

CITY OF BLOOMINGTON TOWNSHIP

NOTICE

MEETING: Board of Trustees, City of Bloomington Township
DATE: Monday, January 23, 2017
PLACE: Bloomington City Hall
TIME: 6:30 pm

AGENDA

I. Call to Order: Tari Renner, Trustee

II. Pledge of Allegiance to the Flag

III. Roll Call of Attendance: Cherry Lawson, Town Clerk

IV. "Consent Agenda"

(All items under the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no separate discussion of these items unless a Trustee or Township Supervisor so requests, in which event, the item will be removed from the Consent Agenda and considered separately and prior to Reports by Elected Officials.)

A. Approval of Minutes of the December 19, 2016 Board Meeting as submitted by Cherry Lawson, Town Clerk. (Recommend that the Minutes of the December 19, 2016 Meeting be approved as presented.)

B. Approval of General Town Fund anticipated expenditures as presented and certified. (Recommend that the Anticipated Expenditures be approved.)

V. Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of December 2016 accounts. (Recommend that the Audits be approved as presented.)

VI. Draft Fiscal Year (FY) 2018 Budget Ordinance: (Recommend that the draft FY 2018 Budget Ordinance be approved and placed on file for thirty (30) day review period.)

VII. Reports by Elected Officials

A. Comments: Deb Skillrud, Township Supervisor.

B. Comments: Steve Scudder, Township Assessor.

VIII. Public Comments

IX. Adjournment

**MINUTES OF THE TOWN OF THE CITY
OF BLOOMINGTON TOWNSHIP
MONDAY, DECEMBER 19, 2016; 6:30 P.M.**

The Board of Trustees for the Town of the City of Bloomington Township met in the Council Chambers of the City Hall Building at 6:30 p.m. on December 19, 2016. The meeting was called to order by Trustee Renner.

Trustee Renner directed the Township Clerk to call the roll and the following members of the Board answered present:

Trustees: Jim Fruin, Kevin Lower, Mboka Mwilambwe, Amelia Buragas, Joni Painter, Karen Schmidt, Scott Black, David Sage, Diana Hauman and Tari Renner.

Staff present: Cherry L. Lawson, Township Clerk; Deb Skillrud, Township Supervisor; and Steve Scudder, Township Assessor.

Approval of Minutes of the November 28, 2016 Board Meeting, as submitted by Cherry Lawson, Township Clerk.

Motion by Trustee Schmidt, seconded by Trustee Black, that the Minutes of the November 28, 2016 Meeting be approved as presented.

Motion carried, (viva voce).

Approval of General Town Fund anticipated expenditures as presented and certified.

Motion by Trustee Schmidt, seconded by Trustee Black, that the Anticipated Expenditures be approved.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees: Fruin, Lower, Mwilambwe, Buragas, Painter, Schmidt, Sage, Hauman, Black, and Renner.

Nays: None.

Motion carried.

Action and Approval by Board on Monthly General Town Fund, General Assistance Fund and Evergreen Memorial Cemetery Audits of November 2016 accounts.

Motion by Trustee Painter, seconded by Trustee Schmidt, that the Audits be approved as presented.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees: Fruin, Lower, Mwilambwe, Buragas, Painter, Sage, Hauman, Schmidt, Black, and Renner.

Nays: None.

Motion carried.

Action and Approval by Board on Ordinance Establishing the Reimbursement of all Travel, Meals, Lodging Expenses of Officers and Employees of the Town of the City of Bloomington Township.

Motion by Trustee Schmidt, seconded by Trustee Black that the Ordinance Establishing the Reimbursement of all Travel, Meals and Lodging Expenses be approved and the Ordinance passed.

Trustee Renner directed the Clerk to call the roll which resulted in the following:

Ayes: Trustees: Fruin, Lower, Mwilambwe, Buragas, Painter, Sage, Hauman, Schmidt, Black, and Renner.

Nays: None.

Motion carried.

Deborah Skillrud, Supervisor, addressed the Board. She informed them that the General Assistance (GA) Office would host an In-service on Thursday, January 19, 2017 from 10:00 until 11:00 a.m. Trustees were welcomed to attend. The In-service would address understanding the GA and the Emergency Assistance program. Maximum capacity was twenty-five (25). There were only a few spaces remaining. Referring agencies have reserved space to attend the In-service. A second session would be scheduled in the near future. She informed the Board that a part-time cemetery employee would become full-time in January 2017. This change was implemented in anticipation of Tina Crowe's, Cemetery Manager, retirement.

Steve Scudder, Assessor, addressed the Board. He discovered that a portion of the community was not in agreement with the work performed by his office. There were 487 complaints filed with the Board of Review. As of this report, his staff had ninety-one, (91), hearings scheduled to attend by December 30th. His staff had commenced assessment work with the Board of Review. It provided his staff with a head start on next year's process. There would be a \$4 million decrease in assessed value from the previously announced figure based on actions taken by the Board of Review.

Trustee Fruin noted that Mr. Scudder had been on the job for almost four (4) years. Mr. Scudder responded affirmatively. He questioned if Mr. Scudder had any thoughts how to reduce the number of appeals in the future. He specifically cited community outreach, website

improvements, or other actions which would make the Assessor's job easier to perform during the appeal process.

Mr. Scudder stated his staff anticipated an excessive number of appeals due to changes to commercial property assessments, and condominiums and smaller development areas where adjustments were made to ensure equalization. Once all properties have been equalized, the number of complaints would be reduced.

Trustee Fruin had seen a situation involving a couple of his real estate industry associates helping individuals with the appeal process. He expressed concern regarding a ground swell in the real estate business involving property taxes appeals. There was a climate for this. He wanted to see the Assessor's Office be proactive and stay ahead of this type of business activity.

Mr. Scudder appreciated any input in this area. Appraisers and realtors work the same, but may use information differently. On the real estate side, a decline means there were more homes to sell and prices decrease accordingly. However, this does not necessarily bring down the value at the same time. An appraiser sees a different scenario in a short period of time. This was the nature of the business.

Trustee Renner opened the meeting to receive Public Comment. No one came forward to address the Board.

Motion by Trustee Schmidt, seconded by Trustee Hauman, to adjourn the meeting.
Time: 6:38p.m.

Motion carried, (viva voce).

Cherry L. Lawson, Township Clerk

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of January 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of January 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$147,428.71** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$45,185.75** in PRAIRIE STATE BANK & TRUST (53) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$1,231,386.28** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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Town of the City of Bloomington--General Town Administration Fund

Month of: **DECEMBER 2016**

Public Funds at Commencement

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 66,856	
Investments: Illinois Fund (as of 10/31/2106)	\$ 147,375	
Investments: Prairie State Bank & Trust (64)	\$ 1,431,121	
	<u>1,645,351</u>	
Public Funds at Commencement		\$ 1,645,351

Public Funds Received This Month

Interest: Prairie State Bank (53)	\$ 34	
Interest: Prairie State Bank (64)	\$ 266	
Interest: Illinois Funds	\$ 54	
Other Income - JMSHRC	\$ 4,270	
Other Income - Retiree Insurance	\$ 1,827	
Other Income - IGA Workfare	\$ 900	
Other Income - Cemetery Benefits	\$ 7,670	
	<u>15,020</u>	
Public Funds Received This Month		\$ 15,020
Public Funds Available		<u>\$ 1,660,372</u>

Public Funds Expended This Month

TOTAL Public Funds at Month End

\$ 236,371
\$ 1,424,001

Public Funds at Month End

Cash: Prairie State Bank & Trust (53) Checking Balance	\$ 45,186	
Investments: Illinois Fund (as of 11/30/2106)	\$ 147,429	
Investments: Prairie State Bank & Trust (64)	\$ 1,231,386	
	<u>1,424,001</u>	
TOTAL Public Funds at Month End		<u>\$ 1,424,001</u>

Checking Account Activity

Prairie State Bank & Trust (53) Balance at Commencement	\$ 66,856	
Deposits		
Interest: Prairie State Bank & Trust (53)	\$ 34	
Other Income - JMSHRC	\$ 4,270	
Other Income - Retiree Insurance	\$ 1,827	
Other Income - IGA Workfare	\$ 900	
Other Income - Cemetery Benefits	\$ 7,670	
Transfer from Prairie State Bank & Trust Reserve (64)	\$ 200,000	
Total Deposits for Month	<u>214,701</u>	
	\$ 214,701	
Total Funds Available		\$ 281,556
Checks Written		
Assessor's Office Expenses	\$ 24,651	
Community Agency Funding	\$ 51,000	
Compensation & Benefits	\$ 106,691	
Services & Expenses	\$ 5,780	
Supervisor's Office Expenses	\$ 48,249	
Total Checks Written	<u>236,371</u>	
	\$ 236,371	
Total Checks Written		<u>\$ 236,371</u>
Prairie State Bank & Trust (53) Balance at Month End		<u>\$ 45,186</u>

Prairie State Bank & Trust (53) Reconciliation at Month End

Balance per Bank Statement	\$ 92,379	
Plus Outstanding Deposits	\$ 11,940	
Less Outstanding Checks	\$ (59,134)	
Checkbook Balance per Reconciliation		<u>\$ 45,186</u>

Town of the City of Bloomington--General Town Administration Fund

Statement of Receipts and Disbursements

Dec-16

Revenue			
7000 Interest	\$	354	
7400 Other Income	\$	14,667	
Total Revenue			\$ 15,020
Total Income			\$ 15,020
Expense			
Assessor's Office			
9141 Rent/Debt Service	\$	20,799	
9151 Auto Expense	\$	12	
9171 Utilities	\$	98	
9201 Office Supplies	\$	200	
9251 Education/Meetings/Conferences	\$	488	
9271 Appraisal Services	\$	2,548	
9291 Janitorial	\$	140	
9301 Computer Services	\$	189	
9312 Membership Dues	\$	175	
Total Assessor's Office			\$ 24,651
Community Agency Funding			
1025 GA Client Service Funding	\$	17,500	
1027 Senior Services	\$	33,500	
Total Community Agency Funding			\$ 51,000
Compensation (Salaries) & Benefits			
7011 Supervisor	\$	6,500	
7021 Assessor	\$	7,833	
7031 Town Clerk	\$	200	
7041 Town Trustees	\$	920	
7051 General Assistance Staff	\$	28,724	
7061 Deputy Assessors	\$	27,203	
7081 IMRF/Employer	\$	11,654	
7091 FICA (SS/MC)/Employer	\$	4,999	
7101 Group Medical/Employer	\$	18,655	
7111 State Unemployment/Employer	\$	3	
Total Compensation (Salaries) & Benefits			\$ 106,691
Services & Expenses			
1038 Other Expenditures	\$	1,481	
1039 Debt Service-Principal & Interest	\$	3,713	
1040 Building Maintenance	\$	341	
1042 Janitorial Services & Supplies	\$	245	
Total Services & Expenses			\$ 5,780
Supervisor's Office			
8101 Rent/Debt Service	\$	38,620	
8121 Janitorial	\$	175	
8131 Utilities	\$	148	
8151 Car Expense	\$	12	
8161 Education/Conference/Meetings	\$	119	
8181 Equipment Repair/Rental	\$	552	
8221 Computer/Contract Services	\$	8,624	
Total Supervisor's Office			\$ 48,249
Total Expense			\$ 236,371
Net Income			\$ (221,351)

