Bloomington Public Library
Board of Trustees Meeting

January 22, 2013
4:30 p.m.

Minutes

I. Call to Order
President Burton called the meeting to order at 4:30pm.

II. Roll Call

MEMBERS PRESENT:	Wilma Bates, Peggy Burton, Narendra Jaggi, Jan Kibler, Carol Koos (arrived at 4:32pm), Blake Mier, Bill Wetzel
MEMBERS ABSENT:	Patsy Bowles, Cathy Pratt
OTHERS PRESENT:	Bonnie Becker, Georgia Bouda, Mary Cruser, Todd Greenburg, Kathy Jeakins, Karen Moen, Caprice Prochnow, Patti Salch, Georgianne Schau, Gayle Tucker

III. Executive Session – To Discuss Bargaining Unit Negotiations

NARENDRA JAGGI MOVED, JAN KIBLER SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS BARGAINING UNIT NEGOTIATIONS

AYES:	WILMA BATES, PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER, BILL WETZEL
NAYES:	NONE
ABSENT:	PATSY BOWLES, CATHY PRATT

THE MOTION CARRIED UNANIMOUSLY.

At 4:33pm, the Board went into Executive Session.

BLAKE MIER MOVED, JAN KIBLER SECONDED, TO RESUME REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

At 4:59pm, the Board resumed regular session. President Burton stated that no action took place during Executive Session.

IV. Introductions/Public Comment
President Burton introduced Patti Salch, Georgianne Schau, Bonnie Becker, Mary Cruser and Gayle Tucker.
Staff member, Bonnie Becker, Union Chapter Chair of the Library, made a statement, regarding bargaining unit salaries.

V. Approval of Minutes

A. December 18, 2012

NARENDRA JAGGI MOVED, CAROL KOOS SECONDED, TO APPROVE THE MINUTES FROM THE DECEMBER 18, 2012 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VI. President's Report

President Burton asked which Board members had completed their Open Meetings Act training. The Board members that have not completed the training are Blake Mier and Narendra Jaggi. They were encouraged to still complete it.

VII. Director's Report

Director Bouda stated that both she and Bill Wetzel had received a letter from a customer complaining about the noise level in the Library, specifically cell phone use. She has discussed with the Department Managers restricting cell phone use to the upper and lower lobbies. Director Bouda shared that this would be an item to be included in the Library "Customer Expectations". "Customer Expectations" is in the process of being updated and will then be presented to the 3 P's for approval.

VIII. Fiscal Report

Kathy Jeakins shared that Revenues are above 97%. She also said that the Library would not be receiving any more Replacement Tax or Golden Prairie funds for this fiscal year. Kathy Jeakins shared that the State Per Capita Grant should be received in March.
She stated that the Expenditures are under spent at this point and that the Fiscal Narrative explains why some things are under spent. She entertained questions.

IX. Approval of Bills

JAN KIBLER MOVED, BLAKE MIER SECONDED, TO APPROVE THE BILLS LIST FROM DECEMBER 2012. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.01 A"

X. Committee Reports

A. Budget & Personnel

1. The Budget & Personnel Committee did not meet.

Wilma Bates departed the Board meeting at 5:12pm.

B. Planning, Policies & Programs (3 P's)

1. Synthesis of In-Depth Studies

Narendra Jaggi showed a Power Point presentation on the synthesis of the in-depth studies which included the BPL Strategic Plan 2011-2021, Building on Success by Anders Dahlgren and Library Use & Service Needs Surveys (phone and online) conducted by IWU and BPL. The presentation took approximately 20 minutes from start to finish. The Board members were very complimentary and appreciative of Narendra's hard work on the synthesis.

President Burton asked the Board members if they were satisfied with the synthesis prepared by Narendra Jaggi to be presented to Council. The Board members were all in agreement that the synthesis adequately demonstrates the convergence of the three studies. Georgia will contact Councilmen Sage, Fazzini, and McDade and City Manager Hales to set up a meeting to seek their input on the presentation and when to schedule a work session with the entire City Council.

XI. Unfinished Business

There was no unfinished business.

XII. New Business

A. Recommend Approval to Foundation to Pay Balance of $175.57 for Board Mixer

Director Bouda explained that the Board Mixer had previously been approved for a certain amount and that amount had been exceeded.

JAN KIBLER MOVED, BLAKE MIER SECONDED, TO RECOMMEND TO THE FOUNDATION THAT THE FOUNDATION FUND THE BALANCE OF $175.57 TO PATSY BOWLES FOR THE BOARD MIXER WHICH WAS HELD IN NOVEMBER.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER, BILL WETZEL

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2013.01 B"

Bill Wetzel departed the Board Meeting at 5:51pm

B. Approve Resolution for Wirtz Beverage Tax Abatement

Director Bouda stated that the Economic Development Council supports this project as it will support job growth in Bloomington-Normal and will increase the property tax base.

BLAKE MIER MOVED, JAN KIBLER SECONDED, TO APPROVE THE RESOLUTION FOR WIRTZ BEVERAGE TAX ABATEMENT FOR FIVE YEARS. THE MOTION CARRIED UNANIMOUSLY.

AYES: PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER

NAYES: NONE

ABSENT: WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment “2013.01 C”

C. Approve Recommendation to Foundation to Fund up to $1,500.00 for Staff Development Day

Director Bouda shared that a Staff Development Day featuring a diversity based program has been tentatively planned for April. She went on to say that this is to be held on a Thursday morning, and ideally the Library would be closed during this time. Director Bouda added that this would allow all staff to attend at one time and only incur the cost of one session.

CAROL KOOS MOVED, NARENDRA JAGGI SECONDED, TO RECOMMEND TO THE FOUNDATION THAT THE FOUNDATION FUND UP TO $1,500.00 FOR STAFF DEVELOPMENT DAY.

AYES:	PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER
NAYES:	NONE
ABSENT:	WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment “2013.01 D”

D. Approve Transfer of Funds from Maintenance & Operating Fund to Capital Reserve Fund

CAROL KOOS MOVED, NARENDRA JAGGI SECONDED TO APPROVE A . TRANSFER OF $92,301.00 FROM THE MAINTENANCE & OPERATING FUND TO THE CAPITAL RESERVE FUND.

AYES:	PEGGY BURTON, NARENDRA JAGGI, JAN KIBLER, CAROL KOOS, BLAKE MIER
NAYES:	NONE
ABSENT:	WILMA BATES, PATSY BOWLES, CATHY PRATT, BILL WETZEL

See Attachment “2013.01 E”

XIII. Adjournment

President Burton adjourned the meeting at 5:57pm.

Next Meeting

February 19, 2013