

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, January 27, 2020
PLACE: Bloomington City Hall
TIME: 5:45 pm

AGENDA

- I. Call to Order: Tari Renner, Trustee
- II. Pledge of Allegiance to the Flag
- III. Roll Call of Attendance: Leslie Yocum, Township Clerk
- IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

- A. Approval of Minutes of the December 16, 2019 Board Meetings as submitted by Amanda Mohan, Deputy Town Clerk. (Recommend that the Minutes of the December 16, 2019 Meeting be approved as presented.)
 - B. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2019 accounts. (Recommend that the Audits be approved as presented.)
 - C. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)
- V. Draft Fiscal Year (FY) 2021 Budget Ordinance. (Recommend that the draft FY 2021 Budget Ordinance be accepted and placed on file for thirty (30) day review period.)
- VI. Line Item Appropriation Transfers for Evergreen Memorial Cemetery. (Recommend that the Transfer of Appropriations be approved and the Ordinance passed.)
- VII. Reports by Elected Officials
 - A. Comments: Deb Skillrud, Township Supervisor.
 - B. Comments: Steve Scudder, Township Assessor.
- VIII. Public Comments
- IX. Adjournment

MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, DECEMBER 16, 2019; 5:45 P.M.

The Board of Trustees for the Town of the City of Bloomington met in the Council Chambers of the City Hall Building at 5:45 p.m. on December 16, 2019. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Jamie Mathy, Donna Boelen, Mboka Mwilambwe, Julie Emig, Joni Painter, Jennifer Carrillo, Scott Black, Jeff Crabill, Kim Bray, and Tari Renner.

Elected officials present: Deborah L. Skillrud, Supervisor and Steve Scudder, Assessor.

Staff absent: Leslie Yocum, Township Clerk.

Staff present: Amanda Mohan, Deputy Township Clerk.

Approval of Minutes of the October 28, 2019 and November 25, 2019 Board Meetings, as submitted by Leslie Yocum, Township Clerk.

Motion by Trustee Crabill, seconded by Trustee Carrillo that the Minutes of October 28, 2019 and November 25, 2019 Meetings be approved as presented.

Motion carried, (viva voce).

Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2019 accounts as presented.

Motion by Trustee Crabill, seconded by Trustee Carrillo that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Approval of the General Town Fund, anticipated expenditures as presented and certified.

Motion by Trustee Crabill, seconded by Trustee Carrillo that the Anticipated Expenditures be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees Mathy, Boelen, Mwilambwe, Emig, Painter, Carrillo, Black, Crabill, Bray, and Renner.

Nays: none.

Motion carried.

Deborah Skillrud, Township Supervisor, addressed the Board. She informed them of an emergency repair since the November meeting. A fifteen, (15), year old garage door opener had failed and been replaced.

Steve Scudder, Assessor, addressed the Board. The Board of Review hearings were completed. Total assessment adjustments were not yet available. The annual County Supervisor of Assessments meeting will be held on December 30, 2019 at 9:00 a.m. at the Government Center in the McLean County Board Room. The meeting was open to the public.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Carrillo, seconded by Trustee Black to adjourn. Time: 5:48 p.m.

Motion carried, (viva voce).

Amanda Mohan, Deputy Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of January 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of January 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$765,132.94** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$50,974.28** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,433,267.99** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER 2019**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	73,977	
Investments: Illinois Fund (as of 11/30/2019)	\$	755,335	
Investments: Prairie State Bank & Trust (64)	\$	1,512,952	
Public Funds at Commencement			\$ 2,342,264

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$	27	
Interest: Prairie State Bank (64)	\$	316	
Interest: Illinois Funds (1085)	\$	1,115	
Other Income - Retiree Insurance	\$	1,341	
Personal Property Replacement Tax	\$	8,684	
Public Funds Received This Month			\$ 11,481
Public Funds Available			\$ 2,353,746

Public Funds Expended This Month

TOTAL Public Funds at Month End

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$	50,974	
Investments: Illinois Fund (as of 12/31/2019)	\$	765,133	
Investments: Prairie State Bank & Trust (64)	\$	1,433,268	
TOTAL Public Funds at Month End			\$ 2,249,375

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$	73,977	
Deposits			
Interest: Prairie State Bank & Trust (53)	\$	27	
Other Income - Retiree Insurance	\$	1,341	
Transfer from Prairie State Bank & Trust Reserve (64)	\$	80,000	
Total Deposits for Month		\$ 81,367	
Total Funds Available			\$ 155,345
Checks Written			
Assessor's Office Expenses	\$	1,401	
Community Agency Funding	\$	64	
Compensation & Benefits	\$	96,251	
Services & Expenses	\$	1,702	
Supervisor's Office Expenses	\$	4,953	
Total Checks Written		\$ 104,370	
Total Checks Written			\$ 104,370
Prairie State Bank & Trust (53) Balance at Month End			\$ 50,974

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$	88,334	
Less Outstanding Checks	\$	(37,359)	
Checkbook Balance per Reconciliation			\$ 50,974

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Dec-19

Revenue

7000 Interest	\$ 1,457	
7400 Other Income	\$ 1,341	
7600 Personal Property Replacement Tax	\$ 8,684	
Total Revenue		\$ 11,481
Total Income		\$ 11,481

Expense

Assessor's Office

9151 Auto Expense	\$ 13	
9161 Telephone	\$ 117	
9171 Utilities	\$ 135	
9201 Office Supplies	\$ 583	
9271 Appraisal Services	\$ 196	
9291 Janitorial	\$ 150	
9301 Computer Services	\$ 207	
Total Assessor's Office		\$ 1,401

Community Agency Funding

1025 GA Workfare Development/Client Services	\$ 64	
Total Community Agency Funding		\$ 64

Compensation (Salaries) & Benefits

7011 TWP Supervisor	\$ 7,833	
7021 TWP Assessor	\$ 8,000	
7031 Town Clerk	\$ 200	
7041 Town Trustees	\$ 580	
7051 General Assistance Staff	\$ 29,242	
7061 Deputy Assessors	\$ 28,780	
7081 IMRF/Employer	\$ 6,824	
7091 FICA (SS/MC)/Employer	\$ 5,241	
7101 Group Medical/Employer	\$ 9,548	
7111 State Unemployment/Employer	\$ 3	
Total Compensation (Salaries) & Benefits		\$ 96,251

Services & Expenses

1038 Other Expenditures	\$ 968	
1040 Building Maintenance	\$ 471	
1042 Janitorial Services & Supplies	\$ 263	
Total Services & Expenses		\$ 1,702

Supervisor's Office

8121 Janitorial	\$ 188	
8131 Utilities	\$ 202	
8141 Telephones	\$ 62	
8151 Car Expense	\$ 148	
8161 Education/Conference/Meetings	\$ 211	
8181 Equipment Repair/Rental	\$ 120	
8191 Office Supplies	\$ 542	
8221 Computer/Contract Services	\$ 3,479	
Total Supervisor's Office		\$ 4,953

