



**MINUTES
REGULAR SESSION OF THE TOWN OF THE CITY OF BLOOMINGTON
MONDAY, JANUARY 24, 2022, 5:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington convened in regular session in the Government Center Chambers at 5:30 p.m., Monday, January 24, 2022. The meeting was called to order by Trustee Mwilambwe.

Roll Call

Trustees present: Mboka Mwilambwe, Jamie Mathy, and Jeff Crabill.

Trustees remote: Donna Boelen, Sheila Montney, Julie Emig, Nick Becker, De Urban, Mollie Ward, and Tom Crumpler.

Elected Officials remote: Deborah L. Skillrud, Supervisor, and Steve Scudder, Assessor.

Staff present: Leslie Yocum, Township Clerk.

Consent Agenda

It is recommended that all items listed under the Consent Agenda be approved as presented. All items under the Consent Agenda are routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.

Trustee Boelen made a motion, seconded by Trustee Mathy, that the Consent Agenda, including all items listed below, be approved as presented.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Item 4.A. Action and Approval of Minutes of the December 13, 2021, Board Meeting, as presented.

Item 4.B. Action and Approval of the Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2021 accounts.

Item 4.C. Approval of General Town Fund anticipated expenditures as presented and certified.

Regular Agenda

The following item was presented:

Item 5.A. Resolution to Create Budget Line Item for Capital Fund Reserve.

Deborah Skillrud, Supervisor, clarified that the Township Attorney recommended the title of the memo and Resolution state 'Capital Fund Reserve Line Item' instead of 'Capital

Fund Reserve'. She stated this was a separate line item in the proposed budget and not a separate fund. As required by Township statute 60 ILCS 1/235-5(9), the budget will declare the amount of funds, the purpose of, and the duration of the project.

Trustee Mathy stated his understanding of the new line item and indicated his support for creating a well-defined reporting of capital projects.

Trustee Boelen made a motion, seconded by Trustee Emig, that the Resolution be adopted.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

The following item was presented:

Item 5.B. Draft Fiscal Year (FY) 2023 Budget Ordinance.

Supervisor Skillrud did not have additional comments.

Trustee Boelen made a motion, seconded by Trustee Crumpler, that the FY 2023 Budget Ordinance be accepted and placed on file for a thirty (30) day review period.

Trustee Boelen commented to the significant increases in the amount of assistance budgeted. She expressed appreciation and noted that it would be helpful as the price of utilities has increased.

Commissioner Mwilambwe directed the Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

The following item was presented:

Item 5.C. Request for Proposal (RFP) Professional Audit Services.

Trustee Boelen made a motion, seconded by Trustee Mathy, that the RFP for Professional Audit Services be awarded to Phillips & Associates, CPA's, P.C., for the Fiscal Years 2022, 2023 and 2024, at an annual cost to the Township and Evergreen Memorial Cemetery as listed in Appendix A. Fee Proposal, and the Township Supervisor be authorized to enter into the standard engagement letter with Phillips & Associates, CPA's, P.C.

Trustee Boelen asked how long the firm had been used for Township audits. Supervisor Skillrud responded that Phillips & Associates, CPA's, P.C., specialized in Township and had been used for many years. She noted that, historically, audits were conducted by various members of the Phillips & Associates, CPA's, P.C. firm so that the same person did not conduct the audits.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

The following item was presented:

Item 5.D. Request for Proposal (RFP) Cleaning Services.

Trustee Urban made a motion, seconded by Trustee Crumpler, that the RFP for Cleaning Services be awarded to Soaring Eagle Cleaning Services, LLC for calendar years 2022, 2023 and 2024, at an annual cost to the Township as listed in Appendix A. Fee Proposal, and the Township Supervisor and Clerk be authorized to execute the necessary documents

Trustee Boelen asked how long Township had used the vendor. Supervisor Skillrud responded that Soaring Eagle Cleaning Services contract was established in 2017.

Trustee Boelen confirmed with Supervisor Skillrud that she was satisfied with the vendor's performance.

Trustee Mwilambwe directed the Township Clerk to call the roll, which resulted in the following:

AYES: Mathy, Boelen, Montney, Emig, Becker, Urban, Ward, Crabill, Crumpler, Mwilambwe

Motion carried.

Reports by Elected Officials

Comments: Deb Skillrud, Township Supervisor

Deborah Skillrud, Supervisor, addressed the Board regarding the Community Emergency Response Program ("CERP"), Township had found it increasingly difficult to expend CERP funds as applicants could not meet the COVID eligibility requirements. She reiterated that Township Assistance can only be used as payer of last resort.

Trustee Crumpler asked if Township saw an increase in requests for assistance as the Omicron variant surged, and how this year compared to previous years. Supervisor Skillrud responded that it had little effect. However, since COVID, there has been a shift in need from General Assistance to Emergency Assistance, which indicates a greater need for the low-income working population.

Trustee Crumpler also inquired about outreach strategies for the upcoming fiscal year. Supervisor Skillrud responded that Township is part of an established community referral network and discussed repeating previous in-service presentations to the referring agencies to remind them of Township's programs.

Supervisor Skillrud summarized that Township anticipates a greater need for assistance when the moratoriums are lifted, tax refund dollars are exhausted, and the other assistance programs' funds are depleted.

Comments: Steve Scudder, Township Assessor

Steve Scudder, Assessor, addressed the Board and reported that with the increased number of new construction permits, the tax burden would spread more evenly. He then compared the total Equalized Assessed Valuation ("EAV") of Bloomington to McLean County as a whole. He noted there was no multiplier increase assessed to the Township.

Public Comment

Trustee Mwilambwe opened the meeting to receive public comment. Leslie Yocum, Township Clerk, reported that no one had registered to speak live or emailed a public comment.

Adjournment

Trustee Boelen made a motion, seconded by Trustee Mathy, that the meeting be adjourned.

Motion carried unanimously (Viva Voce).

The meeting adjourned at 5:51 p.m.


Amanda Stutsman, Township Deputy Clerk