BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, January 19, 2016
5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order
President Koos called the meeting to order at 5:33 p.m.

II. Roll Call

MEMBERS PRESENT:	Alex Cardona, Emily Kelahan, Van Miller, Susan O'Rourke, Robert Porter, Mike Raikes, Whitney Thomas (arrived at 5:58 p.m.), Julian Westerhout, Carol Koos
MEMBERS ABSENT:	None
OTHERS PRESENT:	Ed Barry (Farnsworth Group), Chad Frankenberger (Farnsworth Group), Lynn Gray (GPPLD Board President), Kathy Jeakins, Terry Lindberg, Patricia Marton (resident), Renee Nestler (AFSCME Union Representative), Caprice Prochnow, Carol Torrens

III. Introductions
President Koos introduced those present.

IV. Public Comment
Patricia Marton, resident, commented on the continuation of creating an open and responsive environment here at the Library that began last summer. Along with this, she shared some of the attributes she hopes the new Director will possess.

President Koos asked for a motion to move "Unfinished Business" right after the Director's report.

SUSAN O'ROURKE MOVED, EMILY KELAHAN SECONDED, TO MOVE "UNFINISHED BUSINESS" TO RIGHT AFTER THE DIRECTOR'S REPORT. THE MOTION CARRIED UNANIMOUSLY.

V. Approval of Minutes
A. December 15, 2015

VAN MILLER MOVED, MIKE RAIKES SECONDED, TO APPROVE THE MINUTES FROM THE DECEMBER 15, 2015 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VI. President's Report

President Koos shared that she had attended the bilingual Story Hour called Pagina Por Pagina that was provided by Conexiones Latinas de McLean County and the Lawyers in the Classroom Program. She went on to say, that this was a very good program that had two presenters with one reading in English and the other in Spanish.

President Koos encouraged the Trustees to attend program(s) or participate in the Bloomington Reads, the Community Reading program that highlights "Ready Player One" by Ernest Cline.

A. Appointment of Search Committee

President Koos stated that Mary Ann Webb, Foundation Board President, Lynn Gray, Golden Prairie Public Library District Board President, Julian Westerhout, BPL Trustee and Alex Cardona, BPL Trustee will serve on the Search Committee for the new Director. The two BPL Trustees will sit on the Search Committee alternately.

VII. Director's Report

Director Lindberg distributed the new Program Guide, and shared that another bilingual Story Hour is happening right now in the Story Room.

Director Lindberg stated that there are a lot of meetings underway, and he attempts to attend most of them. He went on to say, that he is enjoying his time here, and everyone has been kind to him.

XI. Unfinished Business

A. Farnsworth Update on the Needs Assessment, Programming, Site Analysis and Conceptual Design

Ed Barry presented both the "Existing Building Assessment" and "Long Range Vision for the Future" reports, and reviewed the contents of each. A copy was available for each of the Trustees along with some extras. Ed Barry also distributed a document that outlined the timeline for the remainder of the Study.

President Koos stated that any questions that the Trustees may have once they have read the reports, should be directed to her, and she will filter them to the Director, who will pass them along to Ed Barry and Chad Frankenberger.

VIII. Fiscal Report

Kathy Jeakins stated that Expenses should be about 66% to 67%, but it is at 62%, and almost all the Revenues have been received for the year. She went on to say, that only half of the $12,500 Project Next Generation Grant money applied for will be received this year from the State.

IX. Approval of Bills

SUSAN O'ROURKE MOVED, JULIAN WESTERHOUT SECONDED, TO APPROVE THE BILLS LIST FROM DECEMBER 2015. THE MOTION CARRIED UNANIMOUSLY.

X. Committee Reports and Discussion

A. Budget & Personnel

The Budget & Personnel Committee did not meet.

Susan O'Rourke inquired as to whether the Director's goals should be established and in place for when a new Director is in place.
Emily Kelahan shared that this point had been addressed at the 3P's Committee meeting as they were looking at the revision of the Bylaws to reflect the duties and responsibilities of committees along with a timeline for said responsibilities.
There was some discussion on this, and it was determined that the development of the Director's goals will be on hold until after the Strategic Plan is in place in the next few months. All the Trustees are in agreement that goals need to be in place for the Director, and the Board needs to update the Strategic Plan.

B. Planning, Policies & Programs (3 P's)
Emily Kelahan stated that the Chair's report was included in the packet. She went on to say, that the Committee is taking on two important projects which are the Strategic Plan and coming up with a few measures to assist Chairs as they take over new committees, make communication between committees and full Board a little more efficient.

C. Bookmobile Ad Hoc Committee
Alex Cardona reviewed some highlights of the January meeting. He went on to say, that they have a draft of the community survey that they have been working on, and that he is going to have some experts review it before sending it out to the community. The survey will be in both electronic and paper form. Alex stated that they will be reviewing the progress of the bookmobile stops that were added. He also shared that it was decided that they will allow one full year to measure the success of the added stops.

XII. New Business

A. Approve Selection of Director Search Firms to Interview
President Koos stated that only one proposal was received, and it was from John Keister & Associates, and that the Board needs to discuss whether to grant his firm an interview or to send out a new RFP with a new timeline.
Kathy Jeakins stated that the proposal would not need to be redone, but rather they would just re-advertise, and they could send it to particular groups or organizations if they chose to. She went on to say, that she would check with Misty at City for some direction, but most likely this would send the timeline out another month.
Director Lindberg stated that if the Board did decide to re-advertise the RFP that he would ask that they vote to not accept the Keister proposal in order to close out this proposal process. He went on to say, that there is no guarantee that a better response will be received next time.
There was discussion on the proposal submitted by John Keister and Associates firm whether to interview them or to close out this proposal session and start a new one.

EMILY KELAHAN MOVED, VAN MILLER SECONDED, TO INTERVIEW JOHN KEISTER AND ASSOCIATES FIRM. THE MOTION CARRIED.

B. Approve Dates to Interview Director Search Firms
President Koos stated that a special meeting needs to be set prior to the award date of February 3 in order to conduct the interview. There was discussion on possible dates.
The two possible dates to propose to John Keister & Associates for the interview are Wednesday, January 27 at 5:30 p.m. or Friday, January 29 at noon.

ROBERT PORTER MOVED, VAN MILLER SECONDED, TO APPROVE CONDUCTING AN INTERVIEW WITH JOHN KEISTER & ASSOCIATES ON EITHER WEDNESDAY, JANUARY 27 AT 5:30 P.M. OR FRIDAY, JANUARY 29 AT NOON. THE MOTION CARRIED UNANIMOUSLY.

XIII. Comments from Board Trustees

Alex Cardona shared that he attended the other bilingual Story Hour that was presented by international students at Illinois Wesleyan that was well attended, and it was a very good program.

Alex stated that as an entity, the Library is doing a really good job in expanding our Outreach Services and Programming. He went on to say that Carol Torrens did a great job in representing the Library when presenting the Library Annual Report to City Council.

Alex added that in the last six months, staff has done a great job in engaging the media, and having some positive media impressions in the community.

XIV. Adjournment

VAN MILLER MOVED, ALEX CARDONA SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 6:49 p.m.