



## **Board of Trustees for the Town of the City of Bloomington - Regular Session Agenda**

**Government Center Boardroom, 4<sup>th</sup> Floor, Room #400**

**115 E. Washington St., Bloomington, IL 61701**

**Monday, October 27, 2025 - 5:30 PM**

### **1. Call to Order**

### **2. Pledge of Allegiance**

### **3. Roll Call**

### **4. Public Comment**

Individuals wishing to provide emailed public comment must email comments to [publiccomment@cityblm.org](mailto:publiccomment@cityblm.org) at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at [cityblm.org/register](http://cityblm.org/register) at least 5 minutes before the start of the meeting.

### **5. Consent Agenda**

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda are listed and voted on separately.

#### **A. Consideration and Action to Approve the Minutes of the September 22, 2025, Board of Trustees Regular Session Meeting.**

(Recommended Motion: The proposed Minutes be approved.)

#### **B. Consideration and Action to Certify the September 2025 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund.**

(Recommended Motion: The September 2025 Statement of Funds be certified.)

#### **C. Consideration and Action to Approve the October 27, 2025 General Town Fund Request for Payment.**

(Recommended Motion: The October 27, 2025 Request for Payment be approved.)

### **6. Regular Agenda**

#### **A. Consideration and Action to Approve the Estimated Fiscal Year 2026 Tax Levy for Tax Year 2025., as requested by the Township Department. (Recommended Motion: The Estimated Fiscal Year 2026 Tax Levy for Tax Year 2025 of \$2,351,600.00 be approved.)**

- B. **Consideration and Action to Pass Resolution No. 2025-02 to Adopt a TOIRMA Aligned Loss Control Policy., as requested by the Township Department.** (Recommended Motion: The Resolution to Adopt a TOIRMA Aligned Loss Control Policy be Passed.)

**7. Reports by Elected Officials**

- A. **Presentation and Discussion of the Township Supervisor's Report.**  
(Recommended Motion: None; Presentation Only.)
- B. **Presentation and Discussion of the Township Assessor's Report.**  
(Recommended Motion: None; Presentation Only.)

**8. Adjournment**

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 [mhurt@cityblm.org](mailto:mhurt@cityblm.org).



## **Consent Agenda Item No. 5.A.**

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Consideration and Action to Approve the Minutes of the September 22, 2025, Board of Trustees Regular Session Meeting.

**Recommended Motion:** The proposed Minutes be approved.

**Strategic Plan:**

N/A

**Background:** The minutes of the meetings provided have been reviewed and certified as correct and complete by the Deputy Township Clerk. In compliance with the Open Meetings Act, minutes must be approved 30 days after the meeting or at the second subsequent regular meeting whichever is later. In accordance with the Open Meetings Act, minutes are available for public inspection and posted to the Township website within 10 days after approval.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** N/A

**Attachments:**

1. DRAFT 09-22-2025 Township\_Regular Session\_Minutes



**Minutes  
Board of Trustees for the Town of the City of Bloomington – Regular Session  
Monday, September 22, 2025 - 5:30 PM**

The City of Bloomington Township Board convened in regular session in the Government Center Boardroom at 5:30 PM. The meeting was called to order by Trustee Brady who led the Pledge of Allegiance.

**Roll Call**

**PRESENT:** Trustee Dan Brady  
Trustee Jenna Kearns  
Trustee Micheal Mosley  
Trustee Sheila Montney  
Trustee John Danenberger  
Trustee Michael Straza  
Trustee Cody Hendricks  
Trustee Mollie Ward  
Trustee Abby Scott

**ABSENT:** Trustee Kent Lee

**Elected Officials/Staff Present:** Steve Scudder, Township Assessor (Remote); and Amanda Stutsman, Deputy Township Clerk.

**Elected Officials/Staff Absent:** Deborah L. Skillrud, Township Supervisor; Leslie Smith-Yocum, Township Clerk.

**Public Comment**

No Public Comment was received.

**Consent Agenda**

*Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda are listed and voted on separately.*

**Trustee Straza made a motion, seconded by Trustee Hendricks, to approve the Consent Agenda as presented.**

Item 5.A. Consideration and Action to Approve the Minutes of the August 25, 2025, Regular Township Board Meeting. (Recommended Motion: The proposed Minutes be approved.)

Item 5.B. Consideration and Action to Certify the August 2025 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund. (Recommended Motion: The August 2025 Statement of Funds be certified.)