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison

Income	<u>Dec-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
7000 Interest	\$ 2,769	\$ 400	\$ 2,369	692.3%
7400 Other Income	\$ 152,026	\$ 182,800	\$ (30,774)	83.2%
7450 Township Litigation Income	\$ -	\$ 50	\$ (50)	0.0%
7600 Personal Property Replacement Tax	\$ 103,313	\$ 123,300	\$ (19,987)	83.8%
7800 Tax Levy	\$ 1,591,588	\$ 1,595,000	\$ (3,412)	99.8%
Total Revenue	<u>\$ 1,849,695</u>	<u>\$ 1,901,550</u>	<u>\$ (51,855)</u>	<u>97.3%</u>
Total Income	\$ 1,849,695	\$ 1,901,550	\$ (51,855)	97.3%
Expense				
Assessor's Office				
9141 Rent/Debt Service	\$ 21,544	\$ 21,544	\$ -	100.0%
9151 Auto Expense	\$ 2,513	\$ 3,000	\$ (487)	83.8%
9161 Telephone	\$ 2,048	\$ 2,500	\$ (452)	81.9%
9171 Utilities	\$ 4,044	\$ 5,800	\$ (1,756)	69.7%
9191 Postage	\$ 47	\$ 500	\$ (453)	9.4%
9201 Office Supplies	\$ 641	\$ 1,200	\$ (559)	53.4%
9211 Publications & Printing	\$ -	\$ 1,150	\$ (1,150)	0.0%
9231 Equipment	\$ -	\$ 3,000	\$ (3,000)	0.0%
9241 Equipment Repair/Rental	\$ 40	\$ 1,000	\$ (960)	4.0%
9251 Education/Meetings/Conferences	\$ 3,258	\$ 15,000	\$ (11,742)	21.7%
9261 Replatting & Remapping	\$ -	\$ 9,000	\$ (9,000)	0.0%
9271 Appraisal Services	\$ 8,793	\$ 35,000	\$ (26,208)	25.1%
9291 Janitorial	\$ 1,260	\$ 2,000	\$ (740)	63.0%
9301 Computer Services	\$ 5,979	\$ 10,000	\$ (4,021)	59.8%
9311 Mapping/GIS Services	\$ 16,978	\$ 35,500	\$ (18,522)	47.8%
9312 Membership Dues/Assessor's Staff	\$ 715	\$ 1,500	\$ (785)	47.7%
Total Assessor's Office	<u>\$ 67,860</u>	<u>\$ 147,694</u>	<u>\$ (79,834)</u>	<u>45.9%</u>
Community Agency Funding				
1023 Community Medical	\$ 20,000	\$ 60,000	\$ (40,000)	33.3%
1024 Transportation	\$ -	\$ 10,000	\$ (10,000)	0.0%
1025 GA Client Service Funding	\$ 17,500	\$ 30,000	\$ (12,500)	58.3%
1026 Youth Services	\$ 42,500	\$ 42,500	\$ -	100.0%
1027 Senior Services	\$ 73,500	\$ 37,500	\$ 36,000	196.0%
Total Community Agency Funding	<u>\$ 153,500</u>	<u>\$ 180,000</u>	<u>\$ (26,500)</u>	<u>85.3%</u>
Compensation & Benefits				
7011 Supervisor	\$ 58,333	\$ 78,000	\$ (19,667)	74.8%
7021 Assessor	\$ 70,500	\$ 95,000	\$ (24,500)	74.2%
7031 Town Clerk	\$ 1,800	\$ 2,700	\$ (900)	66.7%
7041 Town Trustees	\$ 2,060	\$ 2,800	\$ (740)	73.6%
7051 General Assistance Staff	\$ 257,669	\$ 400,000	\$ (142,331)	64.4%
7061 Deputy Assessors	\$ 247,032	\$ 376,000	\$ (128,968)	65.7%
7081 IMRF/Employer	\$ 128,102	\$ 140,000	\$ (11,898)	91.5%
7091 FICA (SS/MC)/Employer	\$ 44,583	\$ 73,000	\$ (28,417)	61.1%
7101 Group Medical/Employer	\$ 155,520	\$ 210,000	\$ (54,480)	74.1%
7111 State Unemployment/Employer	\$ 210	\$ 750	\$ (540)	28.0%
Total Compensation & Benefits	<u>\$ 965,809</u>	<u>\$ 1,378,250</u>	<u>\$ (412,441)</u>	<u>70.1%</u>

Town of the City of Bloomington--General Town Administration Fund

Year to Date Budget Comparison (cont.)

Services & Expenses	<u>Dec-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
1028 Membership Dues	\$ 1,387	\$ 1,500	\$ (113)	92.5%
1029 Auditing Expense	\$ -	\$ 6,900	\$ (6,900)	0.0%
1030 Legal Expense	\$ 2,860	\$ 10,000	\$ (7,140)	28.6%
1031 Court Costs	\$ -	\$ 250	\$ (250)	0.0%
1033 Surety Bonds	\$ -	\$ 250	\$ (250)	0.0%
1034 Insurance	\$ 12,303	\$ 13,500	\$ (1,197)	91.1%
1035 Publishing	\$ 110	\$ 1,000	\$ (890)	11.0%
1038 Other Expenditures	\$ 3,121	\$ 3,400	\$ (279)	91.8%
1039 Debt Service - Principal & Interest	\$ 4,700	\$ 7,000	\$ (2,300)	67.1%
1040 Building Maintenance	\$ 4,227	\$ 33,000	\$ (28,773)	12.8%
1042 Janitorial Services & Supplies	\$ 2,261	\$ 20,000	\$ (17,739)	11.3%
1043 Building Security	\$ -	\$ 10,000	\$ (10,000)	0.0%
1044 Building Repairs	\$ -	\$ 200,000	\$ (200,000)	0.0%
1045 Special Projects	\$ -	\$ 50,000	\$ (50,000)	0.0%
Total Services & Expenses	\$ 30,970	\$ 356,800	\$ (325,830)	8.7%
Supervisor's Office				
8091 Postage	\$ -	\$ 2,500	\$ (2,500)	0.0%
8101 Rent/Debt Service	\$ 40,000	\$ 40,000	\$ -	100.0%
8121 Janitorial	\$ 1,575	\$ 3,500	\$ (1,925)	45.0%
8131 Utilities	\$ 6,066	\$ 9,000	\$ (2,934)	67.4%
8141 Telephones	\$ 2,548	\$ 4,500	\$ (1,952)	56.6%
8151 Car Expense	\$ 188	\$ 5,000	\$ (4,812)	3.8%
8161 Education/Conference/Meetings	\$ 1,375	\$ 6,000	\$ (4,625)	22.9%
8171 Equipment	\$ -	\$ 7,500	\$ (7,500)	0.0%
8181 Equipment Repair/Rental	\$ 4,968	\$ 9,000	\$ (4,032)	55.2%
8191 Office Supplies	\$ 409	\$ 5,000	\$ (4,591)	8.2%
8201 Printing	\$ -	\$ 1,000	\$ (1,000)	0.0%
8211 Publications	\$ 25	\$ 500	\$ (475)	5.0%
8221 Computer/Contract Services	\$ 9,702	\$ 16,900	\$ (7,198)	57.4%
8241 Membership Dues	\$ 30	\$ 775	\$ (745)	3.9%
Total Supervisor's Office	\$ 66,886	\$ 111,175	\$ (44,289)	60.2%
Total Expense	\$ 1,285,025	\$ 2,173,919	\$ (888,894)	59.1%
Net Income	\$ 564,670	\$ (272,369)	\$ 837,039	

Town of the City of Bloomington--General Town Administration Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0502 - Prairie State Bank & Trust (53)			
12/06/2016	Transfer	Prairie State Bank & Trust	150,000.00
12/06/2016	EFT	EFT-Valutec Card Solutions	-189.60
12/06/2016	7502	MarcFirst	-560.00
12/06/2016	7503	Bowman, Danny	-2,548.00
12/06/2016	7504	Xerox Corporation	-39.60
12/06/2016	7505	Hermes Service & Sales Inc	-97.00
12/06/2016	7506	NICOR Gas	-127.62
12/06/2016	7507	Prairie State Legal Services, Inc	-8,500.00
12/13/2016	7508	Community Health Care Clinic	-17,500.00
12/13/2016	7509	TASC (Total Administrative Services Corp)	-1,409.32
12/13/2016	7510	VISA (DLS)	-119.00
12/13/2016	7511	Childer's Door Service of Central IL LLC	-117.10
12/13/2016	7512	Wilcox Electric & Service Inc	-126.51
12/13/2016	7513	City of Bloomington Finance Dept	-12.41
12/13/2016	7514	Quill Corporation	-200.48
12/13/2016	7515	Verizon Wireless	-91.68
12/13/2016	7516	Jorczak, Timothy A	-73.43
12/13/2016	7517	VISA (SRS)	-512.71
12/13/2016	7518	Peace Meal SBLHC	-25,000.00
12/14/2016	Transfer	Prairie State Bank & Trust	50,000.00
12/15/2016	20161215	EFT-Payroll	-22,250.32
12/15/2016	01693939	EFT-Federal Tax Deposit	-8,353.40
12/15/2016	1390282944	EFT-IL Tax Deposit	-1,057.57
12/15/2016	EFT	TASC (Total Administrative Services Corp)	-1,223.23
12/20/2016	7519	NJS Enterprises Inc	-8,334.00
12/20/2016	7520	Creative Technical Services, Inc (C-Tech)	-100.00
12/20/2016	7521	Chase Bank (formerly Bank One, NA)	-63,132.00
12/20/2016	7522	Huck's/WEX Bank	-11.52
12/20/2016	7523	Xerox Financial Services	-202.92
12/20/2016	7524	City of Bloomington Water Dept	-118.36
12/20/2016	7525	URISA	-175.00
12/21/2016	2047	Normal Township	900.00
12/27/2016	2600	John M Scott Health Resources Center	4,269.82
12/29/2016	40830	Town of the City of Bloomington - CEM	7,670.35
12/29/2016	20161231	EFT-Payroll	-23,197.19
12/29/2016	51648779	EFT-Federal Tax Deposit	-8,489.04
12/29/2016	0853412032	EFT-IL Tax Deposit	-1,087.81
12/29/2016	EFT	TASC (Total Administrative Services Corp)	-1,223.71
12/29/2016	15437	EFT-IMRF	-17,396.20
12/29/2016	7526	NCPERS Group Life Ins	-128.00
12/29/2016	7527	Renner, Tari	-73.88
12/29/2016	7528VOID	EFT-IMRF	0.00
12/29/2016	7529	IDES--IL Dept of Employment Security	-3.49
12/29/2016	7530	Toyota Financial Services	-309.49
12/29/2016	7531	City of Bloomington Health Insurance	-22,190.70
12/29/2016	7532	Lower, Kevin G	-88.60
12/29/2016	7533VOID	NCPERS Group Life Ins	0.00
12/30/2016	09989448659	IMRF - Illinois Municipal Retirement Fund	1,826.63
12/30/2016	Credit	Interest	34.11
Total			<u><u>-21,669.98</u></u>