Total Expense

Net Income

\$ 104,370
\$ (92,889)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income		<u>Dec-19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue					
7000 Interest		\$ 13,884	\$ 9,000	\$ 4,884	154.3%
7400 Other Income		\$ 24,551	\$ 33,880	\$ (9,329)	72.5%
7450 Township Litigation Income		\$ -	\$ 25	\$ (25)	0.0%
7600 Personal Property Replacement Tax		\$ 133,647	\$ 75,000	\$ 58,647	178.2%
7800 Tax Levy		\$ 1,642,699	\$ 1,645,000	\$ (2,301)	99.9%
Total Revenue		<u>\$ 1,814,781</u>	<u>\$ 1,762,905</u>	<u>\$ 51,876</u>	<u>102.9%</u>
Total Income		\$ 1,814,781	\$ 1,762,905	\$ 51,876	102.9%
Expense					
Assessor's Office					
9141 Rent/Debt Service		\$ -	\$ 21,544	\$ (21,544)	0.0%
9151 Auto Expense		\$ 619	\$ 3,000	\$ (2,381)	20.6%
9161 Telephone		\$ 2,061	\$ 3,000	\$ (939)	68.7%
9171 Utilities		\$ 3,568	\$ 5,800	\$ (2,232)	61.5%
9191 Postage		\$ -	\$ 300	\$ (300)	0.0%
9201 Office Supplies		\$ 1,597	\$ 2,000	\$ (403)	79.9%
9211 Publications & Printing		\$ -	\$ 500	\$ (500)	0.0%
9231 Equipment		\$ -	\$ 6,000	\$ (6,000)	0.0%
9241 Equipment Repair/Rental		\$ -	\$ 1,500	\$ (1,500)	0.0%
9251 Education/Meetings/Conferences		\$ 7,751	\$ 9,000	\$ (1,249)	86.1%
9261 Replatting & Remapping		\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services		\$ 7,350	\$ 34,000	\$ (26,650)	21.6%
9291 Janitorial		\$ 1,350	\$ 2,000	\$ (650)	67.5%
9301 Computer Services		\$ 2,795	\$ 20,000	\$ (17,205)	14.0%
9311 Mapping/GIS Services		\$ -	\$ 30,000	\$ (30,000)	0.0%
9312 Membership Dues/Assessor's Staff		\$ 815	\$ 2,500	\$ (1,685)	32.6%
Total Assessor's Office		<u>\$ 27,908</u>	<u>\$ 150,144</u>	<u>\$ (122,237)</u>	<u>18.6%</u>
Community Agency Funding					
1023 Community Medical		\$ 18,500	\$ 31,000	\$ (12,500)	59.7%
1025 GA Workfare Development/Client Services		\$ 19,304	\$ 19,400	\$ (96)	99.5%
1026 Youth Services		\$ 35,000	\$ 37,500	\$ (2,500)	93.3%
1027 Senior Services		\$ 48,500	\$ 68,500	\$ (20,000)	70.8%
Total Community Agency Funding		<u>\$ 121,304</u>	<u>\$ 156,400</u>	<u>\$ (35,096)</u>	<u>77.6%</u>
Compensation & Benefits					
7011 TWP Supervisor		\$ 70,500	\$ 94,000	\$ (23,500)	75.0%
7021 TWP Assessor		\$ 72,000	\$ 96,000	\$ (24,000)	75.0%
7031 Town Clerk		\$ 1,800	\$ 2,500	\$ (700)	72.0%
7041 Town Trustees		\$ 1,740	\$ 2,800	\$ (1,060)	62.1%
7051 General Assistance Staff		\$ 254,941	\$ 396,000	\$ (141,059)	64.4%
7061 Deputy Assessors		\$ 260,482	\$ 404,000	\$ (143,518)	64.5%
7081 IMRF/Employer		\$ 61,404	\$ 99,000	\$ (37,596)	62.0%
7091 FICA (SS/MC)/Employer		\$ 46,572	\$ 76,140	\$ (29,568)	61.2%
7101 Group Medical/Employer		\$ 100,991	\$ 177,000	\$ (76,009)	57.1%
7111 State Unemployment/Employer		\$ 156	\$ 1,400	\$ (1,244)	11.1%
Total Compensation & Benefits		<u>\$ 870,585</u>	<u>\$ 1,348,840</u>	<u>\$ (478,255)</u>	<u>64.5%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Dec-19</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,765	\$ 1,835	\$ (70)	96.2%
1029 Auditing Expense	\$ -	\$ 7,500	\$ (7,500)	0.0%
1030 Legal Expense	\$ 8,723	\$ 10,000	\$ (1,277)	87.2%
1034 Insurance	\$ 13,242	\$ 13,000	\$ 242	101.9%
1035 Publishing	\$ 111	\$ 1,500	\$ (1,389)	7.4%
1038 Other Expenditures	\$ 1,567	\$ 3,500	\$ (1,933)	44.8%
1039 Debt Service - Principal & Interest	\$ -	\$ 100	\$ (100)	0.0%
1040 Building Maintenance	\$ 4,828	\$ 6,000	\$ (1,172)	80.5%
1042 Janitorial Services & Supplies	\$ 2,893	\$ 6,000	\$ (3,107)	48.2%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ 50	\$ 50,000	\$ (49,950)	0.1%
Total Services & Expenses	\$ 33,179	\$ 299,435	\$ (266,256)	11.1%
Supervisor's Office				
8091 Postage	\$ 5	\$ 1,500	\$ (1,495)	0.3%
8101 Rent/Debt Service	\$ -	\$ 40,000	\$ (40,000)	0.0%
8121 Janitorial	\$ 1,688	\$ 2,500	\$ (813)	67.5%
8131 Utilities	\$ 5,345	\$ 9,500	\$ (4,155)	56.3%
8141 Telephones	\$ 2,637	\$ 4,000	\$ (1,363)	65.9%
8151 Car Expense	\$ 1,972	\$ 2,000	\$ (28)	98.6%
8161 Education/Conference/Meetings	\$ 2,402	\$ 2,000	\$ 402	120.1%
8171 Equipment	\$ -	\$ 5,000	\$ (5,000)	0.0%
8181 Equipment Repair/Rental	\$ 2,060	\$ 8,000	\$ (5,940)	25.7%
8191 Office Supplies	\$ 1,519	\$ 4,000	\$ (2,481)	38.0%
8201 Printing	\$ 39	\$ 500	\$ (461)	7.8%
8211 Publications	\$ 25	\$ 250	\$ (225)	10.0%
8221 Computer/Contract Services	\$ 4,391	\$ 16,900	\$ (12,509)	26.0%
8241 Membership Dues	\$ 35	\$ 450	\$ (415)	7.8%
Total Supervisor's Office	\$ 22,117	\$ 96,600	\$ (74,483)	22.9%
Total Expense	\$ 1,075,094	\$ 2,051,419	\$ (976,325)	52.4%
Net Income	\$ 739,687	\$ (288,514)	\$ 1,028,201	

Town of the City of Bloomington--General Town Administration Fund

		Checking Account Activity		
<u>Date</u>	<u>Number</u>	<u>Name</u>		<u>Amount</u>
0502 - Prairie State Bank & Trust (53)				
12/02/2019	8599	Soaring Eagle Cleaning Services LLC		-600.00
12/03/2019	8601	NJS Enterprises Inc		-3,400.00
12/03/2019	8602	Frontier Communications		-179.77
12/03/2019	8603	Bowman, Danny		-196.00
12/03/2019	8604	American Pest Control Inc		-37.00
12/03/2019	Transfer	Prairie State Bank & Trust		80,000.00
12/04/2019	EFT	EFT-Valutec Card Solutions		-79.20
12/04/2019	8548STOP	Kaeb Sanitary Supply Inc		436.06
12/04/2019	8605	Kaeb Sanitary Supply Inc		-436.06
12/10/2019	8606	Coldwell Banker, Honig-Bell		-45.00
12/10/2019	8607	NICOR Gas		-187.04
12/10/2019	8608	CDS Office Technologies		-80.00
12/10/2019	8609	Maruna, Thomas O		-97.44
12/10/2019	8610	City of Bloomington Finance Dept		-13.42
12/10/2019	8611	Xerox Corporation		-39.60
12/13/2019	20191215	EFT-Payroll		-24,110.84
12/13/2019	53621523	EFT-Federal Tax Deposit		-9,085.20
12/13/2019	0180897120	EFT-IL Tax Deposit		-1,562.82
12/13/2019	EFT	TASC (Total Administrative Services Corp)		-1,270.80
12/13/2019	EFT	Prairie State Bank & Trust		-90.00
12/13/2019	8612	Howe, Amy L		-695.11
12/13/2019	20191215-2	EFT-Payroll		-695.11
12/16/2019	75583981	EFT-Federal Tax Deposit		-171.18
12/16/2019	1-525-753-1	EFT-IL Tax Deposit		-29.48
12/17/2019	8613	VISA (DLS)		-164.63
12/17/2019	8614	TASC (Total Administrative Services Corp)		-1,257.36
12/17/2019	8615	Quill Corporation		-542.49
12/17/2019	8616	Verizon Wireless		-71.66
12/17/2019	8617	Hermes Service & Sales Inc		-434.00
12/17/2019	8618	Skillrud, D L		-51.04
12/17/2019	8619	Quill Corporation		-583.30
12/17/2019	8620	VISA (SRS)		-89.85
12/17/2019	8621	VISA (DLS)		-110.74
12/18/2019	8622	City of Bloomington Water Dept		-149.33
12/23/2019	8623	Howe, Amy L		-267.18
12/23/2019	1772336480	EFT-IL Tax Deposit		-2.74
12/26/2019	84533097	EFT-Federal Tax Deposit		-71.24
12/30/2019	41747	Town of the City of Bloomington - CEM		7,764.88
12/30/2019	09983823092	IMRF - Illinois Municipal Retirement Fund		1,340.57
12/30/2019	10410	EFT-IMRF		-15,386.00
12/30/2019	8624	Renner, Tari		-55.41
12/30/2019	8626	Combs-Skinner, Marsha L		-250.00
12/30/2019	8627	City of Bloomington Health Insurance		-17,556.39
12/30/2019	8628	NCPERS Group Life Ins		-112.00
12/30/2019	20191231	EFT-Payroll		-20,837.91
12/30/2019	71268909	EFT-Federal Tax Deposit		-7,589.16
12/30/2019	0470898016	EFT-IL Tax Deposit		-1,353.73
12/30/2019	EFT	TASC (Total Administrative Services Corp)		-1,271.60
12/30/2019	EFT	Prairie State Bank & Trust		-80.00
12/30/2019	0645340512	IDES--IL Dept of Employment Security		-2.85
12/30/2019	8629	Howe, Amy L		-940.40
12/31/2019	70689270	EFT-Federal Tax Deposit		-203.00
12/31/2019	0868326752	EFT-IL Tax Deposit		-36.22
12/31/2019	Credit	Interest		26.87
			Total	<u><u>-23,002.92</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

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Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of January 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of January 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$25,351.06** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$579,010.80** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--General Assistance Fund

Month of: DECEMBER 2019

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	47,648	
Investments: Prairie State Bank & Trust (19)	\$	578,884	
Public Funds at Commencement			\$ 626,532

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	9	
Interest: Prairie State Bank (19)	\$	127	
Other Income	\$	(31)	
Refunds & Recoveries	\$	50	
Public Funds Received This Month			\$ 155
Public Funds Available			\$ 626,687

Public Funds Expended This Month

	\$	22,325
TOTAL Public Funds at Month End	\$	604,362

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	25,351	
Investments: Prairie State Bank & Trust (19)	\$	579,011	
TOTAL Public Funds at Month End			\$ 604,362

Checking Account Activity

Checkbook Balance at Commencement	\$	47,648	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	9	
Other Income	\$	(31)	
Refunds & Recoveries	\$	50	
Total Deposits for Month		\$ 28	
Total Funds Available			\$ 47,676
Checks Written: General Assistance			\$ 22,325
Checkbook Balance at Month End			\$ 25,351

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	26,972	
Less Outstanding Checks	\$	(1,621)	
Checkbook Balance per Reconciliation		<u> </u>	\$ 25,351

Town of the City of Bloomington--General Assistance Fund

Statement of Receipts and Disbursements

Dec-19

Revenue			
7000 Interest	\$	136	
7400 Other Income	\$	(31)	
7700 Refunds & Recoveries	\$	50	
Total Revenue		\$	155
Total Income		\$	155
Expense: CW			
6011 Groceries/Personal Essentials	\$	7,012	
6021 Rent	\$	10,625	
6051 Utilities	\$	1,266	
6071 Emergency Assistance	\$	2,631	
6101 Transportation	\$	342	
6121 Allowances	\$	449	
Total CW		\$	22,325
Total Expense		\$	22,325
Net Income		\$	(22,170)

