

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, January 19, 2021
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting took place virtually, via ZOOM, as well as in the William C. Wetzel Room at the Bloomington Public Library.

William Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call
Trustees Present via Zoom: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker (arrived at 5:35 p.m.), Matt Watchinski, Alicia Whitworth, Julian Westerhout

Trustees Absent: None

Others Present via Zoom: Kathy Jeakins

Others Physically Present: Jeanne Hamilton, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout reported that he has heard that several people are excited that the library is opening up again and that curbside will continue. He shared that he heard that 3 of the 4 Mayoral candidates (with simply not hearing anything about the 4th) seem to be very supportive of the library and what we are doing.
- VI. Director's Report
Jeanne Hamilton reported that the reopening went really well yesterday, and there was a total of 538 people that visited the library. She went on to say, that at 3:00 p.m. today, there had been 224 visitors. This includes the 30-minute period, when the library was without power. Jeanne shared that the Illinois Library Association Legislative Meetup is on Zoom this year at no cost. It does require pre-registration, and the date is February 26 at 8:00 a.m. Jeanne stated that the City Contract Review team has reviewed the contract with Engberg Anderson Architects and the architects have agreed to all change requests. She went on to say that she is going to do one more review of it, and then it will be ready for signatures. Jeanne stated that next step will be to revisit the project designs with the Managers.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported through the end of December, the budget should be at 67%, which is under spent and revenues are over 97%. She went on to say that interest rates are low, fees are low as no more fines. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of December 15, 2020 Regular BPL Board Meeting

B. Approve Bills List of December 2020

JOHN ARGENZIANO MOVED, MATT WATCHINSKI SECONDED, TO APPROVE THE CONSENT AGENDA.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: None

THE MOTION CARRIED UNANIMOUSLY.

IX. Approval Items

A. Approve Revisions to the Bloomington Public Library Foundation Bylaws

Jeanne Hamilton shared that typically, the Foundation Board has Officers that serve multiple years, so the consensus of the Foundation Board is that the Officer term move from one year to two years. She went on to say, that while she was reviewing the bylaws, she cleaned up the language to be consistent as to how the Bloomington Board is referred to, along with changing pronouns to gender neutral.

VAN MILLER MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE REVISIONS TO THE BLOOMINGTON PUBLIC LIBRARY FOUNDATION BYLAWS

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: None

THE MOTION CARRIED UNANIMOUSLY.

B. Approve Revisions to the Gift Acceptance and Naming Policy

Jeanne Hamilton shared that the current gift acceptance policy has nothing about naming rights, which will be very important as we move forward. She shared that it has become more common to put a sunset clause on naming rights, so that they aren't in perpetuity. This would allow for renaming areas of the library eventually and help with communication for potential donors. Along with this, the Board would be able to approve any exceptions to the policy. Jeanne shared that if there are issues with the policy or a lot of questions on it, the Board can always consider further revisions. There was some discussion on the proposed changes and a few changes were suggested.

JOHN ARGENZIANO MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE REVISIONS TO THE GIFT ACCEPTANCE AND NAMING POLICY WITH AMENDATIONS AS DISCUSSED.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: None

THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Per Capita Grant Requirements

Jeanne Hamilton shared that this is the second section of three to review. Jeanne reviewed the section with the Trustees and explained some of Bloomington Library's practices. She entertained questions.

B. Library Expansion and Fundraising

Jeanne Hamilton shared that Rhonda, Marketing Manager, is taking on the lead for fund raising. A part-timer has been hired to help with Rhonda's clerical duties and help with redesigning the website. Jeanne shared that recently, she and Rhonda met with Van Miller, Alicia Whitworth, and Wilma Bates (from the Foundation Board), which are all career fundraisers, and were able to ask questions and gather good ideas for fundraising. She went on to say that a capital campaign outline with a timeline has been created. Jeanne stated that they will probably start talking to donors this summer. She shared that she talked to the Foundation Board, and they were very excited about the fundraising and she thinks that they will be giving a very healthy sized contribution.

Van Miller shared that a good idea is to have contingency plans for fundraising, if one source or another does not work out.

Alicia Whitworth shared that there really does need to be different avenues for acquiring donations and to not plan on a huge donation from one source.

Jeanne shared that the goal is to raise about \$2,000,000.00 and some of that can come from the library reserves, along with contributions from the Foundation Board and Golden Prairie Public Library District.

XI. Comments from Trustees

Jeanne shared that she and Gayle Tucker, Human Resources Manager, are close to finishing the personnel handbook and with this, the 3P's Committee will need to meet and review this. She went on to say that she and Susan Mohr, 3P's Chair, discussed this and would like the committee to meet on February 2 at 5:30 p.m. Jeanne will send out the revised handbook to the committee members this week, so they have plenty of time to review prior to the meeting.

Dianne Hollister shared that she will be virtually attending the ALA mid-winter conference, starting on Friday. She also shared that she held her first EDI meeting on December 2 with RAILS and it was very well attended with robust discussion. Dianne shared that she attended the Cultivating Geniuses program on Zoom that was about literacy and that Library staff were involved in. Dianne stated that she is excited about viewing the Youth Media awards on Monday, January 25.

XII. Adjournment

VAN MILLER MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE
ADJOURNING THE MEETING.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van
Miller, Susan Mohr, Catrina Parker, Matt Watchinski,
Alicia Whitworth, Julian Westerhout

Nayes: None

Absent: None

THE MOTION CARRIED

President Westerhout adjourned the meeting at 6:10 p.m.