 35,321	\$ 218,421	\$ 20,385	\$ 274,126
Public Fund Balances at Month End		\$ 1,227,311	\$ 4,081,086	\$ 575,607	\$ 5,884,004

Revenue Distribution Report

Fiscal Year To Date ~ **FY2024**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2024 Tax Levy Extension for Tax Year 2022	\$ 506,661	\$ 1,644,906	\$ 200,084	\$ 2,351,650
	Percentage	21.5449%	69.9469%	8.5082%	100.0000%
FY2024 Personal Property Replacement Tax					
	04/06/2023 03-2023	\$ 16,534	\$ 53,680	\$ 6,530	\$ 76,744
	05/04/2023 04-2023	\$ 26,827	\$ 87,094	\$ 10,594	\$ 124,515
	07/05/2023 05-2023	\$ 21,688	\$ 70,412	\$ 8,565	\$ 100,665
	08/15/2023 06-2023	\$ 3,497	\$ 11,352	\$ 1,381	\$ 16,230
	10/05/2023 07-2023	\$ 17,976	\$ 58,362	\$ 7,099	\$ 83,437
	12/05/2023 08-2023 (checks to split issued on 01/02/2024)	\$ 5,579	\$ 18,113	\$ 2,203	\$ 25,895
	TOTAL	\$ 92,101	\$ 299,013	\$ 36,371	\$ 427,486
FY2024 Tax Levy Extension for Tax Year 2022					
	05/25/2023 01-2023	\$ 99,902	\$ 324,339	\$ 39,452	\$ 463,693
	06/09/2023 02-2023	\$ 101,765	\$ 330,386	\$ 40,187	\$ 472,338
	06/26/2023 03-2023	\$ 60,031	\$ 194,895	\$ 23,707	\$ 278,633
	08/29/2023 04-2023	\$ 104,367	\$ 338,835	\$ 41,215	\$ 484,417
	09/12/2023 05-2023	\$ 88,031	\$ 285,799	\$ 34,764	\$ 408,594
	09/27/2023 06-2023	\$ 38,620	\$ 125,382	\$ 15,251	\$ 179,253
	11/28/2023 07-2023	\$ 12,643	\$ 41,046	\$ 4,993	\$ 58,681
	TOTAL	\$ 505,359	\$ 1,640,681	\$ 199,569	\$ 2,345,609



SPECIAL AGENDA ITEM NO. 5.D.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Consideration and Action to Approve the January 29, 2024 General Town Fund Request for Payment

RECOMMENDED MOTION: The January 29, 2024 Request for Payment be approved

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund is \$11,400.00.

The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$43,798.43.

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell



SPECIAL AGENDA ITEM NO. 6.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation of Proposed Fiscal Year 2025 Budget

RECOMMENDED MOTION: The proposed Fiscal Year 2025 Budget be accepted and placed on file for a 30-day review period

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: Township Code (60 ILCS 1/80-60) requires the Township board to comply with Illinois Municipal Budget Law.

Illinois Municipal Budget Law (50 ILCS 330/3) states that the Township Board of Trustees shall adopt a combined annual budget and appropriation ordinance within or before the first quarter of each fiscal year. In addition, Property Tax Code (35 ILCS 200/2-30) requires the Township Assessor to prepare and present an operations budget at least 60 days prior to the beginning of each fiscal year.

The law further states that the budget in tentative form shall be made available for public inspection for at least 30 days and at least one public hearing shall be held prior to final action, notice of which shall be given by publication in an English language newspaper in the township at least 30 days prior to the time of the hearing and subsequent action.