Town of the City of Bloomington--General Assistance Fund

Year to Date Budget Comparison

Income	Dec-19	Budget	\$ Over Budget	% of Budget
Revenue				
7000 Interest	\$ 1,240	\$ 2,000	\$ (760)	62.0%
7400 Other Income	\$ (31)	\$ 150	\$ (181)	0.0%
7600 Personal Property Replacement Tax	\$ 15,191	\$ 17,000	\$ (1,809)	89.4%
7700 Refunds & Recoveries	\$ 26,451	\$ 40,000	\$ (13,549)	66.1%
7800 Tax Levy	\$ 199,696	\$ 200,000	\$ (304)	99.8%
Total Revenue	\$ 242,547	\$ 259,150	\$ (16,603)	93.6%
Total Income	\$ 242,547	\$ 259,150	\$ (16,603)	93.6%
Expense				
CW				
6011 Groceries/Personal Essentials	\$ 68,701	\$ 90,000	\$ (21,299)	76.3%
6021 Rent	\$ 128,848	\$ 200,000	\$ (71,152)	64.4%
6051 Utilities	\$ 18,765	\$ 30,000	\$ (11,235)	62.5%
6061 Medical	\$ -	\$ 20,000	\$ (20,000)	0.0%
6071 Emergency Assistance	\$ 50,445	\$ 70,000	\$ (19,555)	72.1%
6081 Hospital	\$ -	\$ 10,000	\$ (10,000)	0.0%
6091 Burial	\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation	\$ 3,543	\$ 30,000	\$ (26,457)	11.8%
6121 Allowances	\$ 6,851	\$ 10,000	\$ (3,149)	68.5%
Total CW Expense	\$ 277,153	\$ 463,000	\$ (185,847)	59.9%
Total Expense	\$ 277,153	\$ 463,000	\$ (185,847)	59.9%
Net Income	\$ (34,606)	\$ (203,850)	\$ 169,244	

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 · Prairie State Bank & Trust (00)			
12/03/2019	35127	Swallow, Robert R dba RS Apartments	-265.00
12/03/2019	35128	Bloomington Portfolio LLC %PLS	-312.00
12/03/2019	35129	Moore, J Sales %Maple Grove Estates	-312.00
12/03/2019	35130	Reiners, Douglas L	-200.00
12/03/2019	35131	NICOR Gas	-133.26
12/03/2019	35132	City of Bloomington Water Department	-388.66
12/03/2019	35133	Ameren Illinois	-309.41
12/03/2019	35134	Corn Belt Energy Corporation	-265.89
12/03/2019	35135	Barth, Dawn M	-128.00
12/03/2019	35136	Cameron, Charlie C	-200.00
12/03/2019	35137	Fairmont LLC	-312.00
12/03/2019	35138	Grove Street Partnership %Apt Mart	-312.00
12/03/2019	35139	Phoenix Towers Preservation LP	-37.00
12/05/2019	EFT	EFT-Kroger via Valutec	-7,012.11
12/10/2019	35140	Gruber, Ronald C dba Gruber Rentals	-474.00
12/10/2019	35141VOID	MIMG LII Arbors at Eastland LLC	-200.00
12/10/2019	35142	BHA; Blmgtm Housing Authority (laundry)	-50.00
12/10/2019	35143	BHA; Blmgtm Housing Authority (rent)	-313.00
12/10/2019	35144	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-179.95
12/10/2019	35145	Mission Mart	-185.74
12/10/2019	35146	Ameren Illinois	-28.98
12/10/2019	35147	NICOR Gas	-46.00
12/10/2019	35148	Bloomington Portfolio LLC %PLS	-312.00
12/10/2019	35149	Cardinal Ridge (was Southgate)	-312.00
12/10/2019	35150	Clothier Land Trust H-187 %Willow Creek	-412.78
12/10/2019	35151	Dotson, Bernard & Rearn M	-230.00
12/10/2019	35152	GMTK Management	-312.00
12/10/2019	35153	Hafner, Fred & Paula dba Hafner Rev Trust	-400.00
12/10/2019	35154	Kerrigan, Annabelle	-239.00
12/10/2019	35155	No Limits Real Estate LLC	-624.00
12/10/2019	35156	Phoenix Towers Preservation LP	-33.00
12/10/2019	35157	Reiners, Douglas L	-200.00
12/10/2019	35158	SRIM LLC %Redbird Property Mgmt Inc	-312.00
12/10/2019	35159	Sutton, Kyle D	-312.00
12/10/2019	35160	Forrest, Margaret Tiana	-200.00
12/10/2019	35161	Thomas-Jones, Laura Ann	-312.00
12/12/2019	040071	Circuit Clerk of McLean County	50.00
12/16/2019	34257STOP	Jarvis, Joe dba JJ & CC Enterprises LLC	240.00
12/16/2019	35162	Jarvis, Joe dba JJ & CC Enterprises LLC	-240.00
12/16/2019	Debit	Prairie State Bank & Trust	-31.00
12/17/2019	35163	VISA ...0684	-38.99
12/17/2019	35164	BHA; Blmgtm Housing Authority (laundry)	-25.00
12/17/2019	35165	BHA; Blmgtm Housing Authority (rent)	-954.00
12/17/2019	35166	Ameren Illinois	-404.89
12/17/2019	35167	City of Bloomington Water Department	-186.80
12/17/2019	35168	Joyner, Roderick L	-312.00
12/17/2019	35169	Pedcor Homes Corp dba Fox Hill Apts	-58.00
12/17/2019	35170	Home Sweet Home Ministries, Inc	-200.00
12/17/2019	35171	Miller Trust, Annetta O dba Miller Prop	-223.00
12/17/2019	35172	Moore, J A dba Maple Grove Estates	-423.00
12/17/2019	35173	Steffen, Allen %Young America Realty	-312.00
12/17/2019	35174	Trujillo, Ledy	-265.00
12/17/2019	35175	Mayor's Manor LTD Partnership (laundry)	-8.00
12/17/2019	35176	Mayor's Manor LTD Partnership (rent)	-392.00
12/17/2019	35177	Jackson, Kim dba Stone Mill Prop	-533.00
12/17/2019	35178	MJM Partnership LLC %Class Act Realty	-562.00
12/17/2019	35179	Huck's/WEX Bank	-303.27
12/17/2019	35180	RV Horizons Inc dba Bloomington GW MHPLLC	-624.00

Town of the City of Bloomington--General Assistance Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
12/17/2019	35181	Virtuoso LLC %AB Rentals	-312.00
12/17/2019	35182	Jessen, Chad & Micha dba Red Rock Prop	-312.00
12/17/2019	35183	M&M Real Estate Partnership LLC %Core3 Pr	-200.00
12/31/2019	35141VOID	MIMG LII Arbors at Eastland LLC	200.00
12/31/2019	Credit	Interest	8.91
			<u>-22,296.82</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2019**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **13th day of January 2020**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **13th day of January 2020**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance **\$95,265.79** at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$285,427.14** at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$179,044.40** at HEARTLAND BANK (7114), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Cemetery Board Vice President:

Garrett Thalgott

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

This **27th day of January 2020**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been (or will be) made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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Town of the City of Bloomington--Cemetery Fund

Month of: **DECEMBER 2019**

Funds at Commencement

Cash: Heartland Bank 7774 (Checking)	\$	66,586	
Cash: Heartland Bank 7782 (Reserve)	\$	335,290	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	175,949	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2019	\$	209,539	
Funds at Commencement			\$ 787,364

Other Funds Received This Month

Opening/Closing Fees	\$	4,300	
Marker Commission	\$	3,125	
Sale of Lots	\$	1,205	
Sale of Crypts	\$	1,250	
Sale of Niches	\$	4,650	
Interest: Checking/Reserve	\$	172	
Income from Trusts	\$	35	
Inspection Fees	\$	150	
Total Funds Received This Month			\$ 14,887
Total Funds Available			\$ 802,251

Funds Expended This Month

Change in Payroll Liabilities 12/31/2019	\$	33,128	
			\$ (153)
			\$ 769,276

TOTAL Funds at Month End

Funds at Month End

Cash: Heartland Bank 7774 (Checking)	\$	95,266	
Cash: Heartland Bank 7782 (Reserve)	\$	285,427	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	179,044	
Trust Account: Heartland Bank 3189 (Irrevocable Trust) ~ as of 09/30/2019	\$	209,539	
TOTAL Funds at Month End			\$ 769,276

Checking Account Activity

Checkbook Balance at Commencement	\$	66,586
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Deposits			
Opening/Closing Fees	\$	4,300	
Sale of Lots	\$	1,205	
Sale of Crypts	\$	1,250	
Sale of Niches	\$	4,650	
Marker Commission	\$	3,125	
Interest: Checking	\$	35	
Inspection Fees	\$	150	
Transfer (to)/from Reserve Acct 7782	\$	50,000	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(3,060)	
Total Deposits for Month			
			\$ 61,655
Total Funds Available			\$ 128,241

Checks Written			
Compensation & Benefits	\$	23,923	
Administrative Expenses	\$	2,134	
Cemetery Improvements, Maintenance & Repair	\$	5,173	
Cemetery Operations	\$	1,898	
Total Checks Written			
			\$ 33,128
Change in Payroll Liabilities 12/31/2019	\$	(153)	
Total Checks Written			\$ 32,976
Checkbook Balance at Month End			\$ 95,266

Bank Reconciliation at Month End

Balance per Bank Statement	\$	103,430	
Less Outstanding Checks	\$	(8,164)	
Checkbook Balance per Reconciliation			\$ 95,266