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STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)

)SS

Town of the City of Bloomington

COUNTY OF McLEAN)

OFFICE OF THE TOWN SUPERVISOR--GENERAL ASSISTANCE WELFARE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **23rd day of January 2017**.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This **23rd day of January 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE WELFARE FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$40,347.47** in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$752,747.76** in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE WELFARE FUND of said TOWN.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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Town of the City of Bloomington--General Assistance Welfare Fund

Month of: DECEMBER 2016

Public Funds at Commencement

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	29,082	
Investments: Prairie State Bank & Trust (19)	\$	792,591	
Public Funds at Commencement			\$ 821,673

Public Funds Received This Month

Interest: Prairie State Bank (00)	\$	11	
Interest: Prairie State Bank (19)	\$	157	
Refunds & Recoveries	\$	50	
Public Funds Received This Month			\$ 217
Public Funds Available			\$ 821,891

Public Funds Expended This Month

	\$	28,796
TOTAL Public Funds at Month End	\$	793,095

Public Funds at Month End

Cash: Prairie State Bank & Trust (00) Checking Balance	\$	40,347	
Investments: Prairie State Bank & Trust (19)	\$	752,748	
TOTAL Public Funds at Month End			\$ 793,095

Checking Account Activity

Checkbook Balance at Commencement	\$	29,082	
Deposits:			
Interest: Prairie State Bank & Trust (00)	\$	11	
Refunds & Recoveries	\$	50	
Transfer from Prairie State Bank & Trust Reserve (19)	\$	40,000	
Total Deposits for Month		\$ 40,061	
Total Funds Available			\$ 69,143
Checks Written: General Assistance			\$ 28,796
Checkbook Balance at Month End			\$ 40,347

Prairie State Bank & Trust (00) Reconciliation at Month End

Balance per Bank Statement	\$	44,220	
Less Outstanding Checks	\$	(3,872)	
Checkbook Balance per Reconciliation		<u> </u>	\$ 40,347

Town of the City of Bloomington--General Assistance Welfare Fund

Statement of Receipts and Disbursements

		<u>Dec-16</u>	
Income			
Revenue			
7000 Interest		\$	167
7700 Refunds & Recoveries		\$	50
Total Revenue			\$ 217
Total Income			\$ 217
Expense			
CW			
6011 Groceries/Personal Essentials		\$	7,426
6021 Rent		\$	15,642
6051 Utilities		\$	1,675
6061 Medical		\$	99
6071 Emergency Assistance		\$	2,887
6101 Transportation		\$	617
6121 Allowances		\$	451
Total CW			\$ 28,796
Total Expense			\$ 28,796
Net Income			\$ (28,578)

Town of the City of Bloomington--General Assistance Welfare Fund

Year to Date Budget Comparison

		<u>Dec-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income					
Revenue					
7000 Interest		\$ 1,685	\$ 500	\$ 1,185	337.0%
7400 Other Income		\$ -	\$ 150	\$ (150)	0.0%
7600 Personal Property Replacement Tax		\$ 10,750	\$ 11,700	\$ (950)	91.9%
7700 Refunds & Recoveries		\$ 35,819	\$ 15,000	\$ 20,819	238.8%
7800 Tax Levy		\$ 149,618	\$ 150,000	\$ (382)	99.7%
Total Revenue		\$ 197,872	\$ 177,350	\$ 20,522	111.6%
Total Income		\$ 197,872	\$ 177,350	\$ 20,522	111.6%
Expense					
CW					
6011 Groceries/Personal Essentials		\$ 75,289	\$ 150,000	\$ (74,711)	50.2%
6021 Rent		\$ 168,315	\$ 300,000	\$ (131,685)	56.1%
6051 Utilities		\$ 21,727	\$ 40,000	\$ (18,273)	54.3%
6061 Medical		\$ 134	\$ 50,000	\$ (49,866)	0.3%
6071 Emergency Assistance		\$ 40,744	\$ 75,000	\$ (34,256)	54.3%
6081 Hospital		\$ -	\$ 25,000	\$ (25,000)	0.0%
6091 Burial		\$ -	\$ 3,000	\$ (3,000)	0.0%
6101 Transportation		\$ 36,552	\$ 45,000	\$ (8,448)	81.2%
6121 Allowances		\$ 9,470	\$ 25,000	\$ (15,530)	37.9%
Total CW		\$ 352,231	\$ 713,000	\$ (360,769)	49.4%
Total Expense		\$ 352,231	\$ 713,000	\$ (360,769)	49.4%
Net Income		\$ (154,358)	\$ (535,650)	\$ 381,292	

Town of the City of Bloomington--General Assistance Welfare Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
0501 -	Prairie State Bank & Trust (00)		
12/05/2016	EFT	EFT-Kroger via Valutec	-7,425.89
12/06/2016	31932	Ameren Illinois	-491.07
12/06/2016	31933	City of Bloomington Water Department	-503.42
12/06/2016	31934	NICOR Gas	-108.19
12/06/2016	31935	Cardinal Ridge (was Southgate)	-365.00
12/06/2016	31936	Clothier Land Trust H-187 %Willow Creek	-505.00
12/06/2016	31937	Dotson, Bernard & Rearn M	-265.00
12/06/2016	31938	Gannaway, Ronald E	-265.00
12/06/2016	31939	Gruber, Ronald C dba Gruber Rentals	-200.00
12/06/2016	31940	Harris, Patricia & Lawrence	-66.88
12/06/2016	31941	Listwan, Steven L & Jessica dba Even Prop	-190.00
12/06/2016	31942	Lucas, Carolyn	-200.00
12/06/2016	31943	Miller Trust, Annetta O dba Miller Prop	-265.00
12/06/2016	31944	Moore, J A dba Maple Grove Estates	-465.00
12/06/2016	31945	PNC Mortgage	-265.00
12/06/2016	31946	RV Horizons Inc dba Bloomington GW MHPLLC	-351.00
12/06/2016	31947VOID	Sanchez, Melania	0.00
12/06/2016	31948	Secretary of State of Illinois	-12.00
12/06/2016	31949	Swallow, Robert R dba RS Apartments	-265.00
12/06/2016	31950	Midwest Properties Illinois LLC	-265.00
12/08/2016	Transfer	Prairie State Bank & Trust	40,000.00
12/13/2016	31951	Hairmasters Institute of Cosmetology Inc	-10.00
12/13/2016	31952	Mayor's Manor LTD Partnership (laundry)	-25.00
12/13/2016	31953	BHA; Blmgtm Housing Authority (laundry)	-103.70
12/13/2016	31954	BHA; Blmgtm Housing Authority (rent)	-775.00
12/13/2016	31955	Home Sweet Home Ministries, Inc	-600.00
12/13/2016	31956	Mayor's Manor LTD Partnership (rent)	-425.00
12/13/2016	31957	Allied Properties LLC	-265.00
12/13/2016	31958	Ameren Illinois	-392.50
12/13/2016	31959	Beverly, Johnny L	-200.00
12/13/2016	31960	Clothier Land Trust H-187 %Willow Creek	-146.37
12/13/2016	31961	Duran Ownership Group LLC %Eduard F Duran	-200.00
12/13/2016	31962	Glover, Robert J	-265.00
12/13/2016	31963	GMTK Management	-265.00
12/13/2016	31964	Jackson, Kim dba StoneMillProp %RST***	-265.00
12/13/2016	31965	Miller Trust, Annetta O dba Miller Prop	-265.00
12/13/2016	31966	Moore Enterprises, Alexander Estates	-265.00
12/13/2016	31967	Moore, J A dba Maple Grove Estates	-440.00
12/13/2016	31968	Pedcor Investments-2002 dba Danbury Ct	-502.00
12/13/2016	31969	Pelhank, Wayne A dba Heartland Apt Mgmt	-648.67
12/13/2016	31970	VISA ...0684	-148.00
12/13/2016	31971	Walski, Daniel James	-250.00
12/13/2016	31972	Labyrinth Outreach Services to Women	-200.00
12/13/2016	31973	Stone, Jerry L & Tina	-86.88
12/13/2016	31974	Williams, Danarion T %Kimberly Williams	-255.00
12/13/2016	31975	Zoeller, Joseph dba JD Properties	-265.00
12/13/2016	31976	Econ-O-Wash Cleaners/Wilson & Wilson Ent	-215.00
12/13/2016	31977	Salvation Army	-200.00
12/13/2016	31978	Davis, Debra L	-200.00
12/13/2016	31979	Modine Inc	-265.00
12/13/2016	31980	Moore Living Trust dba Hilltop MHP	-150.00
12/13/2016	31981	Illini Union Properties LLC %Class Act	-483.00
12/13/2016	31982	Illini Home Buyers of Bloomington LLC	-265.00
12/20/2016	036300	Circuit Clerk of McLean County	50.00
12/20/2016	31983	Huck's/WEX Bank	-502.57
12/20/2016	31984	B/N-Blmgtm-Normal Public Transit System	-65.00
12/20/2016	31985	BHA; Blmgtm Housing Authority (laundry)	-85.00
12/20/2016	31986	BHA; Blmgtm Housing Authority (rent)	-398.00

Town of the City of Bloomington--General Assistance Welfare Fund

Checking Account Activity (continued)