To ensure compliance with the various statutes, the City of Bloomington Township sets forth the following timeline:

- January 23, 2024: Published notice of the public hearing and availability of the proposed budget
- January 29, 2024: Present the proposed budget to the Board of Trustees
- February 26, 2024: Hold the public hearing / Accept and adopt the budget

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: A summary of the proposed budget is as follows:

	Cemetery	General Town	Gen Assistance
Begin Bal	\$ 1,087,360	\$ 3,195,446	\$ 453,276
Revenues	\$ 915,700	\$ 2,163,075	\$ 368,010
Expenditures	<u>\$ 1,302,900</u>	<u>\$ 3,247,588</u>	<u>\$ 579,168</u>
Ending Bal	\$ 700,160	\$ 2,110,963	\$ 242,118

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[6A FY2025 Budget Worksheet 20240125.pdf](#)

Town of the City of Bloomington

FY2025 Budget

FY2025: 04/01/2024 - 03/31/2025

BUDGET SUMMARY		Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		1,087,360	3,195,446	453,276	4,736,083
Projected Revenues	Interest	7,000	60,000	21,000	88,000
	Income from Trusts	4,000			4,000
	Other Income & Special Events	10,000	51,450	10	61,460
	Township Litigation Income		25		25
	Personal Property Replacement Tax	70,000	300,000	45,000	415,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	121,700			121,700
	Inspection Fee	4,000			4,000
	Refunds and Recoveries			2,000	2,000
	Tax Levy (approved 11/27/2023)	600,000	1,651,600	100,000	2,351,600
	Proceeds from Loan/Bond		100,000		100,000
	Transferred from GT			200,000	200,000
Total Projected Revenues		915,700	2,163,075	368,010	3,446,785
Projected Expenditures	Administrative Expenses	99,400			99,400
	Assessor's Office		296,144		296,144
	Capital Fund Reserve		525,165		525,165
	Cemetery Improvements, Maintenance & Repairs	487,000			487,000
	Casework/General Assistance			579,168	579,168
	Cemetery Operations	194,500			194,500
	Community Agency Funding		340,000		340,000
	Compensation & Benefits	522,000	1,415,299		1,937,299
	Services & Expenses		379,000		379,000
	Supervisor's Office		91,950		91,950
	GT Funds Transferred to GA Fund		200,000		200,000
	Total Projected Expenditures	1,302,900	3,247,558	579,168	5,129,626
Projected Ending Balance		700,160	2,110,963	242,118	3,053,242

Average Monthly Expenditures	108,575	205,200	48,264	427,469
Number of Months in Reserve at end of FY	6.45	10.29	5.02	7.14
Tax Levy Split Percentages	0.2551	0.7023	0.0425	1

* "Building Repairs", "Special Projects" & "Capital Fund Reserve" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

LEVY COMPARISONS	<i>Tax Year:</i>	2021	2022	2023	2024
Cemetery Fund		506,600	506,600	506,600	600,000
General Town Fund		1,645,000	1,645,000	1,645,000	1,651,600
General Assistance Fund		200,000	200,000	200,000	100,000
Total LEVY		2,351,600	2,351,600	2,351,600	2,351,600