Town of the City of Bloomington--Cemetery Fund

Statement of Receipts and Disbursements

Dec-19

Revenue

42000 Opening/Closing Fee	\$ 4,300
42100 Marker Commission	\$ 3,125
42500 Sale of Lots	\$ 1,205
43000 Sale of Crypts	\$ 1,250
43100 Sale of Niches	\$ 4,650
43500 Interest: Checking/Reserve	\$ 172
49000 Income from Trusts	\$ 35
49021 Inspection Fees	\$ 150

Total Revenue

\$ 14,887

Total Income

\$ 14,887

Expense

Compensation & Benefits

50101 Wages: Administrative Staff	\$ 5,959
50102 Wages: Cemetery Staff	\$ 11,186
50201 Payroll Taxes	\$ 1,166
50202 IMRF	\$ 1,425
50203 IDES - Unemployment Insurance	\$ 379
50204 Employee Health Insurance	\$ 3,428
50205 Direct Deposit Transmittal Fees	\$ 21
50206 TASC Annual Fees	\$ 359

Total Compensation & Benefits

\$ 23,923

Administrative Expenses

51500 Contractual Services	\$ 75
52000 Office Supplies	\$ 242
52500 Utilities	\$ 843
54000 Advertising	\$ 35
54500 Dues/Seminars	\$ 350
55450 Other Admin Expenses	\$ 589

Total Administrative Expenses

\$ 2,134

Cemetery Improvements, Maintenance & Repair

57800 Operating Equipment	\$ 107
58000 Mausoleum (including debt service)	\$ 5,066

Total Cemetery Improvements, Maintenance & Repair

\$ 5,173

Cemetery Operations

55500 Fuel, Oil and Equipment	\$ 147
56500 Equipment Repairs	\$ 634
56600 Cemetery Supplies & Maintenance	\$ 59
56800 Disposal of Leaves/Branches	\$ 100
57000 Office Building	\$ 77
57602 Grounds Maintenance/Repair	\$ 171
58100 Grave Markers	\$ 710

Total Cemetery Operations

\$ 1,898

Total Expense

\$ 33,128

Net Income

\$ (18,241)

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison

Income	<u>Dec-19</u>	Revised <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 505,861	\$ 506,600	\$ (739)	99.9%
41000 Personal Property Replacement Tax	\$ 38,482	\$ 30,000	\$ 8,482	128.3%
42000 Opening/Closing Fee	\$ 63,360	\$ 60,000	\$ 3,360	105.6%
42100 Marker Commission	\$ 12,295	\$ 8,000	\$ 4,295	153.7%
42500 Sale of Lots	\$ 39,087	\$ 70,000	\$ (30,913)	55.8%
43000 Sale of Crypts	\$ 11,435	\$ 10,000	\$ 1,435	114.4%
43100 Sale of Niches	\$ 31,979	\$ 10,000	\$ 21,979	319.8%
44700 Sale of Burial Supplies	\$ 500	\$ 1,500	\$ (1,000)	33.3%
44800 Chapel Fee	\$ -	\$ 1,000	\$ (1,000)	0.0%
44850 Sale of Pet Cemetery Spaces	\$ 200	\$ 1,000	\$ (800)	20.0%
42400 Sales - Other	\$ 4,816	\$ 2,400	\$ 2,416	200.7%
43500 Interest	\$ 1,686	\$ 3,500	\$ (1,814)	48.2%
49000 Income from Trusts	\$ 3,210	\$ 500	\$ 2,710	642.1%
49020 Other Income & Special Events	\$ 2,944	\$ 5,000	\$ (2,056)	58.9%
49021 Inspection Fees	\$ 1,725	\$ 3,000	\$ (1,275)	57.5%
Total Revenue	\$ 717,582	\$ 712,500	\$ 5,082	100.7%
Total Income	\$ 717,582	\$ 712,500	\$ 5,082	100.7%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 61,131	\$ 104,000	\$ (42,869)	58.8%
50102 Wages: Cemetery Staff	\$ 167,339	\$ 225,000	\$ (57,661)	74.4%
50103 Trustee Compensation	\$ 917	\$ 3,000	\$ (2,083)	30.6%
50201 Payroll Taxes	\$ 16,090	\$ 25,398	\$ (9,308)	63.4%
50202 IMRF	\$ 21,463	\$ 32,900	\$ (11,437)	65.2%
50203 IDES - Unemployment Insurance	\$ 5,023	\$ 20,000	\$ (14,977)	25.1%
50204 Employee Health Insurance	\$ 35,785	\$ 70,000	\$ (34,215)	51.1%
50205/50206 Other Payroll Expenses	\$ 643	\$ 1,000	\$ (357)	64.3%
Total Compensation & Benefits	\$ 308,390	\$ 481,298	\$ (172,908)	64.1%
Administrative Expenses				
51100 Casualty Insurance	\$ 20,711	\$ 20,317	\$ 394	101.9%
51500 Contractual Services	\$ 5,477	\$ 10,000	\$ (4,523)	54.8%
52000 Office Supplies	\$ 1,804	\$ 4,000	\$ (2,196)	45.1%
52500 Utilities	\$ 11,106	\$ 18,500	\$ (7,394)	60.0%
54000 Advertising	\$ 144	\$ 2,000	\$ (1,856)	7.2%
54500 Dues/Seminars	\$ 350	\$ 600	\$ (250)	58.3%
55500 Legal Expense	\$ 285	\$ 3,000	\$ (2,715)	9.5%
55100 Audit Expense	\$ -	\$ 7,100	\$ (7,100)	0.0%
55200 Financial Administration	\$ 12,200	\$ 12,200	\$ -	100.0%
55400 Special Event Expenses	\$ 9,690	\$ 10,000	\$ (310)	96.9%
55450 Other Admin Expenses	\$ 4,765	\$ 4,500	\$ 265	105.9%
57900 Office Equipment	\$ 69	\$ 3,000	\$ (2,931)	2.3%
Total Administrative Expenses	\$ 66,601	\$ 95,217	\$ (28,616)	69.9%
Cemetery Improvements, Maintenance & Repairs				
57601 Flags & Flag Poles	\$ 4,393	\$ 5,000	\$ (607)	87.9%
57800 Operating Equipment	\$ 45,913	\$ 71,800	\$ (25,887)	63.9%
58000 Mausoleum (including debt service)	\$ 47,094	\$ 62,000	\$ (14,906)	76.0%
58150 Real Estate for Parking Lot	\$ -	\$ 5,000	\$ (5,000)	0.0%
58300 Veterans Memorial	\$ 42,850	\$ 43,000	\$ (150)	99.7%
58350 Dirt Shelter	\$ -	\$ 11,000	\$ (11,000)	0.0%
58400 Scattering Grounds/Ossuary	\$ -	\$ 4,000	\$ (4,000)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 140,250	\$ 201,800	\$ (61,550)	69.5%

Town of the City of Bloomington--Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Dec-19</u>	Revised <u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 7,557	\$ 11,000	\$ (3,443)	68.7%
56000 Tree Removal/Monument Repair	\$ 36,300	\$ 30,000	\$ 6,300	121.0%
56500 Equipment Repairs	\$ 3,834	\$ 4,000	\$ (166)	95.8%
56600 Cemetery Supplies & Maintenance	\$ 3,140	\$ 5,000	\$ (1,860)	62.8%
56700 Rental Equipment & Leasing	\$ 132	\$ 1,000	\$ (868)	13.2%
56800 Removal of Leaves/Branches	\$ 1,460	\$ 7,000	\$ (5,540)	20.9%
56900 Abandoned Lot Reclamation	\$ -	\$ 5,000	\$ (5,000)	0.0%
57000 Office Repairs & Maintenance	\$ 24,356	\$ 3,000	\$ 21,356	811.9%
57602 Grounds Maintenance/Repairs	\$ 11,145	\$ 16,000	\$ (4,855)	69.7%
57603 Road, Fence, Lot, Drains	\$ 38,379	\$ 40,000	\$ (1,621)	95.9%
57700 Equipment Building	\$ -	\$ 1,000	\$ (1,000)	0.0%
58100 Grave Markers	\$ 12,955	\$ 9,000	\$ 3,955	143.9%
59900 Other Cemetery Expenses	\$ 7,572	\$ 10,500	\$ (2,928)	72.1%
Total Cemetery Operations	\$ 146,830	\$ 142,500	\$ 4,330	103.0%
Total Expense	\$ 662,070	\$ 920,815	\$ (258,745)	71.9%
Net Income	\$ 55,511	\$ (208,315)	\$ 263,826	