<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
12/20/2016	31987	Salvation Army	-200.00
12/20/2016	31988	Ameren Illinois	-245.58
12/20/2016	31989	City of Bloomington Water Department	-115.34
12/20/2016	31990	NICOR Gas	-60.89
12/20/2016	31991	Armstrong Inc., John D %Valerie L Dumser	-265.00
12/20/2016	31992	Augsburger LLC	-265.00
12/20/2016	31993	Bailey, Laura R	-200.00
12/20/2016	31994	Boeh, John %Herald Apartments	-250.00
12/20/2016	31995	Busey Bank (loan specific)	-265.00
12/20/2016	31996	Chambers, Lanard Edward	-265.00
12/20/2016	31997	Clothier Land Trust H-187 %Willow Creek	-146.37
12/20/2016	31998	Coker, Joan & Ronald I	-200.00
12/20/2016	31999	Gannaway, Ronald E	-27.42
12/20/2016	32000	Moore, J A dba Maple Grove Estates	-359.00
12/20/2016	32001	Overfelt, John F & Katherine E	-546.00
12/20/2016	32002	Phoenix Towers Preservation LP	-26.00
12/20/2016	32003	Pierce, Larry	-265.00
12/20/2016	32004	Segneri, Angela & Edward Runyon	-265.00
12/20/2016	32005	TVAII LP dba Turnberry Village II Inc	-88.00
12/20/2016	32006	TVEO Corporation	-265.00
12/20/2016	32007	Walters, Lue A dba Law 'N' Jaw Apts	-250.00
12/20/2016	32008	Zoeller, Joseph dba JD Properties	-95.10
12/20/2016	32009	Busey Bank (loan specific)	-265.00
12/20/2016	32010	Boyd, Charles W & Marilyn J	-105.90
12/20/2016	32011	Brobston, Jesse D dba BN the City LLC	-31.00
12/20/2016	32012	Elterich, John P & Karen Schmidt	-240.00
12/20/2016	32013	Khant, Ranjanbala & Ramniklal %AB Rentals	-550.00
12/20/2016	32014	Phoenix Towers Preservation LP	-26.00
12/20/2016	32015	RV Horizons Inc dba Bloomington GW MHPLLC	-347.81
12/20/2016	31453STOP	Allied Properties LLC	265.00
12/20/2016	32016	Allied Properties LLC	-265.00
12/30/2016	Credit	Interest	10.88
			<u>11,265.33</u>

STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--EVERGREEN MEMORIAL CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **31st day of December 2016**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **9th day of January 2017**.

Supervisor of the Town of the City of Bloomington, McLean County, Illinois.

Notary Public

This **9th day of January 2017**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$50.00** in Petty Cash held at Evergreen Memorial Cemetery Office, **\$110,883.16** at HEARTLAND BANK 7774, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, **\$274,030.08** at HEARTLAND BANK 7782, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$105,332.34** at HEARTLAND BANK 7114, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$201,253.03** in STATE FARM BANK 0441, BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Eugene C Lorch

Cemetery Board Vice President:

Gregory E Fraley

Secretary/Treasurer for Cemetery Board:

Joe Gibson

Board of Trustees of the Evergreen Memorial Cemetery, Town of the City of Bloomington, McLean County, Illinois

This **23rd day of January 2017**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington, McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor.

Town Clerk

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Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Month of: **DECEMBER 2016**

Funds at Commencement

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	136,281	
Cash: Heartland Bank 7782 (Reserve)	\$	273,998	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ thru 10/31/2016	\$	200,999	
Trust Account: Heartland Bank 7114 (O/C Trust)	\$	103,320	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
Funds at Commencement			\$ 891,011

Funds Received This Month

Opening/Closing Fees	\$	5,802	
Marker Commission	\$	4,349	
Sale of Lots	\$	12,070	
Sale of Crypts	\$	125	
Sale of Niches	\$	141	
Sales - Chapel Fee	\$	100	
Interest: Reserve/Checking/Back Taxes	\$	287	
Income from Trusts	\$	13	
Other Income	\$	368	
Inspection Fees	\$	150	
Funds Received This Month			\$ 23,404
			\$ 914,415
			\$ 46,503
			\$ 867,913

Funds Expended This Month

TOTAL Funds at Month End

Funds at Month End

Cash: Petty Cash	\$	50	
Cash: Heartland Bank 7774 (Checking)	\$	110,883	
Cash: Heartland Bank 7782 (Reserve)	\$	274,030	
CD: State Farm Bank 0441 (36 month @ 1.49%, matures 06/16/2019) ~ thru 11/30/2016	\$	201,253	
Trust Account: Heartland Bank 7114 (O/C Trust & GB/S/Mc Trust)	\$	105,332	
Trust Account: Heartland Bank 3189 (Irrevocable Trust)	\$	176,364	
TOTAL Funds at Month End			\$ 867,913

Checking Account Activity

Checkbook Balance at Commencement			\$ 136,281
Deposits			
Opening/Closing Fees	\$	5,802	
Marker Commission	\$	4,349	
Sale of Lots	\$	12,070	
Sale of Crypts	\$	125	
Sale of Niches	\$	141	
Chapel Fee	\$	100	
Other Income	\$	368	
Inspection Fee	\$	150	
Prepaid O/C Deposits transferred (to)/from Acct 7114	\$	(2,000)	
Total Deposits for Month			\$ 21,105
			\$ 157,386
Total Funds Available			
Checks Written			
Compensation & Benefits	\$	19,897	
Administrative Expenses	\$	1,872	
Cemetery Improvements, Maintenance & Repair	\$	14,664	
Cemetery Operations	\$	10,070	
Total Checks Written			\$ 46,503
			\$ 46,503
Total Checks Written			
Checkbook Balance at Month End			\$ 110,883

Bank Reconciliation at Month End

Balance per Bank Statement	\$	131,162	
Less Outstanding Checks	\$	(20,279)	
Checkbook Balance per Reconciliation			\$ 110,883

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Statement of Receipts and Disbursements

Income			<u>Dec-16</u>
Revenue			
42000 Opening/Closing Fee	\$	5,802	
42100 Marker Commission	\$	4,349	
42500 Sale of Lots	\$	12,070	
43000 Sale of Crypts	\$	125	
43100 Sale of Niches	\$	141	
44800 Chapel Fee	\$	100	
43500 Interest: Savings/Checking/Back Taxes	\$	287	
49000 Income from Trusts	\$	13	
49020 Other Income	\$	368	
49021 Inspection Fees	\$	150	
	Total Revenue		\$ 23,404
		Total Income	\$ 23,404
Expense			
Compensation & Benefits			
50101 Wages: Administrative Staff	\$	6,250	
50102 Wages: Cemetery Staff	\$	6,103	
50201 Payroll Taxes: FICA	\$	837	
50202 IMRF	\$	1,529	
50203 Unemployment Insurance	\$	1,117	
50204 Health Insurance	\$	4,048	
50205 Direct Deposit Transmittal Fees	\$	14	
	Total Compensation & Benefits		\$ 19,897
Administrative Expenses			
51500 Contractual Services	\$	503	
52000 Office Supplies	\$	212	
52500 Utilities	\$	460	
54500 Dues/Seminars	\$	157	
55450 Other Admin Expenses	\$	540	
	Total Administrative Expenses		\$ 1,872
Cemetery Improvements, Maintenance & Repair			
57700 Equipment Building	\$	950	
57800 Operating Equipment	\$	460	
58000 Mausoleum (including debt service)	\$	5,066	
58100 Grave Markers	\$	8,188	
	Total Cemetery Improvements, Maintenance & Repair		\$ 14,664
Cemetery Operations			
55500 Fuel, Oil and Equipment	\$	666	
56000 Tree Removal/Monument Repair	\$	9,250	
56600 Cemetery Supplies & Maintenance	\$	154	
	Total Cemetery Operations		\$ 10,070
		Total Expense	\$ 46,503
Net Income			\$ (23,099)

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Year to Date Budget Comparison

Income	<u>Dec-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Revenue				
40100 Real Estate Tax Levy	\$ 505,413	\$ 506,600	\$ (1,187)	99.8%
41000 Personal Property Replacement Tax	\$ 33,109	\$ 45,000	\$ (11,891)	73.6%
42000 Opening/Closing Fee	\$ 49,160	\$ 50,000	\$ (840)	98.3%
42100 Marker Commission	\$ 6,765	\$ 7,000	\$ (235)	96.6%
42500 Sale of Lots	\$ 54,358	\$ 65,000	\$ (10,642)	83.6%
43000 Sale of Crypts	\$ 5,335	\$ 8,000	\$ (2,665)	66.7%
43100 Sale of Niches	\$ 5,185	\$ 15,000	\$ (9,815)	34.6%
44700 Sale of Burial Supplies	\$ 2,300	\$ 2,000	\$ 300	115.0%
44800 Chapel Fee	\$ 400	\$ 1,000	\$ (600)	40.0%
42400 Sales - Other	\$ -	\$ 2,500	\$ (2,500)	0.0%
43500 Interest: Reserve/Checking/Back Taxes	\$ 1,530	\$ 6,000	\$ (4,470)	25.5%
49000 Income from Trusts	\$ 5,370	\$ 3,000	\$ 2,370	179.0%
49020 Other Income	\$ 53,571	\$ 48,690	\$ 4,881	110.0%
49021 Inspection Fees	\$ 3,000	\$ 3,000	\$ -	100.0%
Total Revenue	\$ 725,497	\$ 762,790	\$ (37,293)	95.1%
Total Income	\$ 725,497	\$ 762,790	\$ (37,293)	95.1%
Expense				
Compensation & Benefits				
50101 Wages: Administrative Staff	\$ 56,569	\$ 81,000	\$ (24,431)	69.8%
50102 Wages: Cemetery Staff	\$ 171,346	\$ 233,000	\$ (61,654)	73.5%
50103 Trustee Compensation	\$ 2,167	\$ 3,000	\$ (833)	72.2%
50201 Payroll Taxes: FICA	\$ 16,627	\$ 24,000	\$ (7,373)	69.3%
50202 IMRF	\$ 31,077	\$ 45,000	\$ (13,923)	69.1%
50203 Unemployment Insurance	\$ 6,987	\$ 18,000	\$ (11,013)	38.8%
50204 Health Insurance	\$ 31,443	\$ 50,000	\$ (18,557)	62.9%
50205 Direct Deposit Transmittal Fees	\$ 296	\$ 450	\$ (154)	65.7%
50206 TASC Annual Fees	\$ 332	\$ 400	\$ (68)	82.9%
Total Compensation & Benefits	\$ 316,843	\$ 454,850	\$ (138,007)	69.7%
Administrative Expenses				
51100 Casualty Insurance	\$ 20,033	\$ 21,000	\$ (967)	95.4%
51500 Contractual Services	\$ 2,162	\$ 5,100	\$ (2,938)	42.4%
52000 Office Supplies	\$ 2,389	\$ 3,000	\$ (611)	79.6%
52500 Utilities	\$ 11,281	\$ 14,500	\$ (3,219)	77.8%
54000 Advertising	\$ 2,751	\$ 13,570	\$ (10,819)	20.3%
54500 Dues/Seminars	\$ 307	\$ 600	\$ (293)	51.2%
55500 Legal Expense	\$ -	\$ 1,000	\$ (1,000)	0.0%
55100 Audit Expense	\$ -	\$ 6,800	\$ (6,800)	0.0%
55200 Financial Administration (COBT)	\$ -	\$ 12,200	\$ (12,200)	0.0%
55400 Special Event Expenses	\$ 37,290	\$ 49,450	\$ (12,160)	75.4%
55450 Other Admin Expenses	\$ 5,000	\$ 3,700	\$ 1,300	135.1%
Total Administrative Expenses	\$ 81,212	\$ 130,920	\$ (49,708)	62.0%
Cemetery Improvements, Maintenance & Repairs				
57000 Office Building	\$ -	\$ 500	\$ (500)	0.0%
57601 Flags & Flag Poles	\$ 7,149	\$ 6,000	\$ 1,149	119.2%
57602 Grounds Maintenance/Repairs	\$ 7,754	\$ 13,700	\$ (5,946)	56.6%
57603 Road, Fence, Lot, Drains	\$ 105	\$ 7,000	\$ (6,895)	1.5%
57700 Equipment Building	\$ 12,144	\$ 9,000	\$ 3,144	134.9%
57800 Operating Equipment	\$ 15,022	\$ 17,321	\$ (2,299)	86.7%
57900 Office Equipment	\$ 349	\$ 508	\$ (159)	68.7%
58000 Mausoleum (including debt service)	\$ 45,594	\$ 60,792	\$ (15,198)	75.0%
58100 Grave Markers	\$ 13,879	\$ 5,500	\$ 8,379	252.3%
58400 Scattering Grounds	\$ -	\$ 2,500	\$ (2,500)	0.0%
Total Cemetery Improvements, Maintenance & Repairs	\$ 101,996	\$ 122,821	\$ (20,825)	83.0%

