

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Tuesday, January 18, 2022
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting was held both virtually, via ZOOM, as well as in person in the Community Room at the Bloomington Public Library.

Community Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order 5:30 p.m.
- II. Roll Call
Members Present via Zoom: John Argenziano, Alicia Henry, Dianne Hollister, Susan Mohr, Catrina Parker, Matt Watchinski (arrived at 5:35 p.m.), Julian Westerhout

Members Physically Present: Van Miller

Members Absent: Alicia Whitworth

Others Present via Zoom: Kathy Jeakins

Others Physically Present: Jeanne Hamilton, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout reported that the expansion continues to progress. He has received positive feedback from the community on getting to this stage of the project.
- VI. Director's Report
Jeanne Hamilton stated that the "public phase" of fundraising will start in March. She went on to say that the Foundation is going to sponsor a Lego mosaic depicting the expanded library. There are 12,000 small Lego bricks that will be "sold" for \$1 each. Should this get completed soon into the project, there is the option of starting another one, depicting a different angle of the building.
Jeanne stated there is the potential for selling Lego kits, which would be less of a fundraiser and more to generate excitement about the building project. These are a little bit pricey and there is a minimum order of 250, so still looking into options. Perhaps this would be something to roll out at grand opening time rather than for raising funds.

Jeanne stated that she anticipates the bids will be released at the end of the month and the Board will approve the winning bid at some point in March.

Jeanne shared that the ILA Legislative meetup will be held virtually on January 28 from 8:00 a.m. to 9:00 a.m. and asked that Trustees let her know if they would like to attend. She went on to say that this is free since we have an institutional ILA membership.

Jeanne stated that the Supreme Court ruled a stay on the OSHA COVID vaccination mandate.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that the revenues and expenditures should be at 66.7% through the end of December. The last Property Tax Distribution was received at the beginning of December, which just left the anticipated property tax revenues a little over \$1,200 short for the year. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of December 21, 2021 Regular BPL Board Meeting

B. Approve Bills List of December 2021

DIANNE HOLLISTER MOVED, CATRINA PARKER SECONDED, TO APPROVE THE CONSENT AGENDA.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

IX. Approval Items

A. Approve Revised Library Policies

Jeanne stated that the draft policies were sent out in December to all of the Trustees and the 3Ps Committee met on January 4 to go over the proposed changes. Jeanne reviewed the changes made by the committee, chapter by chapter and asked if there were any further changes to be made.

SUSAN MOHR MOVED, TO REVOKE AND REPLACE ALL PREVIOUS NON-PERSONNEL POLICES WITH THE PROPOSED POLICIES.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

B. Approve Transfer of Funds from Maintenance & Operating Fund to Capital Reserve Fund

Jeanne stated that the transfer is customarily done after the City audit is complete. The policy is to transfer 50% of unexpended balance of the budgeted funds from the Maintenance & Operating Fund into the Capital Reserve Fund.

JOHN ARGENZIANO MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THAT \$134,658 BE TRANSFERRED FROM THE MAINTENANCE & OPERATING FUND TO CAPITAL RESERVE FUND. THAT THE BLOOMINGTON PUBLIC LIBRARY, AS PER POLICY, WILL TRANSFER 50% OF THE UNEXPECTED BALANCE OF THE BUDGETED FUNDS FROM THE PUBLIC LIBRARY MAINTENANCE AND OPERATION FUND. THAT THE UPDATED CAPITAL RESERVE FUND BALANCE IS APPROXIMATELY \$3,128,474.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

X. Discussion Items

A. Library Expansion and Fundraising

Discussion on this topic took place during the President's Report and Director's Report, so no further discussion took place.

XI. Comments from Trustees

Julian Westerhout shared that he signed up for the Tea Time with Bloomington Spice Works program, and really thought that it was really a neat thing. They offered a black tea and an herbal tea, along with information about tea. He went on to say that he is constantly amazed at the wide range of imaginative and innovative programs that we offer the public. Susan Mohr thanked Jeanne for all of the work that she put into updating the library policies.

Matt Watchinski left the meeting at 5:48 p.m.

XII. Adjournment

DIANNE HOLLISTER MOVED, CATRINA PARKER SECONDED, TO ADJOURN THE MEETING.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Julian Westerhout

Nayes: None

Absent: Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

President Westerhout adjourned the meeting at 5:49 p.m.