Town of the City of Bloomington--Cemetery Fund

<u>Date</u>	<u>Number</u>	<u>Checking Account Activity</u> <u>Name</u>	<u>Amount</u>
10500 Heartland (7774)			
12/01/2019	Credit	Interest	15.22
12/03/2019	Deposit	HBT - Heartland Bank & Trust	504.97
12/05/2019	Deposit	HBT - Heartland Bank & Trust	5,355.00
12/09/2019	Deposit	HBT - Heartland Bank & Trust	48.10
12/10/2019	41732	Heartland Bank & Trust - mausoleum	-5,066.00
12/10/2019	41733	Martin Sullivan Inc	-59.60
12/10/2019	41734	ColdSpring Memorial Group	-344.30
12/10/2019	41735	Pontiac Granite Co Inc	-180.00
12/10/2019	41736	Triple H Company	-185.27
12/10/2019	41737	Midwest Equipment	-516.50
12/10/2019	41738	RP Lumber Company Inc	-47.51
12/10/2019	41739	AT&T Mobility	-144.03
12/10/2019	41740	COMCAST Business	-225.05
12/11/2019	1211191461	Transfer	50,000.00
12/11/2019	1211191673	Flottmann, Mildred M & William K	1,000.00
12/11/2019	1211191673	Meister, James	800.00
12/11/2019	1211191673	Shipp, Joseph Nathan	-730.00
12/11/2019	1211191673	Smock, Chuck #2 (sister = Joyce)	-300.00
12/11/2019	1211191673	Scott, Jimmy & Carol	-400.00
12/11/2019	1211191673	Spencer, Steven & Linda	-1,000.00
12/11/2019	1211191673	McClintock, Mary & J Ronald	-1,000.00
12/11/2019	1211191673	McClure, Carol	-800.00
12/11/2019	1211191673	Davis, Janet D	-630.00
12/13/2019	20191215	Payroll Direct Deposit	-4,967.46
12/13/2019	53861493	EFTPS - IRS	-1,434.64
12/13/2019	41741	TX Child Support SDU	-85.00
12/16/2019	Deposit	HBT - Heartland Bank & Trust	194.70
12/17/2019	41742	VISA BMCU...1484	-1,389.71
12/17/2019	41743	Dave Capodice Excavating Inc	-278.20
12/18/2019	41744	Evergreen FS Inc	-146.85
12/18/2019	41745	City of Bloomington Water Dept	-474.28
12/18/2019	41746	Evergreen FS Inc	-112.50
12/18/2019	Deposit	HBT - Heartland Bank & Trust	895.00
12/20/2019	Deposit	HBT - Heartland Bank & Trust	243.40
12/26/2019	Deposit	HBT - Heartland Bank & Trust	7,355.33
12/27/2019	Deposit	HBT - Heartland Bank & Trust	48.60
12/30/2019	20191230	Payroll Direct Deposit	-6,401.65
12/30/2019	04709513	EFTPS - IRS	-1,949.18
12/30/2019	0459421024	IL Dept of Revenue	-703.55
12/30/2019	41747	City of Bloomington TWP - Reimburse	-7,764.88
12/30/2019	41748	TX Child Support SDU	-85.00
12/30/2019	1152718176	IDES - IL Dept of Emp Sec	-379.11
12/31/2019	Credit	Interest	19.92
Total			<u><u>28,679.97</u></u>

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CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--CEMETERY FUND ACCOUNTS

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from **December 10, 2019 through January 13, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **13th day of January 2020.**

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **13th day of January 2020.**

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer for Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of
Bloomington, McLean County, Illinois

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CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT: January 13, 2020 Meeting

ACCT	VENDORS	DESCRIPTION	Date Due	Amount
58100	Cold Spring Memorial Group	Markers: McClintock & Rousey	1/31/20	\$693.90
56600	Farm & Fleet/VISA	Extension Cord	1/31/20	\$13.99
56600	Lowe's/VISA	Snow Poles & Rods	1/31/20	\$106.36
56600	Menards/VISA	Concrete & Dowels	1/31/20	\$7.50
57900	Office Depot/VISA	Office Printer, Desk, Chair	1/31/20	\$1,004.83
52000	Ron Smith Printing Co/VISA	Date Stamp	1/31/20	\$38.00
52000	Sam's Club/VISA	supplies	1/31/20	\$68.44
55400	Sam's Club/VISA	Wreaths Across America: Cookies & Hot Chocolate	1/31/20	\$26.26
56000	Township Officials of Illinois	Revised 2019 TOI Laws & Duties Handbook	1/31/20	\$110.00
55400	Walmart/VISA	Wreaths Across America: Marshmallows	1/31/20	\$3.52
52000	Walmart/VISA	Frame for Notary	1/31/20	\$4.00
TOTAL: Requests for Payments				\$2,076.80

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CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from **December 17, 2019, to January 27, 2020.**

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this **27th day of January 2020.**

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **27th day of January 2020.**

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Jamie Mathy

WARD 6: Jenn Carrillo

WARD 2: Donna Boelen

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Jeff Crabill

WARD 4: Julie Emig

WARD 9: Kimberly Bray

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean
County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **January 27, 2020** Meeting

Compensation (Salaries)			Due	Amount
7011	TWP Supervisor	D Skillrud	01/31/20	\$ 3,916.67
7011	TWP Supervisor	D Skillrud	02/15/20	\$ 3,916.67
7021	TWP Assessor	S Scudder	01/31/20	\$ 4,000.00
7021	TWP Assessor	S Scudder	02/15/20	\$ 4,000.00
7041	Town Trustee 12/17/2019	Ward 1: J Mathy	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 2: D Boelen	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 3: M Mwilambwe	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 4: J Emig	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 5: J Painter	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 6: J Carrillo	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 7: S Black	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 8: J Crabill	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Ward 9: K Bray	03/31/20	\$ 20.00
7041	Town Trustee 12/17/2019	Mayor: T Renner	03/31/20	\$ 20.00
Compensation (Salaries) TOTAL				\$ 16,033.34
Assessor's Claims				
9151	Auto Expense	BMCU Visa/COB/WEX/Parkway/Waldon/Others (Estimated)	01/31/20	\$ 1,000.00
9161	Telephone	Frontier/Verizon North/City of Bloomington/Others (Estimated)	01/31/20	\$ 300.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/20	\$ 150.00
9171	Utilities	Ameren/Direct Energy Business (Estimated)	01/31/20	\$ 400.00
9171	Utilities	NICOR Gas/Direct Energy Business (Estimated)	01/31/20	\$ 250.00
9201	Office Supplies	BMCU Visa/Quill/Others (Estimated)	01/31/20	\$ 1,000.00
9211	Publications & Printing	BMCU Visa/TOI/Others	01/31/20	\$ 27.50
9291	Janitorial	Soaring Eagle Cleaning Services LLC	01/31/20	\$ 150.00
9301	Computer Services	BMCU Visa/BNAR/MLS/Coldwell Bankers/ILDFPR/Others	01/31/20	\$ 120.00
9301	Computer Services	BMCU Visa/COB/McGIS	01/31/20	\$ 20,000.00
9301	Computer Services	BMCU Visa/COB/Verizon Wireless (Estimated)	01/31/20	\$ 50.00
Assessor's Claims TOTAL				\$ 23,447.50
Community Agency Funding				
1025	GA Workfare Development/Client Services	BMCU Visa/D Skillrud/Others	01/31/20	\$ 600.00
Community Agency Funding TOTAL				\$ 600.00
Services & Expenses				
1038	Other Expense	BMCU VISA/L Yocum/TOI/Clerk's Division/Others (Estimated)	01/31/20	\$ 27.50
1038	Other Expense	BMCU Visa/IAAO/Others (Estimated)	01/31/20	\$ 199.00
1040	Building Maintenance	Bill's Key & Lock (Estimated)	01/31/20	\$ 616.33
1040	Building Maintenance	Hermes Sales & Service (Estimated)	01/31/20	\$ 434.00
1040	Building Maintenance	American Pest Control	01/31/20	\$ 37.00
1042	Janitorial Services & Supplies	Soaring Eagle Cleaning Services LLC	01/31/20	\$ 262.50
Services & Expenses TOTAL				\$ 1,576.33
Supervisor's Claims				
8091	Postage	BMCU VISA/USPS/Federal Express/Others (estimated)	01/31/20	\$ 1,447.12
8121	Janitorial	Soaring Eagle Cleaning Services	01/31/20	\$ 187.50
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/20	\$ 188.28
8131	Utilities	Ameren/Direct Energy Business	01/31/20	\$ 273.50
8131	Utilities	NICOR Gas/Direct Energy Business	01/31/20	\$ 150.86
8141	Telephones	Frontier/Verizon North/City of Bloomington/Others (Estimated)	01/31/20	\$ 1,157.31
8151	Car Expense	D Skillrud/others	01/31/20	\$ 51.04
8151	Car Expense	T Maruna/others	01/31/20	\$ 73.08
8171	Equipment	BMCU Visa/Quill/Dell/City of Bloomington/Others (Estimated)	01/31/20	\$ 2,500.00
8191	Office Supplies	BMCU Visa/Quill/Sam's Club/Office Depot/Others (Estimated)	01/31/20	\$ 579.66
8201	Printing	BMCU VISA/B&B Awards/Copy Shop/Kinkos/Others (Estimated)	01/31/20	\$ 150.00
8221	Computer/Contract Services	EFT-Valutec (Estimated)	01/31/20	\$ 109.15
8241	Membership Dues	Township Officials of Illinois (TOI); Caseworker's Division	01/31/20	\$ 350.00
Supervisor's Claims TOTAL				\$ 7,217.50
TOTAL Request for Payment				\$ 48,874.67

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER 2019**

		Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 787,364	\$ 2,342,264	\$ 626,532	\$ 3,756,160
Revenues	Interest	\$ 172	\$ 1,457	\$ 136	\$ 1,765
	Income from Trusts	\$ 35			\$ 35
	Other Income	\$ -	\$ 1,341	\$ (31)	\$ 1,310
	Personal Property Replacement Tax	\$ -	\$ 8,684	\$ -	\$ 8,684
	Marker Commissions	\$ 3,125			\$ 3,125
	Opening/Closing Fees	\$ 4,300			\$ 4,300
	Sales	\$ 7,105			\$ 7,105
	Inspection Fee	\$ 150			\$ 150
	Refunds and Recoveries			\$ 50	\$ 50
Total Revenues		\$ 14,887	\$ 11,481	\$ 155	\$ 26,524
Expenditures	Administrative Expenses	\$ 2,134			\$ 2,134
	Assessor's Office		\$ 1,401		\$ 1,401
	Capital Improvements	\$ 5,173			\$ 5,173
	Casework/General Assistance			\$ 22,325	\$ 22,325
	Cemetery Operations	\$ 1,898			\$ 1,898
	Community Agency Funding		\$ 64		\$ 64
	Compensation & Benefits	\$ 23,923	\$ 96,251		\$ 120,174
	less change in payroll liability	\$ (153)	\$ -		\$ (153)
	Services & Expenses		\$ 1,702		\$ 1,702
	Supervisor's Office		\$ 4,953		\$ 4,953
Total Expenditures		\$ 32,976	\$ 104,370	\$ 22,325	\$ 159,671
Fund Balances at Month End		\$ 769,276	\$ 2,249,375	\$ 604,362	\$ 3,623,013