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Year to Date Budget Comparison (cont.)

	<u>Dec-16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Cemetery Operations				
55500 Fuel, Oil & Equipment	\$ 6,809	\$ 13,000	\$ (6,191)	52.4%
56000 Tree Removal/Monument Repair	\$ 10,450	\$ 19,999	\$ (9,549)	52.3%
56500 Equipment Repairs	\$ 5,151	\$ 6,000	\$ (849)	85.9%
56600 Cemetery Supplies & Maintenance	\$ 1,067	\$ 2,500	\$ (1,433)	42.7%
56700 Rental Equipment & Short-term Leases	\$ 33	\$ 500	\$ (467)	6.6%
56800 IGA w/COB for leaves & branches disposal	\$ 2,200	\$ 2,200	\$ -	100.0%
59900 Other Cemetery Expenses	\$ -	\$ 10,000	\$ (10,000)	0.0%
Total Cemetery Operations	\$ 25,711	\$ 54,199	\$ (28,488)	47.4%
Total Expense	\$ 525,762	\$ 762,790	\$ (237,028)	68.9%
Net Income	\$ 199,735	\$ -	\$ 199,735	

Town of the City of Bloomington--Evergreen Memorial Cemetery Fund

Checking Account Activity			
<u>Date</u>	<u>Number</u>	<u>Name</u>	<u>Amount</u>
10500 Heartland 7774			
12/01/2016	Deposit	HBT - Heartland Bank & Trust	145.00
12/01/2016	EFT	Woodforest National Bank	-223.78
12/02/2016	Deposit	HBT - Heartland Bank & Trust	8,700.00
12/06/2016	Deposit	HBT - Heartland Bank & Trust	600.00
12/12/2016	Deposit	HBT - Heartland Bank & Trust	10.00
12/13/2016	Deposit	HBT - Heartland Bank & Trust	3,729.50
12/13/2016	40814	Klopfenstein's Office Products	-191.00
12/13/2016	40815	BL Pest Control	-110.00
12/13/2016	40816	Cold Spring Memorial Group	-88.00
12/13/2016	40817	Evergreen FS Inc	-665.82
12/13/2016	40818	George Alarm Co., Inc.	-361.74
12/13/2016	40819	Interstate ALL Battery Center	-20.70
12/13/2016	40820	RP Lumber Company Inc	-81.90
12/13/2016	40821	ICFHA - Illinois Cemetery & Funeral Home	-157.00
12/13/2016	40822	Fryman Tree Service	-9,250.00
12/13/2016	40823	H&O Roofing Inc	-950.00
12/13/2016	40824	John Deere Financial	-460.01
12/13/2016	40825	Heartland Bank & Trust - mausoleum	-5,066.00
12/13/2016	40826	Visa Elan...6929	-419.70
12/13/2016	40827	Pontiac Granite Co Inc	-8,100.00
12/15/2016	20161215	Payroll Direct Deposit	-4,364.38
12/15/2016	03981983	EFTPS - IRS	-1,471.90
12/20/2016	Deposit	HBT - Heartland Bank & Trust	900.00
12/20/2016	Transfer	Larsen, Michele	-1,000.00
12/20/2016	Transfer	Schierbeck, Marsha	-1,000.00
12/20/2016	40828	NICOR Gas	-133.00
12/20/2016	40829	City of Bloomington Water Dept	-326.77
12/22/2016	Deposit	HBT - Heartland Bank & Trust	7,024.48
12/22/2016	Deposit	HBT - Heartland Bank & Trust	270.00
12/29/2016	Deposit	HBT - Heartland Bank & Trust	400.17
12/29/2016	Deposit	HBT - Heartland Bank & Trust	1,525.00
12/29/2016	40830	City of Bloomington TWP - Reimburse	-7,670.35
12/29/2016	20161231	Payroll Direct Deposit	-3,826.13
12/29/2016	74915215	EFTPS - IRS	-1,261.42
12/29/2016	0098015424	IL Dept of Revenue	-385.42
12/29/2016	40831	IDES - IL Dept of Emp Sec	-1,117.37
			Total
			<u><u>-25,398.24</u></u>

CERTIFICATE FOR PAYMENT OF ACCOUNTS--SUPERVISOR

ALL ACCOUNTS
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS)
COUNTY OF McLEAN)

)SS

Town of the City of Bloomington

OFFICE OF THE TOWN SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Board of Trustees. These amounts include billings that have been received from December 20, 2016, to January 23, 2017.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Board of Trustees.

Subscribed and sworn to before me this 23rd day of January 2017.

Supervisor of the Town of the City of Bloomington, McLean County,
Illinois.

Notary Public

This 23rd day of January 2017.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

WARD 1: Kevin Lower

WARD 6: Karen A Schmidt

WARD 2: David M Sage

WARD 7: Scott Black

WARD 3: Mboka Mwilambwe

WARD 8: Diana Hauman

WARD 4: Amelia S Buragas

WARD 9: James A Fruin

WARD 5: Joni Painter

Trustee Tari Renner

Board of Trustees of the Town of the City of Bloomington,
McLean County, Illinois

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have passed this Motion at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

Town Clerk

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GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"

REQUEST FOR PAYMENT: **January 23, 2017** Meeting

Compensation (Salaries)			Due	Amount
7011	Supervisor	D Skillrud	01/31/17	\$ 3,250.00
7011	Supervisor	D Skillrud	02/15/17	\$ 3,250.00
7021	Assessor	S Scudder	01/31/17	\$ 4,000.00
7021	Assessor	S Scudder	02/15/17	\$ 4,000.00
7041	Town Trustee 12/19/2016	Ward 1: K Lower	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 2: D Sage	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 3: M Mwilambwe	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 4: A Buragas	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 5: J Painter	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 6: K Schmidt	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 7: S Black	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 8: D Hauman	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Ward 9: J Fruin	03/31/17	\$ 20.00
7041	Town Trustee 12/19/2016	Mayor: T Renner	03/31/17	\$ 20.00
Compensation (Salaries) TOTAL				\$ 14,700.00
Assessor's Claims				
9151	Auto Expense	BMCU Visa/Clay Dooley/Others (Estimated)	01/31/17	\$ 200.00
9161	Telephone	Frontier/Verizon North (Estimated)	01/31/17	\$ 360.00
9171	Utilities	City of Bloomington Water Dept (Estimated)	01/31/17	\$ 150.00
9171	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	01/31/17	\$ 400.00
9171	Utilities	NICOR Gas (Estimated)	01/31/17	\$ 250.00
9201	Office Supplies	BMCU Visa/Widmer/Others (Estimated)	01/31/17	\$ 1,000.00
9251	Education/Meetings/Conferences	BMCU Visa/IPAI/Jorcak/Others (Estimated)	01/31/17	\$ 400.00
9251	Education/Meetings/Conferences	BMCU Visa/Sterrenberg/Others (Estimated)	01/31/17	\$ 750.00
9251	Education/Meetings/Conferences	BMCU Visa/IPAI/Shultz/Others (Estimated)	01/31/17	\$ 350.00
9291	Janitorial	MarcFirst	01/31/17	\$ 150.00
9301	Computer Services	BMCU Visa/Verizon Wireless (Estimated)	01/31/17	\$ 100.00
Assessor's Claims TOTAL				\$ 4,110.00
Services & Expenses				
1029	Auditing Expense	Phillips & Associates, CPAs, PC	01/31/17	\$ 6,775.00
1030	Legal Expense	Heyl Royster	01/31/17	\$ 3,327.50
1038	Other Expense	BMCU VISA/Quill/Intuit QuickBooks (Estimated)	01/31/17	\$ 69.00
1040	Building Maintenance	BMCU Visa/Dell/Others (Estimated)	01/31/17	\$ 700.00
1040	Building Maintenance	American Pest Control	01/31/17	\$ 37.00
1042	Janitorial Services & Supplies	BMCU Visa/Kaeb Sanitary Supply Inc/Quill (Estimated)	01/31/17	\$ 275.00
1042	Janitorial Services & Supplies	MarcFirst	01/31/17	\$ 245.00
1045	Special Projects	BMCU Visa/Widmer Interiors/Others (Estimated)	01/31/17	\$ 2,500.00
Services & Expenses TOTAL				\$ 13,928.50
Supervisor's Claims				
8091	Postage	BMCU Visa/US Postmaster (Estimated)	01/31/17	\$ 2,000.00
8121	Janitorial	MarcFirst	01/31/17	\$ 175.00
8131	Utilities	City of Bloomington Water Dept (Estimated)	01/31/17	\$ 71.02
8131	Utilities	Illinois Power Co dba Ameren Illinois (Estimated)	01/31/17	\$ 425.12
8131	Utilities	NICOR Gas (Estimated)	01/31/17	\$ 106.85
8141	Telephones	Frontier/Verizon North (Estimated)	01/31/17	\$ 399.20
8151	Car Expense	BMCU VISA/COB/PAL/Huck's/WEX (Estimated)	01/31/17	\$ 24.77
8161	Education/Conference/Meetings	BMCU VISA/Others (Estimated)	01/31/17	\$ 465.00
8161	Education/Conference/Meetings	BMCU VISA/B-N Economic Dev Council (Estimated)	01/31/17	\$ 65.00
8181	Equipment Repair/Rental	BMCU Visa/Toyota Financial Services	01/31/17	\$ 309.49
8181	Equipment Repair/Rental	Xerox Financial Services	01/31/17	\$ 167.16
8191	Office Supplies	BMCU Visa/Quill/Office Depot/Klopfenstein/Others (Estimated)	01/31/17	\$ 2,345.06
8221	Computer/Contract Services	Creative Technical Services Inc (CTECH) (Estimated)	01/31/17	\$ 100.00
8221	Computer/Contract Services	EFT-Valutec	01/31/17	\$ 97.00
8241	Membership Dues	Township Officials of Illinois (TOI); Caseworker's Division	01/31/17	\$ 100.00
Supervisor's Claims TOTAL				\$ 6,850.67
TOTAL Request for Payment				\$ 39,589.17