1/25/2024

Town of the City of Bloomington

Cemetery Fund FY2025 Budget

FY2025: 04/01/2024 - 03/31/2025

Cemetery Fund		FY2021 Actual		FY2022 Actual		FY2023 Actual		FY2024 Actual as of 12/31/2023 (9 months)	FY2025 BUDGET	
Beginning Public Fund Balance			453,742		737,764		944,330	1,169,908		1,087,360
Revenues	Interest		615		531		1,066	8,000		7,000
	Income from Trusts		12,900		2,549		3,186	5,316		4,000
	Personal Property Replacement Tax		43,392		96,994		146,453	75,000		70,000
	Opening/Closing Fee		87,970		107,355		112,245	90,000		90,000
	Marker Commission		8,156		8,490		8,551	9,000		9,000
	Sales		117,956		123,609		110,407	131,700		121,700
	Sale of Lots	76,520		67,603		80,157		70,000	68,000	
	Sale of Crypts	18,860		11,620		2,725		11,000	11,000	
	Sale of Niches	19,480		42,586		26,315		48,000	40,000	
	Sale of Burial Supplies	300		350		10		500	500	
	Sale of Pet Cemetery Spaces	1,510		850		1,000		700	700	
	Other Sales	1,286		600		200		1,500	1,500	
	Inspection Fee		3,075		3,900		3,725	4,000		4,000
	Other Income & Special Events		9,196		15,831		12,513	10,000		10,000
	Tax Levy		506,314		506,502		506,589	506,600		600,000
	Total Revenues		789,574		865,761		904,735	839,616		915,700
Expenditures	Administrative Expenses		79,269		86,408		80,707	96,097		99,400
	Casualty Insurance	20,840		20,299		21,630		21,297	22,000	
	Contractual Services	8,168		12,741		6,545		14,000	14,000	
	Office Supplies	2,821		3,021		2,572		3,000	4,000	
	Utilities	15,522		15,101		15,929		18,500	18,500	
	Advertising	1,056		931		3,096		4,000	5,000	
	Dues/Seminars	500		350		350		600	600	
	Legal Expense	0		0		0		0	600	
	Audit Expense	7,150		7,250		7,000		7,500	7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200	12,200	
	Special Event Expenses	6,802		8,839		5,698		9,000	9,000	
	Other Admin Expenses	4,211		5,676		5,337		5,000	5,000	
	Office Equipment	0		0		350		1,000	1,000	
	Cemetery Improvements, Maintenance & Repairs		79,968		59,733		79,519	226,567		487,000
	Flags & Poles	4,780		14,874		5,318		8,567	15,000	
	Operating Equipment	14,388		14,632		74,201		8,000	10,000	
	Columbariums	0		0		0		0	150,000	
	Mausoleum (including debt service)	60,792		30,227		0		200,000	300,000	
	Veterans Memorial	0		0		0		10,000	10,000	
	Scattering Grounds/Ossuary	9		0		0		0	2,000	
	Cemetery Operations		36,157		118,676		108,634	100,000		194,500
	Fuel, Oil & Equipment	5,665		8,016		9,754		12,000	12,000	
	Tree Removal/Monument Repair	12,360		16,700		9,950		15,000	19,000	
	Equipment Repairs	1,530		6,545		8,339		12,000	18,000	
	CEM Supplies & Maintenance	72		6,824		6,991		15,000	15,000	
	Rental Equipment & Leasing	0		0		2,103		3,000	12,000	
	Removal of Leaves/Branches	3,200		2,038		2,658		4,000	4,000	
	Office Repairs & Maintenance	27		482		4,800		2,000	2,000	
	Grounds Maintenance/Repair	7,610		19,209		17,670		20,000	25,000	
	Road, Fence, Lot, Drains	18		45,625		31,785		4,000	70,000	
	Equipment Building	1,048		128		186		500	1,500	
	Other CEM Expenses	15		0		1,003		500	1,000	
	Grave Markers	4,610		13,110		13,395		12,000	15,000	
	Compensation & Benefits		310,158		394,378		410,297	499,500		522,000
	Wages: Administrative Staff	59,150		68,539		59,762		70,000	73,000	
	Wages: Cemetery Staff	167,453		223,110		246,828		292,500	304,000	
	Payroll Taxes	16,195		21,041		22,094		24,000	26,000	
	IMRF	24,844		30,604		25,946		39,000	45,000	
	IDES - Unemployment	6,517		8,621		9,903		13,500	13,500	
	Employee Health Insurance, Etc.	35,524		41,930		45,484		60,000	60,000	
	Other Payroll Expenses	475		533		280		500	500	
	Total Expenditures		505,552		659,195		679,157	922,164		1,302,900
Other Financing Sources In/(Out)										
Ending Public Fund Balance			737,764		944,330		1,169,908	1,087,360		700,160
Average Monthly Expenditures			42,129		54,933		56,596	76,847		108,575
Number of Months in Reserve at end of FY			17.51		17.19		20.67	14.15		6.45