Revenue Distribution Report Fiscal Year To Date ~ FY2020

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy Extension for Tax Year 2018	\$ 506,572	\$ 1,645,005	\$ 199,977	\$ 2,351,554
	Percentage	21.5420%	69.9539%	8.5040%	100.0000%
Personal Property Replacement Tax					
	04/09/2019 03-2019	\$ 9,013	\$ 29,267	\$ 3,558	\$ 41,837
	05/07/2019 04-2019	\$ 10,957	\$ 35,581	\$ 4,325	\$ 50,864
	07/12/2019 05-2019	\$ 6,472	\$ 21,017	\$ 2,555	\$ 30,044
	08/19/2019 06-2019	\$ 776	\$ 2,521	\$ 306	\$ 3,604
	10/08/2019 07-2019	\$ 11,264	\$ 36,578	\$ 4,447	\$ 52,289
	12/05/2019 08-2019	\$ 1,871	\$ 6,074	\$ 738	\$ 8,684
	TOTAL	\$ 40,353	\$ 131,038	\$ 15,930	\$ 187,321
Tax Levy Extension for Tax Year 2018					
	05/28/2019 01-2019	\$ 109,109	\$ 354,315	\$ 43,072	\$ 506,497
	06/11/2019 02-2019	\$ 102,786	\$ 333,779	\$ 40,576	\$ 477,140
	06/20/2019 03-2019	\$ 49,542	\$ 160,881	\$ 19,558	\$ 229,981
	08/22/2019 04-2019	\$ 78,257	\$ 254,128	\$ 30,893	\$ 363,278
	09/10/2019 05-2019	\$ 106,828	\$ 346,904	\$ 42,172	\$ 495,903
	09/20/2019 06-2019	\$ 47,652	\$ 154,741	\$ 18,811	\$ 221,204
	11/27/2019 07-2019	\$ 11,687	\$ 37,952	\$ 4,614	\$ 54,253
	TOTAL	\$ 505,861	\$ 1,642,699	\$ 199,696	\$ 2,348,256



FOR: Honorable Township Trustees

SUBJECT: Draft Fiscal Year (FY) 2021 Budget

RECOMMENDATION/MOTION: Recommend that the draft FY 2021 Township Budget be accepted and placed on file for thirty (30) day review period.

BACKGROUND: It has been a standard business practice at the Township to place the draft budget for the upcoming fiscal year on the Board's January meeting agenda. This has been done to ensure compliance with two (2) Township laws: 1.) 25 ILCS 200/2 – 30 addresses the Assessor's Office budget's presentation sixty (60) days prior to the start of the fiscal year; and 2.) 50 ILCS 330/3 addresses Township budget availability thirty (30) days prior to the Public Hearing.

Township staff's preference has been to present the budget document in its entirety. The month of February does not have thirty (30) days. Presentation occurs at the Board's January meeting. Budget Ordinance adoption appears on the Board's March meeting agenda. This schedule results in adoption of the Township's Budget Ordinance prior to the start of the fiscal year.

Township law, (50 ILCS 330/3), states that within or before the end of the first quarter of each fiscal year, the township board shall adopt the budget ordinance. If the budget ordinance is not passed prior to the start of the fiscal year, then a continuing annual budget ordinance must be passed which allows the expenditure of funds during the first quarter.

The draft budget will be presented to the Board at the January 27, 2020 meeting. Adoption of the Budget Ordinance will appear on the Board's March 23, 2020 meeting agenda. This timeline allows adequate time for feedback from the Board and citizens.

ADMINISTRATOR RESPONSE: I hope that the Board will support my recommendation regarding the draft FY 2021 budget. I welcome your feedback and/or questions.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

Town of the City of Bloomington

FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

LEVY COMPARISONS	Tax Year:	2016	2017	2018	2019
Evergreen Memorial Cemetery Fund		506,600	506,600	506,600	506,600
General Town Fund		1,495,000	1,645,000	1,645,000	1,645,000
General Assistance Fund		250,000	200,000	200,000	200,000
Total LEVY		2,251,600	2,351,600	2,351,600	2,351,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Balance		304,836	1,603,858	526,608	2,435,302
Projected Revenues	Interest	3,000	15,000	1,500	19,500
	Income from Trusts	4,000			4,000
	Other Income & Special Events	3,500	120,000	150	123,650
	Township Litigation Income		25		25
	Personal Property Replacement Tax	35,000	125,000	20,000	180,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	125,900			125,900
	Inspection Fee	3,000			3,000
	Refunds and Recoveries			30,000	30,000
	Tax Levy	506,600	1,645,000	200,000	2,351,600
Total Projected Revenues		780,000	1,905,025	251,650	2,936,675
Projected Expenditures	Administrative Expenses	96,800			96,800
	Assessor's Office		151,144		151,144
	Cemetery Improvements, Maintenance & Repairs	95,792			95,792
	Casework/General Assistance			508,000	508,000
	Cemetery Operations	148,000			148,000
	Community Agency Funding		262,400		262,400
	Compensation & Benefits	439,408	1,358,951		1,798,359
	Services & Expenses		302,500		302,500
	Supervisor's Office		101,350		101,350
Total Projected Expenditures		780,000	2,176,345	508,000	3,464,345
Projected Ending Balance		304,837	1,332,537	270,258	1,907,632

Average Monthly Expenditures	65,000	160,529	42,333
Number of Months in Reserve at end of FY	4.69	8.30	6.38

1/22/2020

Town of the City of Bloomington

General Assistance Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Assistance Fund		FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY2020 Estimated as of 12/31/2019	FY2021
Beginning Fund Balance		947,454	700,416	624,219	638,968	526,608
Revenues	Interest	2,153	1,772	1,777	1,653	1,500
	Other Income	-	-	-	-	150
	Personal Property Replacement Tax	15,435	19,839	21,455	20,255	20,000
	Refunds and Recoveries	41,989	65,364	51,322	35,268	30,000
	Tax Levy	149,618	249,831	299,856	200,000	200,000
	Total Revenues	209,195	336,806	374,410	257,176	251,650
Expenditures	Groceries/Personal Essentials	98,132	89,937	76,715	91,601	90,000
	Rent	233,195	197,570	168,693	171,797	200,000
	Utilities	26,775	28,712	19,708	25,019	30,000
	Medical	338	117	-	-	20,000
	Emergency Assistance	46,616	42,663	43,461	67,260	85,000
	Hospital	-	-	-	-	10,000
	Burial	-	-	1,500	-	3,000
	Transportation	38,132	43,540	40,459	4,725	60,000
	Allowances	13,045	10,465	9,125	9,135	10,000
	Total Expenditures	456,233	413,003	359,661	369,537	508,000
Ending Fund Balance		700,416	624,219	638,968	526,608	270,258

Average Monthly Expenditures	38,019	34,417	29,972	30,795	42,333
Number of Months in Reserve at end of FY	18.42	18.14	21.32	17.10	6.38

1/22/2020

Town of the City of Bloomington
Evergreen Memorial Cemetery Fund FY2021 Budget ~ Draft

For Tax Year 2019
04/01/2020 - 03/31/2021

Cemetery Fund		FY2017 Actual		FY2018 Actual		FY2019 Actual		FY2020 Estimated as of 12/31/2019	Preliminary FY2021 Budget	
Beginning Public Fund Balance			395,690		584,421		530,934	460,302		304,836
Revenues	Interest		2,580		3,628		3,578	2,247		3,000
	Income from Trusts		6,908		2,522		1,987	4,281		4,000
	Personal Property Replacement Tax		41,690		40,192		36,283	40,827		35,000
	Opening/Closing Fee		68,224		72,775		62,472	84,480		90,000
	Marker Commission		6,765		8,542		9,827	16,394		9,000
	Sales		104,953		99,334		84,250	104,295		125,900
	Sale of Lots	79,368		84,009		55,932		39,087	58,000	
	Sale of Crypts	10,410		8,865		13,580		15,247	25,000	
	Sale of Niches	12,075		4,010		11,302		42,639	40,000	
	Sale of Burial Supplies	2,700		850		2,450		500	500	
	Chapel Fee	400		100		-100		0	0	
	Sale of Pet Cemetery Spaces			1,500		375		400	0	
	Other Sales	0		0		711		6,421	2,400	
	Inspection Fee		3,525		4,225		2,025	2,300		3,000
	Other Income & Special Events		57,576		13,124		59,037	3,926		3,500
	Tax Levy		505,413		506,135		506,322	506,600		506,600
	Total Revenues		797,634		750,476		765,782	765,349		780,000
Expenditures	Administrative Expenses		116,541		88,261		96,003	95,217		96,800
	Casualty Insurance	20,033		20,048		19,725		20,717	21,000	
	Contractual Services	3,635		10,742		12,825		9,600	10,000	
	Office Supplies	3,350		3,802		4,048		4,000	4,000	
	Utilities	15,336		16,073		16,199		18,500	18,500	
	Advertising	5,521		1,716		4,118		1,000	2,000	
	Dues/Seminars	749		1,044		350		600	600	
	Legal Expense	0		90		342		2,000	3,000	
	Audit Expense	6,775		6,850		6,900		7,100	7,500	
	COBT for Financial Administration	12,200		12,200		12,200		12,200	12,200	
	Special Event Expenses	42,847		9,003		10,962		10,000	10,000	
	Other Admin Expenses	5,746		6,693		5,385		6,500	5,000	
	Office Equipment	349		0		2,951		3,000	3,000	
	Cemetery Improvements, Maintenance & Repairs		84,037		152,320		223,157	177,400		95,792
	Flags & Poles	7,303		9,114		5,889		5,000	10,000	
	Operating Equipment	15,942		19,506		68,513		61,800	15,000	
	Mausoleum (including debt service)	60,792		110,792		142,038		62,500	60,792	
	Real Estate for Parking Lot			0				5,000	0	
	Real Estate--repurchase lots			0				0	0	
	Veterans Memorial			11,994				43,000		
	Dirt Shelter							50	0	
	Scattering Grounds/Ossuary			914		6,717		50	10,000	
	Cemetery Operations		64,088		141,866		79,728	166,900		148,000
	Fuel, Oil & Equipment	7,542		7,719		7,506		9,000	11,000	
	Tree Removal/Monument Repair	10,550		19,100		29,900		41,300	19,000	
	Equipment Repairs	5,393		7,250		3,608		4,500	5,000	
	CEM Supplies & Maintenance	2,670		10,102		4,654		5,000	5,000	
	Rental Equipment & Leasing	88		198		137		1,000	1,000	
	leaves/branches	2,200		5,000		6,000		3,000	5,000	
	Abandoned Lot Reclamation			5,431		2,029		50	0	
	Office Repairs & Maintenance							24,500	5,000	
	Grounds Maintenance/Repair	9,392		38,025		9,479		13,000	10,000	
	Road, Fence, Lot, Drains	105		33,350		2,232		40,000	50,000	
	Equipment Building	12,144				177		50	1,000	
	Other CEM Expenses			0		3,270		15,000	16,000	
	Grave Markers	14,004		15,691		10,737		10,500	20,000	
	Compensation & Benefits		400,785		421,516		437,525	481,298		439,408
	Wages: Administrative Staff	78,944		98,111		104,273		104,000	80,000	
	Wages: Cemetery Staff	204,708		197,496		205,714		225,000	225,000	
	Trustee Compensation	2,917		3,000		2,917		3,000	0	
	Payroll Taxes	20,540		21,025		21,768		25,398	23,333	
	IMRF	38,128		37,370		37,327		32,900	36,600	
	IDES - Unemployment	11,031		9,945		8,494		20,000	13,500	
	Employee Health Insurance, Etc.	43,814		53,808		56,243		70,000	60,000	
	Other Payroll Expenses	703		760		791		1,000	975	
	Total Expenditures		665,451		803,963		836,413	920,815		780,000
Other Financing Sources In/(Out)			-12,845							
Ending Public Fund Balance			515,028		530,934		460,302	304,836		304,837