Town of the City of Bloomington

STATEMENT OF FUNDS

Month of: **DECEMBER 2016**

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance	COMBINED FUNDS
Fund Balances at Beginning of Month		\$ 891,011	\$ 1,645,351	\$ 821,673	\$ 3,358,036
Revenues	Interest	\$ 287	\$ 354	\$ 167	\$ 808
	Income from Trusts	\$ 13			\$ 13
	Other Income	\$ 368	\$ 14,667		\$ 15,034
	Marker Commissions	\$ 4,349			\$ 4,349
	Opening/Closing Fees	\$ 5,802			\$ 5,802
	Sales	\$ 12,436			\$ 12,436
	Inspection Fee	\$ 150			\$ 150
	Refunds and Recoveries			\$ 50	\$ 50
	Total Revenues	\$ 23,404	\$ 15,020	\$ 217	\$ 38,642
Expenditures	Administrative Expenses	\$ 1,872			\$ 1,872
	Assessor's Office		\$ 24,651		\$ 24,651
	Capital Improvements	\$ 14,664			\$ 14,664
	Casework/General Assistance			\$ 28,796	\$ 28,796
	Cemetery Operations	\$ 10,070			\$ 10,070
	Community Agency Funding		\$ 51,000		\$ 51,000
	Compensation & Benefits	\$ 19,897	\$ 106,691		\$ 126,589
	Services & Expenses		\$ 5,780		\$ 5,780
	Supervisor's Office		\$ 48,249		\$ 48,249
	Total Expenditures	\$ 46,503	\$ 236,371	\$ 28,796	\$ 311,669
Fund Balances at Month End		\$ 867,913	\$ 1,424,001	\$ 793,095	\$ 3,085,009

Revenue Distribution Report Fiscal Year To Date

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	Tax Levy for Tax Year 2015	\$ 506,600	\$ 1,595,000	\$ 150,000	\$ 2,251,600
	Percentage	22.4996%	70.8385%	6.6619%	100.0000%
Personal Property Replacement Tax					
	04/29/2016 02-2016	\$ 2,404	\$ 6,619	\$ 1,661	\$ 10,684
	05/01/2016 03-2016	\$ 8,559	\$ 26,954	\$ 2,534	\$ 38,047
	05/05/2015 04-2016	\$ 6,915	\$ 21,777	\$ 2,047	\$ 30,740
	07/11/2016 05-2016 (notified 08/03/2016)	\$ 7,518	\$ 23,674	\$ 2,225	\$ 33,417
	08/29/2016 06-2016	\$ 875	\$ 2,756	\$ 259	\$ 3,890
	10/12/2016 07-2016	\$ 6,838	\$ 21,533	\$ 2,024	\$ 30,395
	TOTAL	\$ 33,109	\$ 103,313	\$ 10,750	\$ 147,172
Tax Levy for Tax Year 2015					
	05/26/2016 01-2016	\$ 102,554	\$ 322,952	\$ 30,359	\$ 455,866
	06/08/2016 02-2016	\$ 111,336	\$ 350,608	\$ 32,959	\$ 494,903
	06/15/2016 03-2016	\$ 47,453	\$ 149,434	\$ 14,048	\$ 210,935
	08/29/2016 04-2016	\$ 88,472	\$ 278,607	\$ 26,191	\$ 393,270
	09/08/2016 05-2016	\$ 95,078	\$ 299,407	\$ 28,146	\$ 422,631
	09/15/2016 06-2016	\$ 46,922	\$ 147,760	\$ 13,890	\$ 208,572
	11/10/2016 07-2016	\$ 13,598	\$ 42,820	\$ 4,025	\$ 60,443
	TOTAL	\$ 505,413	\$ 1,591,588	\$ 149,618	\$ 2,246,619

Town of the City of Bloomington

FY2018 Budget ~ *Tentative*

04/01/2017 - 03/31/2018

LEVY COMPARISONS	Tax Year:	2012	2013	2014	2015	2016
Evergreen Memorial Cemetery Fund		506,698	506,600	506,600	506,600	506,600
General Town Fund		1,162,677	1,081,500	1,395,000	1,595,000	1,495,000
General Assistance Fund		487,486	568,450	350,000	150,000	250,000
Total LEVY		2,156,861	2,156,550	2,251,600	2,251,600	2,251,600

		Evergreen Memorial Cemetery Fund	General Town Fund	General Assistance Fund	COMBINED FUNDS
Projected Beginning Fund Balance		425,715	949,808	594,304	1,969,827
Projected Revenues	Interest	4,000	5,000	2,000	11,000
	Income from Trusts	2,500			2,500
	Other Income & Special Events	2,500	152,000	150	154,650
	Township Litigation Income		50		50
	Personal Property Replacement Tax	39,000	113,000	6,000	158,000
	Sales	164,900			164,900
	Inspection Fee	4,000			4,000
	Refunds and Recoveries			20,000	20,000
	Tax Levy	506,600	1,495,000	250,000	2,251,600
Total Projected Revenues		723,500	1,765,050	278,150	2,766,700
Projected Expenditures	Administrative Expenses	85,650			85,650
	Assessor's Office		147,694		147,694
	Cemetery Improvements, Maintenance & Repairs	205,492			205,492
	Casework/General Assistance			552,000	552,000
	Cemetery Operations	58,700			58,700
	Community Agency Funding		131,000		131,000
	Compensation & Benefits	462,250	1,414,300		1,876,550
	Services & Expenses		258,050		258,050
	Supervisor's Office		94,650		94,650
Total Projected Expenditures		812,092	2,045,694	552,000	3,409,786
Projected Ending Fund Balance		337,123	669,164	320,454	1,326,741

Average Monthly Expenditures	\$67,674	\$152,975	\$46,000
Number of Months in Reserve at end of FY	4.98	4.37	6.97

01/17/17

Town of the City of Bloomington

Evergreen Memorial Cemetery Fund FY2018 Budget ~ *Tentative*

04/01/2017 - 03/31/2018

		FY 2014 Actual		FY 2015 Actual		FY2016 Actual		FY2017 Estimated (as of 09/30/2016)	Tentative FY2018 Budget
Beginning Fund Balance			319,270		409,307		331,229	389,615	425,715
Revenues	Interest		262		317		357	2,400	4,000
	Income from Trusts						3,102	2,500	2,500
	Personal Property Replacement Tax		45,864		43,828		44,024	45,000	39,000
	Opening/Closing Fee	42,642		56,503		49,123		50,000	55,000
	Marker Commission	6,008		6,267		6,867		7,000	7,000
	Sales		114,030		153,687		151,340	83,900	102,900
	Sale of Lots	42,323		66,681		58,476		60,000	65,000
	Sale of Crypts	6,955		9,505		10,730		10,000	12,000
	Sale of Niches	14,600		11,730		22,495		8,000	20,000
	Sale of Burial Supplies	1,502		2,700		1,250		2,500	2,500
	Chapel Fee			300				1,000	1,000
	Other Sales					2,400		2,400	2,400
	Inspection Fee		2,850		2,550		2,850	4,000	4,000
	Other Income & Special Events		4,335		6,922		25,141	42,500	2,500
	Tax Levy		506,194		506,022		505,993	506,600	506,600
Total Revenues			673,534		713,325		732,807	743,900	723,500
Expenditures	Administrative Expenses		69,677		82,706		83,935	103,608	85,650
	Casualty Insurance	19,268		19,461		19,734		20,033	23,000
	Contractual Services	5,708		8,407		3,079		2,500	5,000
	Office Supplies	3,091		3,454		2,558		2,500	2,500
	Utilities	14,200		16,140		14,623		18,000	16,000
	Advertising	7,075		7,841		4,707		6,000	4,000
	Dues/Seminars	725		725		599		600	600
	Legal Expense	3,250		5,514		0		500	1,000
	Audit Expense	6,650		6,845		6,700		6,775	6,850
	COBT for Financial	0		0		12,200		12,200	12,200
	Special Event Expenses	5,661		10,733		16,190		30,000	10,000
	Other Admin Expenses	4,049		3,587		3,545		4,500	4,500
	Cemetery Improvements, Maintenance & Repairs		124,840		267,146		115,241	109,042	205,492
	Office Building	8,402		341		45		500	500
	Flags & Poles	9,001		5,667		9,474		6,000	8,500
	Grounds Maintenance/Repair	2,252		9,091		13,241		10,000	35,700
	Road, Fence, Lot, Drains	19,531		39,086		1,877		250	40,000
	Equipment Building	2,224		17,406		19		2,000	1,000
	Operating Equipment	16,502		16,181		19,192		18,000	12,000
	Office Equipment	70		0		599		1,000	1,000
	Mausoleum (including debt service)	62,308		60,838		60,792		60,792	60,792
	Grave Markers	4,551		9,307		5,254		8,000	6,000
	Real Estate for Parking Lot	0		109,229		0		0	30,000
	Veterans Memorial	0		0		4,750		0	10,000
	Scattering Grounds	0		0		0		2,500	0
	Cemetery Operations		30,967		33,232		59,126	37,900	58,700
	Fuel, Oil & Equipment	12,642		12,157		8,717		12,000	15,000
	Tree Removal/Monument Repair	6,402		13,200		30,541		10,000	19,000
	Equipment Repairs	8,976		5,210		8,279		2,500	4,000
	CEM Supplies & Maintenance	2,726		2,666		2,076		1,000	2,500
	Rental Equipment & Leasing	0		0		0		200	1,000
	IGA for leaves/branches	0		0		2,200		2,200	7,200
	Other CEM Expenses	222				7,314		10,000	10,000
	Compensation & Benefits		358,013		408,319		416,117	457,250	462,250
	Wages: Administrative Staff	68,244		77,290		81,707		81,000	81,000
	Wages: Cemetery Staff	174,605		204,756		217,282		233,000	233,000
	Trustee Compensation	1,500		3,000		2,750		3,000	3,000
	Payroll Taxes	19,637		21,599		21,590		24,250	24,250
	IMRF	28,993		31,696		32,575		45,000	40,000
	IDES - Unemployment	5,995		12,521		12,544		20,000	20,000
	Employee Health Insurance, Etc.	59,017		57,206		46,921		50,000	60,000
	Other Payroll Expenses	23		251		749		1,000	1,000
Total Expenditures			583,498		791,403		674,421	707,800	812,092
Other Financing Sources In/(Out)			12,301		2,389		(67)		
Ending Fund Balance			409,307		331,229		389,615	425,715	337,123