1/25/2024

Town of the City of Bloomington

General Assistance Fund FY2025 Budget

FY2024: 04/01/2024 - 03/31/2025

General Assistance Fund		FY2021 Actual	FY2022 Actual	FY2023 Actual	FY2024 Estimated as of 12/31/2024	FY2025 Budget
Beginning Fund Balance		513,346	490,032	538,224	546,434	453,276
Revenues	Interest	1,255	1,021	2,460	22,000	21,000
	Other Income	9	-	15	10	10
	Personal Property Replacement Tax	17,122	38,292	57,835	35,000	45,000
	Refunds and Recoveries	37,951	25,658	40,269	25,000	2,000
	Tax Levy	199,783	199,960	199,569	200,000	100,000
	Transferred from GT	-	-	-	-	200,000
	Total Revenues	256,120	264,931	300,148	282,010	368,010
Expenditures	Groceries/Personal Essentials	85,876	56,435	50,072	60,000	78,000
	Rent	129,764	78,803	82,844	70,000	200,000
	Utilities	18,821	10,257	7,115	12,000	50,000
	Medical	-	-	-	10,000	20,000
	Emergency Assistance	38,360	67,122	147,818	185,000	200,000
	Hospital	-	-	-	10,000	10,000
	Burial	1,000	2,056	2,056	6,168	6,168
	Transportation	893	238	231	20,000	5,000
	Allowances	4,720	1,828	1,802	2,000	10,000
Total Expenditures		279,434	216,739	291,938	375,168	579,168
Ending Fund Balance		490,032	538,224	546,434	453,276	242,118

Average Monthly Expenditures	23,286	18,062	24,328	31,264	48,264
Number of Months in Reserve at end of FY	21.04	29.80	22.46	14.50	5.02
1/25/2024					