Average Monthly Expenditures	55454	66997	69,701	76,735	65,000
Number of Months in Reserve at end of FY	9.29	7.92	6.60	3.97	4.69

1/22/2020

Town of the City of Bloomington

General Town Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
Beginning Fund Balance			859,331		1,168,787		1,356,419		1,509,688		1,603,858
Revenues	Interest		3,874		8,434		12,587		18,829		15,000
	Other Income		105,378		73,480		42,848		33,018		35,000
	Other Income: Grant #1										35,000
	Other Income: Grant #2										50,000
	Township Litigation Income		40,385		0		0		25		25
	Personal Property Replacement Tax		130,336		131,443		110,640		135,000		125,000
	Tax Levy		1,591,588		1,493,813		1,544,401		1,645,000		1,645,000
Total Revenues			1,871,562		1,707,170		1,710,476		1,831,872		1,905,025
Expenditures	Assessor's Office		89,834		72,649		72,415		122,091		151,144
	Rent/Debt Service	21,544		21,544		21,544		21,544		21,544	
	Auto Expense	2,941		761		1,178		3,000		3,000	
	Telephone	3,182		3,164		3,251		4,947		4,000	
	Utilities	5,578		5,390		5,144		5,800		5,800	
	Postage	145		245		0		300		300	
	Office Supplies	1,669		1,925		608		2,000		2,000	
	Publications & Printing	225		232		0		500		500	
	Equipment	1,691		0		4,776		6,000		6,000	
	Equipment Repair/Rental	40		0		0		1,500		1,500	
	Education/Meetings/Conferences	7,136		9,605		5,835		9,000		9,000	
	Replating & Remapping	0		0		0		9,000		9,000	
	Appraisal Services	15,383		20,703		14,533		34,000		34,000	
	Janitorial	1,840		1,650		1,800		2,000		2,000	
	Computer Services	9,103		5,055		11,767		15,000		20,000	
	Mapping/GIS Services	16,978		0		0		5,000		30,000	
	Membership Dues	2,380		2,375		1,979		2,500		2,500	
	Community Agency Funding		167,500		137,000		148,290		144,500		262,400
	Community Medical	20,000		18,500		18,500		18,500		18,500	
	Transportation	10,000		0		0		0		0	
	GA Client Service Funding	17,500		12,500		23,790		20,000		55,400	
	Youth Services	42,500		37,500		37,500		37,500		35,000	
	Senior Services	77,500		68,500		68,500		68,500		68,500	
	Grant #1									35,000	
	Grant #2									50,000	
	Compensation & Benefits		1,171,773		1,190,273		1,187,804		1,300,879		1,358,951
	TWP Supervisor	77,833		92,667		94,000		94,000		94,000	
	TWP Assessor	94,500		96,000		96,000		96,000		96,000	
	Town Clerk	2,400		2,400		2,400		2,400		2,500	
	Town Trustees	2,660		2,320		2,220		2,340		2,800	
	GA Staff	343,840		338,944		338,283		348,832		384,297	
	Deputy Assessors	327,440		339,799		346,410		404,000		404,000	
	IMRF	113,202		104,334		98,980		119,268		123,755	
	FICA	59,474		60,960		61,737		72,489		75,000	
	Group Medical	149,474		151,922		146,946		160,000		175,000	
	State Unemployment	948		928		827		1,550		1,600	

Town of the City of Bloomington

General Town Fund FY2021 Budget ~ *Draft*

For Tax Year 2019

04/01/2020 - 03/31/2021

General Town Fund		FY 2017 Actual		FY 2018 Actual		FY 2019 Actual		FY2020 Estimated as of 12/31/2019		FY2021	
	Services & Expenses		47,862		42,455		69,392		72,127		302,500
	Membership Dues	1,387		1,442		1,760		1,835		2,000	
	Auditing Expense	6,775		6,850		6,900		6,950		8,000	
	Legal Expense	4,390		5,482		12,784		12,000		10,000	
	Court Costs	0		0		0		0		0	
	Surety Bonds	0		0		0		0		0	
	Insurance	12,303		12,288		12,611		13,242		14,000	
	Publishing	448		498		654		1,500		1,500	
	Other Expenditures	3,806		2,617		2,537		3,500		4,000	
	Debt Service: Principle & Interest	4,700		2,606		254		100		0	
	Building Maintenance	8,659		7,004		8,657		7,000		6,000	
	Janitorial Services & Supplies	3,395		3,667		4,665		6,000		6,000	
	Building Security	1,999		0		0		0		1,000	
	Building Repairs	0		0		0		10,000		200,000	
	Special Projects	0		0		18,570		10,000		50,000	
	Supervisor's Office		85,136		77,162		79,305		98,105		101,350
	Postage	1,983		46		1,538		1,500		1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000		40,000	
	Janitorial	2,300		2,063		2,250		2,500		2,500	
	Utilities	8,367		8,085		7,723		6,676		7,000	
	Telephones	3,912		3,957		4,085		6,329		5,000	
	Car Expense	291		825		1,180		3,000		4,000	
	Education/Conference/Meetings	2,230		3,319		2,587		3,000		3,000	
	Equipment	0		1,066		1,640		5,000		5,000	
	Equipment Repair/Rental	6,624		3,862		2,910		8,000		8,000	
	Office Supplies	3,778		2,090		3,125		4,000		4,000	
	Printing	480		0		975		500		3,000	
	Publications	50		871		50		250		1,000	
	Computer/Contract Services	14,991		10,849		11,106		16,900		16,900	
	Membership Dues	130		130		135		450		450	
	Total Expenditures		1,562,105		1,519,539		1,557,206		1,737,702		2,176,345
	Ending Fund Balance		1,168,787		1,356,419		1,509,688		1,603,858		1,332,537

Average Monthly Expenditures	130,175	126,628	128,220	143,142	160,529
Number of Months in Reserve at end of FY	8.98	10.71	11.77	11.20	8.30

1/22/2020

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"



FOR: Honorable Township Trustees

SUBJECT: Line Item Appropriation Transfers

RECOMMENDATION/MOTION: Recommend that the Transfer of Appropriations be approved and the Ordinance passed.

BACKGROUND: Township statutes allow transfers between various line items in any fund in such budget and appropriation ordinance not exceeding ten percent, (10%), in aggregate of the total amount appropriated in such fund. This year, Township staff has prepared a list of line item transfers for Evergreen Memorial Cemetery.

These line item transfers represent technical adjustments and Township staff made the decision to present them at the fiscal year end where needed. The revenue amendments reflect increases in some line items and decreases in others. The expense amendments reflect decreases in some line items and increases in others. This fact has resulted in no dollar change to the expense total.

The line item transfers addressed unforeseen circumstances, (i.e. citizen automobile accident which negatively impacted Cemetery property), expenditures that were not budgeted, (i.e. trees – some became safety hazards and others died, office building roof replacement). On the revenue side, there were private sales of crypts and niches which exceeded budgeted projections and the state increased Personal Property Replacement Tax, (PPRT), payments to local governmental units.

COMMUNITY GROUPS/INTERESTED PERSONS CONTACTED: Cemetery Board and staff worked with Township staff.

ADMINISTRATOR RESPONSE: Respectfully requests that the Transfer of Appropriations be approved and the Ordinance passed.

Respectfully submitted for Board consideration.