Average Monthly Expenditures	48,625	65,950	56,202	58,983	67,674
Number of Months in Reserve at end of FY	8.42	5.02	6.93	7.22	4.98
					01/17/17

Town of the City of Bloomington
General Town Fund FY2018 Budget ~ Tentative

04/01/2017 - 03/31/2018

		FY 2014 Actual		FY 2015 Actual		FY 2016 Actual		FY2017 Estimated as of 09/30/2016	Tentative FY2018 Budget	
Beginning Fund Balance			940,972		831,833		691,895	859,330		949,808
Revenues	Interest		261		145		1,073	3,000		5,000
	Other Income		164,237		180,834		245,481	210,000		152,000
	Township Litigation Income		20,000		-		3,020	-		50
	Personal Property Replacement Tax		105,262		93,565		121,227	125,000		113,000
	Tax Levy		1,161,507		1,080,311		1,393,175	1,595,000		1,495,000
Total Revenues			1,451,267		1,354,855		1,763,976	1,933,000		1,765,050
Expenditures	Assessor's Office		133,456		99,500		97,579	111,894		147,694
	Rent/Debt Service	21,544		21,544		21,544		21,544	21,544	
	Auto Expense	1,605		1,231		820		1,600	3,000	
	Telephone	2,529		2,715		2,874		3,100	2,500	
	Utilities	4,433		4,477		5,156		5,800	5,800	
	Postage	138		-		74		500	500	
	Office Supplies	1,275		1,784		953		1,200	1,200	
	Publications & Printing	1,160		489		737		1,150	1,150	
	Equipment	19,062		5,613		2,308		3,000	3,000	
	Equipment Repair/Rental	1,012		246		-		1,000	1,000	
	Education/Meetings/Conferences	14,207		7,640		10,443		15,000	15,000	
	Replating & Remapping	-		-		-		9,000	9,000	
	Appraisal Services	33,160		14,662		-		10,000	35,000	
	Janitorial	1,820		1,540		1,680		2,000	2,000	
	Computer Services	6,648		12,520		14,886		10,000	10,000	
	Mapping/GIS Services	23,004		24,100		35,103		25,500	35,500	
	Membership Dues	1,860		940		1,000		1,500	1,500	
	Community Agency Funding		107,500		90,517		129,100	180,000		131,000
	Community Medical	-		517		20,000		60,000	20,000	
	Transportation	30,000		10,000		10,000		10,000	-	
	GA Client Service Funding	-		-		19,100		30,000	20,000	
	Youth Services	42,500		42,500		42,500		42,500	42,500	
	Senior Services	35,000		37,500		37,500		37,500	48,500	
	Compensation & Benefits		1,191,128		1,177,715		1,224,466	1,402,900		1,414,300
	TWP Supervisor	71,919		73,833		75,833		78,000	94,000	
	TWP Assessor	89,836		90,500		92,500		94,500	96,000	
	Town Clerk	4,824		4,884		2,500		2,400	2,500	
	Town Trustees	2,140		2,260		2,300		2,800	2,800	
	GA Staff	408,230		431,243		346,714		400,000	384,000	
	Deputy Assessors	305,773		272,838		306,835		376,000	396,000	
	IMRF	113,227		106,836		137,905		175,000	163,000	
	FICA	63,170		62,397		58,520		73,000	74,800	
	Group Medical	130,937		132,048		200,299		200,000	200,000	
	State Unemployment	1,072		876		1,059		1,200	1,200	
	Services & Expenses		52,799		43,328		61,487	53,078		258,050
	Membership Dues	1,367		1,342		1,392		1,500	1,500	
	Auditing Expense	6,650		6,650		6,700		6,775	6,850	
	Legal Expense	4,250		350		1,713		3,000	3,000	
	Insurance	11,809		11,927		11,968		12,303	13,000	
	Publishing	752		451		555		500	500	
	Other Expenditures	2,205		3,017		3,935		3,000	3,000	
	Debt Service: Principle & Interest	10,964		8,899		6,759		7,000	4,200	
	Building Maintenance	10,812		7,449		10,352		10,000	10,000	
	Janitorial Services & Supplies	3,989		3,242		4,105		4,000	5,000	
	Building Security	-		-		11,874		5,000	1,000	
	Building Repairs	-		-		-		-	200,000	
	Special Projects	-		-		2,134		-	10,000	
	Supervisor's Office		75,522		83,734		83,909	94,650		94,650
	Postage	1,723		1,470		2,450		1,500	1,500	
	Rent/Debt Service	40,000		40,000		40,000		40,000	40,000	
	Janitorial	2,275		1,925		2,100		2,100	2,100	
	Utilities	6,650		6,715		7,734		9,500	9,500	
	Telephones	3,713		3,875		4,090		4,000	4,000	
	Car Expense	2,362		1,193		172		250	250	
	Education/Conference/Meetings	2,002		2,424		1,320		2,000	2,000	
	Equipment	-		-		-		5,000	5,000	
	Equipment Repair/Rental	3,946		6,255		6,737		8,000	8,000	
	Office Supplies	4,063		2,875		3,159		4,000	4,000	
	Printing	1,543		31		44		1,000	1,000	
	Publications	98		98		132		250	250	
	Computer/Contract Services	7,122		16,849		15,942		16,900	16,900	
	Membership Dues	25		25		30		150	150	
Total Expenditures			1,560,406		1,494,793		1,596,541	1,842,522		2,045,694
Ending Fund Balance			831,833		691,895		859,330	949,808		669,164

Average Monthly Expenditures	130,034	124,566	133,045	153,544	152,975 *
Number of Months in Reserve at end of FY	6.40	5.55	6.46	6.19	4.37 *

01/17/17

* "Building Repairs" & "Special Projects" are not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

Town of the City of Bloomington

General Assistance Fund FY2018 Budget ~ *Tentative*

04/01/2017 - 03/31/2018

		FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY2017 Estimated (as of 09/30/2016)	Tentative FY2018 Budget
Beginning Fund Balance		976,419	861,824	993,308	947,454	594,304
Revenues	Interest	222	143	962	2,000	2,000
	Other Income	-	-	-	100	150
	Personal Property Replacement Tax	44,134	49,179	30,415	12,000	6,000
	Refunds and Recoveries	77,579	56,768	43,418	35,000	20,000
	Tax Levy	486,994	567,779	349,459	150,000	250,000
	Total Revenues	608,929	673,868	424,254	199,100	278,150
Expenditures	Groceries/Personal Essentials	142,672	134,719	105,660	125,000	125,000
	Rent	253,932	274,403	250,563	250,000	250,000
	Utilities	26,161	26,618	33,232	34,000	34,000
	Medical	178,837	23,082	99	250	10,000
	Emergency Assistance	33,402	24,057	31,106	60,000	60,000
	Hospital	36,585	-	297	-	5,000
	Burial	-	1,500	1,500	3,000	3,000
	Transportation	32,161	37,487	34,297	65,000	50,000
	Allowances	19,774	20,517	13,354	15,000	15,000
Total Expenditures		723,524	542,384	470,107	552,250	552,000
Ending Fund Balance		861,824	993,308	947,454	594,304	320,454

Average Monthly Expenditures	60,294	45,199	39,176	46,021	46,000
Number of Months in Reserve at end of FY	14.29	21.98	24.18	12.91	6.97
					01/17/17

CITY of BLOOMINGTON TOWNSHIP
JOHN M SCOTT HEALTH RESOURCE CENTER
EVERGREEN MEMORIAL CEMETERY

TO: Township Trustees
FROM: Deborah L Skillrud, TWP Supervisor & JMSHRC Administrator
DATE: January 23, 2017
RE: Township Supervisor's Report/John M Scott Administrator's Report

1. **Township:** Total November cases for General Assistance listed on attached System Activity Report.

Jobs: (1) Xerox, (1) Home Care, (1) Owen's Nursery, (1) McDonalds

New clients by age: Seven (18.4%) age 18 - 25; sixteen (42.1%) age 26 - 40; eight (21.1%) age 41 - 50 and seven (18.4%) age 51 - 62.

Eleven (11) clients are participating in our group counseling sessions.

Two (2) clients are on light duty due to physical and/or mental health restrictions.

City of Bloomington Township will host an In-service on Thursday, January 19, 2017, from 10:00 to 11:00 a.m. and from 1:00 - 2:00 p.m. at 607 S. Gridley St., Suite B. A second class was opened due to the overwhelming response from referring agencies.

2. **Scott Health Resources: FY2017 Statistics**

	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	YTD
Private Dental Procedures	7	12	3	12	0	13	15	35					97
MCHD Dental	0	0	0	3	5	2	0	3					13
MCHD Dental Procedures	0	0	0	3	22	2	0	35					97
Health Referrals Orders	6	7	3	8	0	11	14	9					58
Med. Equipment/Supplies	1	0	0	2	0	2	1	1					7
Prescriptions Paid	13	13	13	12	12	3	9	9					84
# Maternal/Child Trips	6	12	6	10	12	32	26	20					124
# M/C Passengers	5	12	8	11	28	33	26	10					133
# Cancer Trips	56	22	14	62	40	22	14	42					272
# Cancer Passengers	34	11	7	31	19	9	20	24					155

Scott Commission meeting was cancelled for December 28, 2016.

Grants Committee meeting was held December 20, 2016.

Next Scott Commission meeting is scheduled for January 25, 2017.

Bronner Group is proceeding with internal audit of John M. Scott Trust.

3. **Cemetery:** Cemetery Board of Trustees approved a fee increase for burial plots from \$900 to \$1000 effective April 1, 2017.