Town of the City of Bloomington

General Town Fund FY2025 Budget

FY2025: 04/01/2024 - 03/31/2025

General Town Fund		FY2021 ACTUAL		FY2022 ACTUAL		FY2023 Actual		FY2024 Estimated as of 12/31/2023	FY2025 BUDGET	
Beginning Fund Balance			1,932,227		2,396,761		2,944,257	3,516,731		3,195,446
Revenue										
Interest			6,085		4,064		61,179	191,000		60,000
Other Income			51,218		34,924		37,546	47,000		45,450
Other Income: Grants			5,000		8,800		0	0		5,000
Other Income: Grant #2			0		0					
Other Income: GA Administration					1,295		2,190	1,500		1,000
Township Litigation Income			0		0		0	0		25
Personal Property Replacement Tax			140,871		314,934		475,541	409,060		300,000
Tax Levy			1,643,738		1,644,570		1,644,925	1,640,681		1,651,600
Proceeds from Loan/Bond			0		0		0			100,000
Total Revenue			1,846,912		2,008,586		2,221,381	2,289,241		2,163,075
Expenditures										
Assessor's Office			62,462		52,659		74,483	132,436		296,144
Rent/Debt Service		0		0		0			21,544	
Auto Expense	2,844			1,044		2,630	2,000		3,000	
Telephone	2,887			3,081		2,499	3,000		3,000	
Utilities	4,904			5,366		5,656	6,000		5,800	
Postage	165			0		0	136		300	
Office Supplies	4,182			635		4,010	2,000		2,000	
Publications & Printing	0			0		30	200		500	
Equipment	3,384			1,140		5,422	22,100		6,000	
Equipment Repair/Rental	0			0		0	1,500		1,500	
Education/Meetings/Conferences	3,040			1,893		13,225	12,000		9,000	
Replating & Remapping	0			0		0	9,000		9,000	
Appraisal Services	13,259			13,145		11,740	34,000		100,000	
Janitorial	1,800			1,825		2,100	2,000		2,000	
Computer Services	23,913			20,446		25,059	26,000		20,000	
CAMA Services	0			0		0	0		10,000	
Mapping/GIS Services	0			2,100		0	10,000		100,000	
Membership Dues	2,085			1,983		2,112	2,500		2,500	
Community Agency Funding		175,216		149,054		241,367		326,000		340,000
Community Medical	18,500			18,500		15,000	25,000		25,000	
GA Client Service Funding	51,502			6,950		35,918	36,000		50,000	
Youth Services	35,000			45,000		35,000	35,000		35,000	
Senior Services	68,500			68,500		80,000	80,000		80,000	
Grant #1: future community need	1,714			0		75,449	150,000		150,000	
Compensation & Benefits		1,040,539		1,061,804		1,017,790		1,013,731		1,415,299
TWP Supervisor	94,000			94,000		94,000	94,000		94,000	
TWP Assessor	96,000			96,000		96,000	96,000		96,000	
Town Clerk	2,400			2,400		2,400	2,400		2,500	
Town Trustees	2,500			2,280		2,160	2,020		2,800	
GA Staff	292,826			302,193		316,959	299,000		200,000	
GT Staff	0			0		0	33,300		175,000	
Deputy Assessors	294,159			307,188		274,436	272,550		420,000	
IMRF	82,784			81,429		62,315	52,706		125,000	
FICA	55,465			57,701		56,795	58,754		77,000	
Group Medical	119,328			117,454		111,401	100,000		218,800	
LifeLock	0			0		0	0		1,200	
State Unemployment	1,077			1,159		1,324	3,000		3,000	
Services & Expenses		62,103		161,239		273,871		204,163		379,000
Membership Dues	1,667			1,661		1,720	1,900		2,000	
Auditing Expense	7,150			7,250		7,000	7,500		8,000	
Legal Expense	5,358			3,990		4,617	12,000		12,000	
Insurance	12,773			12,978		11,647	12,000		13,000	
Publishing	686			1,024		698	1,500		2,000	
Other Expenditures	2,237			2,429		1,850	4,000		4,000	
Debt Service: Principle & Interest	0			0		0	0		1,000	
Building Maintenance	8,578			11,213		8,938	15,000		45,000	
Janitorial Services & Supplies	5,855			4,290		4,849	5,500		6,000	
Building Security	0			0		0	0		1,000	
Building Repairs	0			87,429		155,461			100,000	
Special Projects #1	0			0		77,091	84,763		60,000	
Special Projects #2	17,798			28,976		0	60,000		100,000	
Special Projects #3: Decennial									25,000	
Capital Fund Reserve		0		0		0		790,745		525,165
Township Building Improvements #1	0			0		0	409,729		0	
Township Building Improvements #2	0			0		0	381,016		525,163	
Comfort Station: East Side Basin									1	
Program Facility	0			0		0			1	

Town of the City of Bloomington

General Town Fund FY2025 Budget

FY2025: 04/01/2024 - 03/31/2025

General Town Fund		FY2021 ACTUAL		FY2022 ACTUAL		FY2023 Actual		FY2024 Estimated as of 12/31/2023		FY2025 BUDGET	
Supervisor's Office		42,058		36,335		41,396		143,450		91,950	
Postage	1,425		2,361		1,733		3,000		3,000		
Rent/Debt Service	0		0		0		20,000		20,000		
Janitorial	2,250		2,281		2,625		3,500		3,500		
Utilities	7,356		8,050		8,484		10,000		10,000		
Telephones	3,748		3,591		4,267		6,000		5,000		
Car Expense	1,086		1,496		203		500		3,500		
Education/Conference/Meetings	1,256		649		3,442		3,500		3,500		
Equipment	4,521		0		300		62,500		5,000		
Equipment Repair/Rental	3,332		3,557		3,716		4,000		8,000		
Office Supplies	5,724		3,244		4,760		6,000		6,000		
Printing	0		0		0		3,000		3,000		
Publications	75		75		165		1,000		1,000		
Computer/Contract Services	11,224		10,971		11,521		20,000		20,000		
Membership Dues	60		60		180		450		450		
Emergency Transfer of Funds		0		0		0		0		200,000	
GT Funds Transferred to GA Fund	0		0		0		0		200,000		
Total Expenditures		1,382,379		1,461,090		1,648,907		2,610,526			3,247,558
Ending Fund Balance		2,396,761		2,944,257		3,516,731		3,195,446			2,110,963