Recommended by:

Deborah L. Skillrud
Township Supervisor

ORDINANCE NO. 2020 – ____

**AN ORDINANCE FOR TRANSFER OF APPROPRIATIONS
FOR THE 2019 – 2020 FISCAL YEAR**

WHEREAS, on March 25, 2019, by Ordinance Number 2019 – 02, the Town of the City of Bloomington also known as City of Bloomington Township, (“Township”), passed a Budget and Appropriation Ordinance for the Fiscal Year ending March 31, 2020, which Ordinance was approved and signed on March 25, 2019;

WHEREAS, the “Township” has prepared line item transfers for the 2019 – 2020 fiscal year as provided by the Municipal Budget Law (50 ILCS 330/3) approved July 12, 1937, as amended, which authorizes transfers between line items within any fund in such Appropriation Ordinance not exceeding ten percent, (10%), of the total amount appropriated in such fund by such ordinance;

WHEREAS, adjustments between appropriated line items in the Evergreen Memorial Cemetery Fund are desirable and necessary; and

WHEREAS, line item transfers are needed as detailed below.

NOW THEREFORE BE IT ORDAINED by the Township Board of the Town of the City of Bloomington as follows:

Section 1. Ordinance Number 2019 – 02, An Ordinance Adopting Budget for the 2019 – 2020 Fiscal Year is hereby amended. The “Township” has prepared line item transfers for the fiscal year 2019 - 2020 attached hereto is hereby approved and the amounts shown therein are hereby appropriated for the uses and purposes set forth therein, see EXHIBIT A.

Section 2. Except as provided for herein, Ordinance Number 2019 – 02 shall remain in full force and effect, provided, that any budgeted or appropriated amounts which are changed by reason of the line item transfers made in Section One of this Ordinance shall be amended in Ordinance Number 2019 – 02.

Section 3. This ordinance shall take effect immediately upon passage and approval.

PASSED this 27th day of January, 2020.

APPROVED this ____ day of January, 2020.

APPROVED: _____
Deborah L. Skillrud
Township Supervisor

ATTEST: _____
Leslie Yocum
Township Clerk

EXHIBIT A.
EVERGREEN MEMORIAL CEMETERY
FY 2019- 2020 LINE ITEM TRANSFERS

REVENUE LINE ITEM	FROM	TO
42000 Opening/Closing Fee	\$60,000.00	\$70,000.00
42100 Marker Commissions	\$8,000.00	\$13,000.00
42500 Sale of Lots	\$70,000.00	\$50,000.00
43000 Sale of Crypts	\$10,000.00	\$13,000.00
43100 Sale of Niches	\$10,000.00	\$35,000.00
43500 Interest	\$3,500.00	\$2,000.00
44700 Sale of Burial Supplies	\$1,500.00	\$500.00
44800 Chapel Fee	\$1,000.00	\$50.00
44850 Sale of Pet Cemetery Space	\$1,000.00	\$200.00
44900 Other Sales	\$2,400.00	\$5,000.00
49000 Income from Trusts	\$500.00	\$5,000.00
49020 Other Income	\$5,000.00	\$3,000.00
49021 Inspection Fees	\$3,000.00	\$2,000.00
	\$30,000.00	\$41,000.00
41000 PPRT		

EXPENDITURE ITEM	FROM	TO
51100 Casualty Insurance	\$20,317.00	\$20,717.00
51500 Contractual Services	\$10,000.00	\$9,600.00
54000 Advertising	\$2,000.00	\$1,000.00
55000 Legal Expense	\$3,000.00	\$2,000.00
55450 Other Administration Expenses	\$4,500.00	\$6,500.00
57800 Operating Equipment	\$71,800.00	\$61,800.00
58000 Mausoleum including debt service	\$62,000.00	\$62,500.00
58350 Dirt Shelter	\$11,000.00	\$50.00
58400 Scattering Grounds	\$4,000.00	\$50.00
55500 Fuel, Oil & Equipment	\$11,000.00	\$9,000.00
56000 Tree Removal/Monument Repair	\$30,000.00	\$41,300.00
56500 Equipment Repairs	\$4,000.00	\$4,500.00
56800 Leaves/Branches Removal	\$7,000.00	\$3,000.00
56900 Abandoned Lot Reclamation	\$5,000.00	\$50.00
57000 Office Building	\$3,000.00	\$24,500.00
57602 Grounds Maintenance/Repair	\$16,000.00	\$13,000.00
57700 Equipment Building	\$1,000.00	\$50.00
58100 Grave Markers	\$9,000.00	\$15,000.00

CITY of BLOOMINGTON TOWNSHIP
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor
DATE: January 27, 2019
RE: Township Supervisor's Report

Work Program: Jobs: (3) PT Dollar Tree, (1) FT Express Employment, (1) FT McDonalds, (1) PT Epiphany Farms, (1) PT Portillo's, and (1) PT Wendy's.

- Four, (4), Township recipients worked for National Able and received Township assistance.
- Five, (5), Township recipients participated in Recovery Court.
- Seven, (7), participated in Skills to Succeed at the Township Building.
- Fifteen, (15), Township recipients and five, (5), community members participated in Wellness Lifestyle classes.
- Eight, (8), workfare participants, participated in the POTS program, (i.e. workfare).

Township office has responded to approximately 600 calls and walk-ins during the month of December 2019.

Recipients in job training assignments have completed 160.5 man-hours. Recipients in the workfare program have completed 118.8 man-hours. Both job training and workfare hours were reduced from previous month due to the Christmas holidays and illness.

General Assistance (GA): Total December cases for GA listed on attached System Statistics Report. Of twenty-three, (23), shelter assistance cases served by Township: three, (3), were homeless – which was a reduction of 3 and twenty, (20), were renters.

New clients by age: two clients, (8.7%), age 18 - 25; thirteen clients, (56.5%), age 26 - 40; five clients, (21.7%), age 41 – 50; and three clients, (13.0%), age 51 – 62.

No recipients were awarded Supplemental Security Income, (SSI), in the month of December. Township did receive a recoupment of \$50.00 from the Circuit Clerk of McLean County.

Forty-Eight, (48), individuals, (35 GA and 13 EA), attended orientation throughout the month of December. This number was close to the number for November.

Minor maintenance issues were addressed at the building.

Cemetery: Cemetery office is digitizing deeds which are currently in paper form. This process will streamline office function.

Emergency Expense: None.

System Activity Report

[12/1/2019 - 12/31/2019] Report Date: 1/21/2020

General Assistance

Grants (New Clients) :	11	\$3,432.00
Grants (Previous Clients) :	65	\$19,639.42
In-Process :	0	
Denials :	12	
Sanctions :	20	
Terminations :	17	
	125	\$23,071.42

General Assistance - Medical

Referrals :	3	
Disbursements :	0	
	3	\$0.00

General Assistance - Work Program Assignments

Job Training :	18	
Workfare :	18	
	36	

General Assistance - Work Program Expenses

Haircut :	2	\$10.00
WF 30 Day :	46	\$1,472.00
WF 7 Day Bus :	5	\$50.00
WF Gasoline :	6	\$192.00
	59	\$1,724.00

Emergency Assistance

Grants :	6	\$2,979.00
In-Process :	0	
Denials :	1	
	7	\$2,979.00

Additional Assistance

Transient :	2	\$39.99
	2	\$39.99

Additional Activity

A Call (phone/fax/email) :	296	
A Face-to-Face :	346	
General - Intake :	47	
General - Orientation :	100	
General - Other :	19	
R - DHS :	2	
R - MCCA / LIHEAP :	9	
R - Other :	9	
R - PATH :	5	
R - Salvation Army :	2	
WF - Appointment :	49	
WF - Sanction :	9	
WF - Work Sponsor Site :	125	
WF Training/Education :	48	
	1,066	
Grand Totals:	1,298	\$27,814.41

From: Steve Scudder
Date: January 23, 2020
Subject: Assessor Report

The Board of Review closed on December 31, 2018. The following charts go back to 2013. 2019 has the largest reduction in the seven year charted. In 2016 was the largest number of complaints in the seven years.

Chart 1

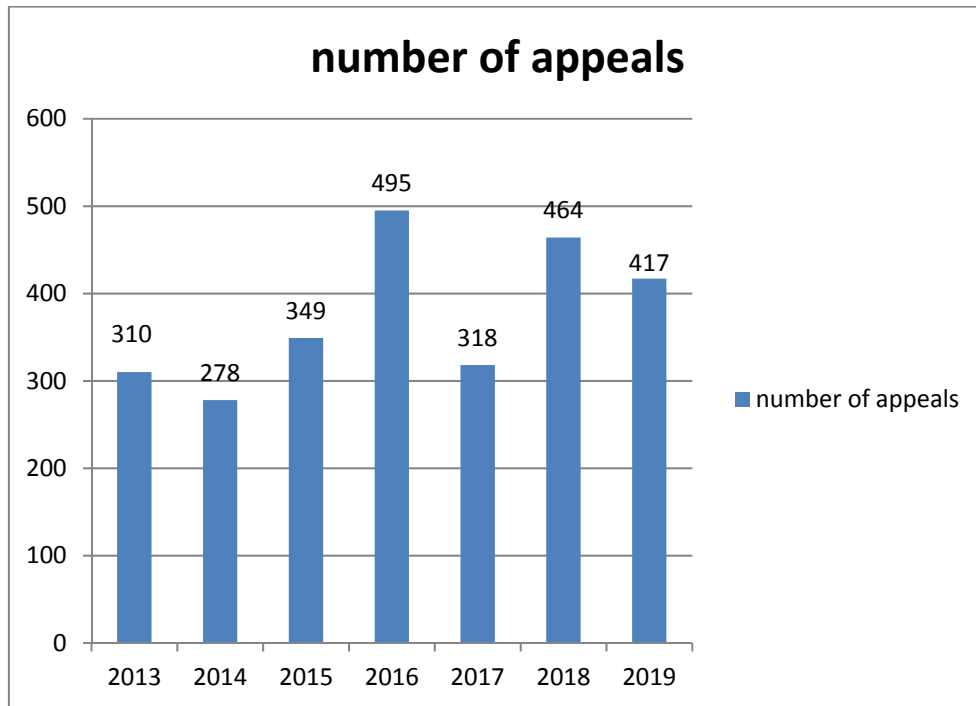


Chart 2