System Activity Report

[1/1/2017 - 1/31/2017] Report Date: 1/18/2017

General Assistance

Grants (New Clients) :	6	\$1,429.51
Grants (Previous Clients) :	64	\$16,276.31
In-Process :	11	
Denials :	9	
Sanctions :	5	
Terminations :	26	
	121	\$17,705.82

General Assistance - Medical

Referrals :	0	
Disbursements :	0	
	0	\$0.00

General Assistance - Work Program Assignments

Job Training :	0	
Workfare :	6	
	6	

General Assistance - Work Program Expenses

WF Gasoline :	9	\$261.00
WF 1-Ride :	5	\$52.00
WF Bus Pass :	1	\$29.00
WF 30 Day :	39	\$1,131.00
Haircut :	2	\$10.00
	56	\$1,483.00

Emergency Assistance

Grants :	3	\$1,107.00
In-Process :	0	
Denials :	5	
	8	\$1,107.00

Additional Activity

A Call / Phone :	304	
A Front Desk Walk-in :	127	
An Appointment: New :	14	
An Appointment: Reschedule :	2	
General - Intake :	123	
General - Orientation :	108	
General - Other :	46	
JMS - Appointment :	6	
JMS - General :	17	
JMS - Transportation :	28	
JMS - Vision :	1	
R - BHA :	2	
R - Chestnut :	2	
R - CHS :	5	
R - COB :	2	
R - DHS :	1	
R - IDES :	1	
R - MCCA / LIHEAP :	5	
R - Other :	8	
R - Parole / Probation :	3	
R - PATH :	1	
R - Salvation Army :	3	
R - SSI :	2	
WF - Appointment :	7	
WF - Light Duty :	1	
WF - Sanction :	6	
WF - Work Sponsor Site :	2	
WF Training/Education :	10	
	837	
Grand Totals:	1,028	\$20,295.82

9:34 AM

01/19/17

Accrual Basis

John M Scott Health Care Trust

Balance Sheet

As of December 31, 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
0010 · Busey Bank 0947 (COBchecking)	63,200.15
1000 · BMCU share/checking (COBT)	16,955.66
1001 · BMCU share/savings (COBT)	10.15
1003 · USBank/ILFund 3902 (COBsavings)	77,317.35
1010 · Vanguard Trust	11,419,761.39
Total Checking/Savings	<u>11,577,244.70</u>
Total Current Assets	<u>11,577,244.70</u>
TOTAL ASSETS	<u>11,577,244.70</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2200 · COBT Liabilities	10.00
2300 · ERI Liability	13,251.28
Total Other Current Liabilities	<u>13,261.28</u>
Total Current Liabilities	<u>13,261.28</u>
Total Liabilities	13,261.28
Equity	
3001 · Opening Bal Equity	7,102,641.40
3010 · Unrestrict (retained earnings)	3,825,431.08
Net Income	635,910.94
Total Equity	<u>11,563,983.42</u>
TOTAL LIABILITIES & EQUITY	<u>11,577,244.70</u>

John M Scott Health Care Trust
Profit & Loss
December 2016

	<u>Dec 16</u>
Ordinary Income/Expense	
Income	
5000 · Revenue	
56000 · Interest	
56010 · Interest from Investments	160,849.80
Total 56000 · Interest	160,849.80
57000 · Miscellaneous Revenues	
57310 · Donations	90.00
Total 57000 · Miscellaneous Revenues	90.00
Total 5000 · Revenue	160,939.80
56110 · Unrealized Gain/Loss Sale	-7,990.11
Total Income	152,949.69
Expense	
6000 · Compensation & Benefits	
61000 · Comp & Benefits - Admin	
61101 · Salaries - Admin	1,522.39
62001 · Misc Fees - Admin	2.08
62101 · Health Ins - Admin	35.62
62121 · IMRF - Admin	218.92
62131 · FICA - Admin	115.09
Total 61000 · Comp & Benefits - Admin	1,894.10
62000 · Comp & Benefits - Program	
61102 · Salaries - Program	1,850.60
62002 · Misc Fees - Program	5.47
62102 · Health Ins - Program	134.15
62122 · IMRF - Program	266.12
62132 · FICA - Program	119.38
Total 62000 · Comp & Benefits - Program	2,375.72
Total 6000 · Compensation & Benefits	4,269.82
6900 · Office Expenses	
70010 · Legal	5,380.00
70520 · Vehicle Maintenance	83.22
71070 · Vehicle Gas	50.54
71340 · Telecommunications	52.46
89112 · Transfer ERI Reimbursement	1,656.41
Total 6900 · Office Expenses	7,222.63
7000 · Client Services	
70030 · Client Dental Services	1,984.20
79090 · Client Prescription (Formulary)	523.17
79980 · Special Prgm Exp (Med Supply)	232.10
79990 · Mental Health Services & Meds	41.00
Total 7000 · Client Services	2,780.47
Total Expense	14,272.92
Net Ordinary Income	138,676.77
Net Income	<u><u>138,676.77</u></u>

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
May through December 2016

	May - De...	Budget	\$ Over Bu...	% of B...
Ordinary Income/Expense				
Income				
5000 · Revenue				
56000 · Interest				
56010 · Interest from Investments	264,259.73	100,000.00	164,259.73	264.3%
56040 · Dividend Income	0.01			
Total 56000 · Interest	264,259.74	100,000.00	164,259.74	264.3%
57000 · Miscellaneous Revenues				
57310 · Donations	830.00			
Total 57000 · Miscellaneous Revenues	830.00			
Total 5000 · Revenue	265,089.74	100,000.00	165,089.74	265.1%
56110 · Unrealized Gain/Loss Sale	436,910.93	400,000.00	36,910.93	109.2%
Total Income	702,000.67	500,000.00	202,000.67	140.4%
Expense				
6000 · Compensation & Benefits				
61000 · Comp & Benefits - Admin				
61101 · Salaries - Admin	12,179.12			
62001 · Misc Fees - Admin	16.60			
62101 · Health Ins - Admin	263.89			
62121 · IMRF - Admin	1,751.36			
62131 · FICA - Admin	920.73			
61000 · Comp & Benefits - Admin - Other	0.00	26,187.00	-26,187.00	0.0%
Total 61000 · Comp & Benefits - Admin	15,131.70	26,187.00	-11,055.30	57.8%
62000 · Comp & Benefits - Program				
61102 · Salaries - Program	14,804.80			
62002 · Misc Fees - Program	43.72			
62102 · Health Ins - Program	946.92			
62122 · IMRF - Program	2,128.96			
62132 · FICA - Program	954.99			
62152 · IDES - Program	7.32			
62000 · Comp & Benefits - Program - Other	0.00	53,764.00	-53,764.00	0.0%
Total 62000 · Comp & Benefits - Program	18,886.71	53,764.00	-34,877.29	35.1%
Total 6000 · Compensation & Benefits	34,018.41	79,951.00	-45,932.59	42.5%
6900 · Office Expenses				
70010 · Legal	5,380.00	5,000.00	380.00	107.6%
70520 · Vehicle Maintenance	117.87	1,000.00	-882.13	11.8%
70611 · Printing	0.00	1,000.00	-1,000.00	0.0%
70690 · Other Purchased Services	253.40	5,000.00	-4,746.60	5.1%
71010 · Office Supplies	9.49	200.00	-190.51	4.7%
71017 · Postage	0.00	1,000.00	-1,000.00	0.0%
71070 · Vehicle Gas	406.20	2,000.00	-1,593.80	20.3%
71340 · Telecommunications	428.49	1,000.00	-571.51	42.8%
89112 · Transfer ERI Reimbursement	13,251.28	19,877.00	-6,625.72	66.7%
Total 6900 · Office Expenses	19,846.73	36,077.00	-16,230.27	55.0%
7000 · Client Services				
70020 · Physician Services	52.35	2,000.00	-1,947.65	2.6%
70030 · Client Dental Services	6,117.27	20,000.00	-13,882.73	30.6%
70210 · Labs & Other Medical	0.00	1,000.00	-1,000.00	0.0%
79090 · Client Prescription (Formulary)	3,687.53	20,000.00	-16,312.47	18.4%
79980 · Special Prgrm Exp (Med Supply)	2,326.44	5,000.00	-2,673.56	46.5%
79990 · Mental Health Services & Meds	41.00	12,500.00	-12,459.00	0.3%
Total 7000 · Client Services	12,224.59	60,500.00	-48,275.41	20.2%
70190 · Community Grants				
70191 · Mental Health	0.00	30,000.00	-30,000.00	0.0%
70192 · Adult Dental--Preventative	0.00	20,000.00	-20,000.00	0.0%
70193 · CYFS	0.00	10,000.00	-10,000.00	0.0%
701940 · Contingency Grant	0.00	10,000.00	-10,000.00	0.0%
70195 · MCHD Adult Dental--Pain Control	0.00	15,000.00	-15,000.00	0.0%
70196 · Peace Meals	0.00	7,500.00	-7,500.00	0.0%
70197 · CHS--APN	0.00	25,000.00	-25,000.00	0.0%
70198 · CHCC--Operations	0.00	50,000.00	-50,000.00	0.0%
70199 · CHCC--Pharm Tech	0.00	10,000.00	-10,000.00	0.0%

John M Scott Health Care Trust
Profit & Loss Budget vs. Actual
 May through December 2016

	<u>May - De...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of B...</u>
Total 70190 · Community Grants	<u>0.00</u>	<u>177,500.00</u>	<u>-177,500.00</u>	<u>0.0%</u>
Total Expense	<u>66,089.73</u>	<u>354,028.00</u>	<u>-287,938.27</u>	<u>18.7%</u>
Net Ordinary Income	<u>635,910.94</u>	<u>145,972.00</u>	<u>489,938.94</u>	<u>435.6%</u>
Net Income	<u>635,910.94</u>	<u>145,972.00</u>	<u>489,938.94</u>	<u>435.6%</u>



Steven R. Scudder, Assessor
607 S. Gridley St. Suite A, Bloomington, IL 61701
Tel: (309) 828-6016 Fax: (309) 829-0663
stevenr@assessor-blm.com www.assessor-blm.com

To: Town Trustees
From: Steve Scudder
Date: January 23, 2017
Subject: Assessor Report

The Annual Supervisor of Assessment meeting was on January the 13th. The three year assessment average for the county was 33.27. The city average was at 33.18.

2013	2014	2015	3 year avg.
33.07	33.26	33.20	33.18

Residential permits in the system at this time are 925. These are for new windows, roof replacements, garages, remodels, pools, siding, and decks. 41 of the 925 are new residential construction permits.

Last year at this time there were 916 residential permits and 77 were new residential construction.

	Residential Permits	New Residential Construction
January 2016	916	77
January 2017	925	41

We are still entering data from the 2016 Board of Review I will report the updated amounts when completed.