Average Monthly Expenditures	113,715	112,057	118,030	139,585	205,200
Number of Months in Reserve at end of FY	21.08	26.27	29.80	22.89	10.29

* "Building Repairs", "Special Projects" & "Capital Fund Reserve" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Capital Fund Reserve Township Building Improvements:

Dollars Dedicated to the Project: \$409,729 + \$906,179 = \$1,315,908 less \$790,745 = \$525,163

Purpose of the Project: Recommended Repairs and Improvements per Farnsworth Group Property Condition Assessment, 05/19/2021 & 10/20/2022

Duration of the Project: Completion within estimated 10-year component and/or system useful life

1/25/2024



SPECIAL AGENDA ITEM NO. 7.A.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Supervisor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

ATTACHMENTS:

[7A 20240122 Supervisor Report.pdf](#)

CITY OF BLOOMINGTON TOWNSHIP

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: January 22, 2024
RE: Township Supervisor's Report

Paid Leave for All Workers Act & the Employee Handbook: The Township Employee Handbook has been updated to incorporate the new Paid Leave for All Workers Act (820 ILCS 192), effective January 1, 2024. Additionally, other sections of the handbook were refreshed and/or expanded for clarity. The handbook also standardized policies across the Supervisor's office, the Assessor's office, and Evergreen Memorial Cemetery, bringing all of the divisions of Township under one consistent handbook.

Township Website: The new Township website, hosted by TotallyTownships.com is live! Feel free to check it out: <https://bloomingtoncitytownship.org>.

Building Renovation Project: Work on Phase 2, renovating the Supervisor's side of the building, is nearing the end. Anticipated date of completion is January 31, 2024.

HERE Program: Township continues to serve a number of clients through the Housing Eviction Relief Efforts (HERE) Program. In December, \$11,423 was disbursed for rent staying off eviction for ten (11) individuals. A total of \$531 was disbursed for three (3) individuals for utilities. A grand total of \$199,761 has been disbursed through the HERE program since December 2022.

General Assistance Payment Level Guidelines: As reported at the December Board of Trustees' meeting, the payment levels for disbursing General Assistance increased from \$345 to \$425 per month, effective January 1, 2024.

General Assistance: Seventy-eight (78) applicants sought Township services in the month of December. Of those, thirty-seven (37) were *potentially eligible* for General Assistance and forty-one (41) were *potentially eligible* for Emergency Assistance.

No applicants presented to the City of Bloomington Township from rural townships in December.

There were two (2) Supplemental Security Income (SSI) refunds and recovery in December for a total reimbursement of \$7,590.

POTS Recycling: Bins remain open throughout the winter months and will be checked periodically.

Evergreen Memorial Cemetery: On December 16, 2023 approximately 100 attendees placed 540 wreaths were placed on graves to honor veterans buried at Evergreen. The hope next year will be to reach the sponsored goal of 825 wreaths.

System Activity Report

[12/1/2023 - 12/31/2023] Report Date: 1/10/2024

General Assistance

Grants (New Clients) :	5	\$1,610.00
Grants (Previous Clients) :	20	\$6,895.00
In-Process :	22	
Denials :	41	
Sanctions :	11	
Terminations :	1	
	100	\$8,505.00

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	6	
Workfare :	8	
	14	

General Assistance - Work Program Expenses

WF 30 Day :	7	\$224.00
WF 7 Day Bus :	2	\$20.00
	9	\$244.00

Emergency Assistance

Grants :	13	\$11,743.67
In-Process :	0	
Denials :	6	
	19	\$11,743.67

Additional Assistance

Churches Community Care Fund :	1	\$10.00
GT - HERE (RENT/MORTGAGE) :	10	\$11,263.25
	11	\$11,273.25

Additional Activity

A Call (phone/fax/email) :	246	
A Face-to-Face :	35	
General - Intake :	97	
General - Orientation :	62	
General - Other :	3	
WF - Appointment :	1	
WF - Sanction :	2	
	446	
Grand Totals:	599	\$31,765.92



SPECIAL AGENDA ITEM NO. 7.B.

FOR CITY OF BLOOMINGTON TOWNSHIP: January 29, 2024

WARD IMPACTED: Town of the City of Bloomington

SUBJECT: Presentation and Discussion of the Township Assessor's Report

RECOMMENDED MOTION: None; presentation only

STRATEGIC PLAN LINK:

STRATEGIC PLAN SIGNIFICANCE:

BACKGROUND: A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: N/A

FINANCIAL IMPACT: N/A

Respectfully submitted for consideration.

Prepared by: Debbie Stilwell

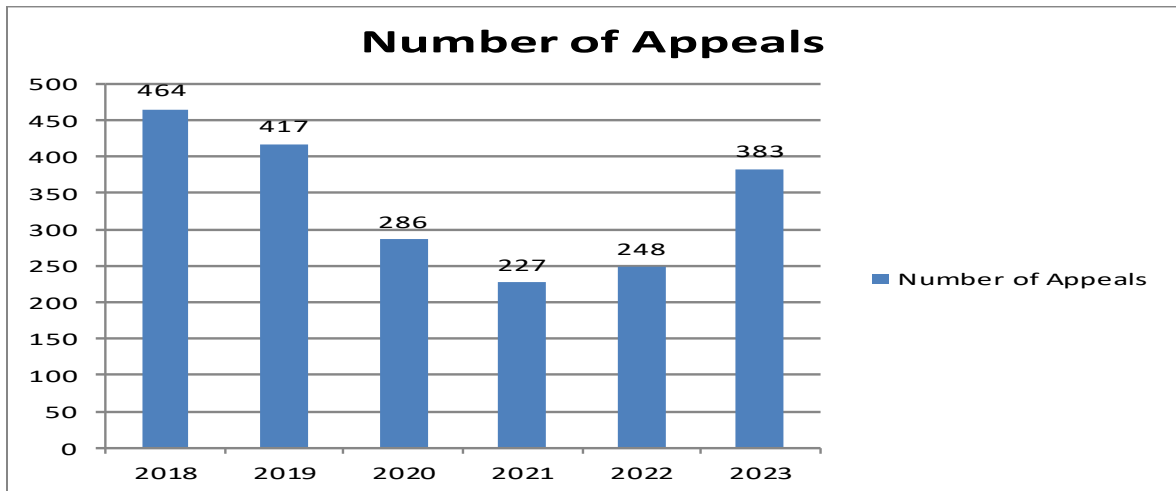
ATTACHMENTS:

[7B 20240122 Assessor Report.pdf](#)

From: Steve Scudder
Date: January 11, 2024
Subject: Assessor Report

October we sent our assessments to the County for 2023. The County added a 1.0262 multiplier on all City Township parcels. In 2022 the County added 1.0257. As the assessments continue increasing the amount of complaints start to increase also. You can see on Chart 1 that we are seeing an upward trend with the number of Complaints in the Township.

Chart 1



October 27th was the publication day for the assessments. Property owners had until November 27th to file the complaint form with the County. We had 383 complaints. Out of the complaints there were 151 Hearings held with the Board of Review. 74 of the hearings were on properties that requested a difference of more than a 100,000 reduction by the Board of Review. When this happen there is automatic hearing and all taxing bodies for that property

are notified. They are notified because they have an opportunity to protest an adjusted assessment by that amount.

The last hearing was held on December 29th.

We have received the Boards decisions and are processing them at this time. Once they are in the system we will know the amount of changes that occurred at the Board of Review.

The County Board of Review is looking for replacements for two Board positions. Interested in serving on the Board of Review you can contact the County Supervisor of Assessments office for information. Phone number is 309-888-5130.

Questions or Comments?