Item 5.C. Consideration and Action to Approve the September 22, 2025 General Town Fund Request for Payment. (Recommended Motion: The September 22, 2025 Request for Payment be approved.)

**Trustee Brady directed the Clerk to call roll:**

**Ayes:** Trustees Brady, Kearns, Mosley, Montney, Danenberger, Straza, Hendricks, Ward, Scott

**Motion Carried.**

**Regular Agenda**

No Items were considered.

**Reports by Elected Officials**

Item 7.A. Presentation and Discussion of the Township Supervisor's Report.

Deputy Township Clerk Stutsman stated that Supervisor Skillrud was unable to make it but had provided her report and the Board could contact her with questions.

Item 7.B. Presentation and Discussion of the Township Assessor's Report.

Assessor Scudder stated he submitted the 2025 School District Assessment Report, which detailed the total assessed values and exemptions from each school district. He noted that the McLean County's Assessor had added an additional 2% multiplier over the Township's recommendation. He then reminded the public of the procedure to attest their updated assessed property value with the McLean County's Assessor's Office.

**Adjournment**

**Trustee Straza made a motion, seconded by Trustee Danenberger, to adjourn the meeting.**

**Trustee Brady directed the Clerk to call roll:**

**Ayes:** Trustees Brady, Kearns, Mosley, Montney, Danenberger, Straza, Hendricks, Ward, Scott

**Motion Carried (viva voce).**

The meeting adjourned at 5.37 PM.

**City of Bloomington**

**Attest**

\_\_\_\_\_  
Dan Brady, Board Chair

\_\_\_\_\_  
Amadna Stutsman, Deputy Township Clerk



**Consent Agenda Item No. 5.B.**

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Consideration and Action to Certify the September 2025 Statement of Funds for the General Town Administration Fund, General Assistance Fund, and Cemetery Fund.

**Recommended Motion:** The September 2025 Statement of Funds be certified.

**Strategic Plan:**

N/A

**Background:** Pursuant to Illinois Statute 60 ILCS 1/80-15, the Township Board of Trustees shall examine and certify the accounts of the Supervisor for all money received and distributed by them, including all expenses necessarily incurred for the use and benefit of the Township as well as for General Assistance.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** N/A

**Attachments:**

1. 20250930 Board Financial - COMBINED

# STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWNSHIP SUPERVISOR--GENERAL TOWN ADMINISTRATION FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **27th day of October 2025**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This the **27th day of October 2025**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL TOWN ADMINISTRATION FUND, and find the same in all respects true and correct and that there appears to be a balance of **\$3,423,798.94** in ILLINOIS FUNDS in SPRINGFIELD, ILLINOIS, **\$176,573.38** in PRAIRIE STATE BANK & TRUST (30) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, a balance of **\$784,434.50** in PRAIRIE STATE BANK & TRUST (64) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of **\$24.53** in BLOOMINGTON MUNICIPAL CREDIT UNION in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL TOWN ADMINISTRATION FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Micheal Mosley

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Abby Scott

\_\_\_\_\_  
WARD 5: Michael Straza

\_\_\_\_\_  
Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL TOWN ADMINISTRATION FUND

Statement of Funds: Month of

September

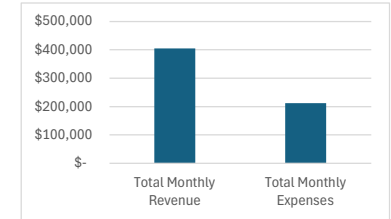
2024 Tax Levy (Extension):

599,928

SUMMARY	
Beginning Public Fund Balance	\$ 4,191,986
Total Monthly Revenue	\$ 405,385
Total Monthly Expenses	\$ 212,539
Changes in Payroll Liabilities	\$ 0
<b>Ending Balance</b>	<b>\$ 4,384,831</b>

Public Funds at Commencement	
Cash: Prairie State Bank (9530)	\$ 235,661
Cash: BMCU (48,20) Combined	\$ 24
Reserve: Prairie State Bank (3664)	\$ 544,749
Reserve: Illinois Funds (1085)	\$ 3,411,551
<b>Public Commencement Balance</b>	<b>\$ 4,191,986</b>

Public Funds at Month End	
Cash: Prairie State Bank (9530)	\$ 176,573
Cash: BMCU (48,20) Combined	\$ 25
Reserve: Prairie State Bank (3664)	\$ 784,435
Reserve: Illinois Funds (1085)	\$ 3,423,799
<b>Public Ending Balance</b>	<b>\$ 4,384,831</b>

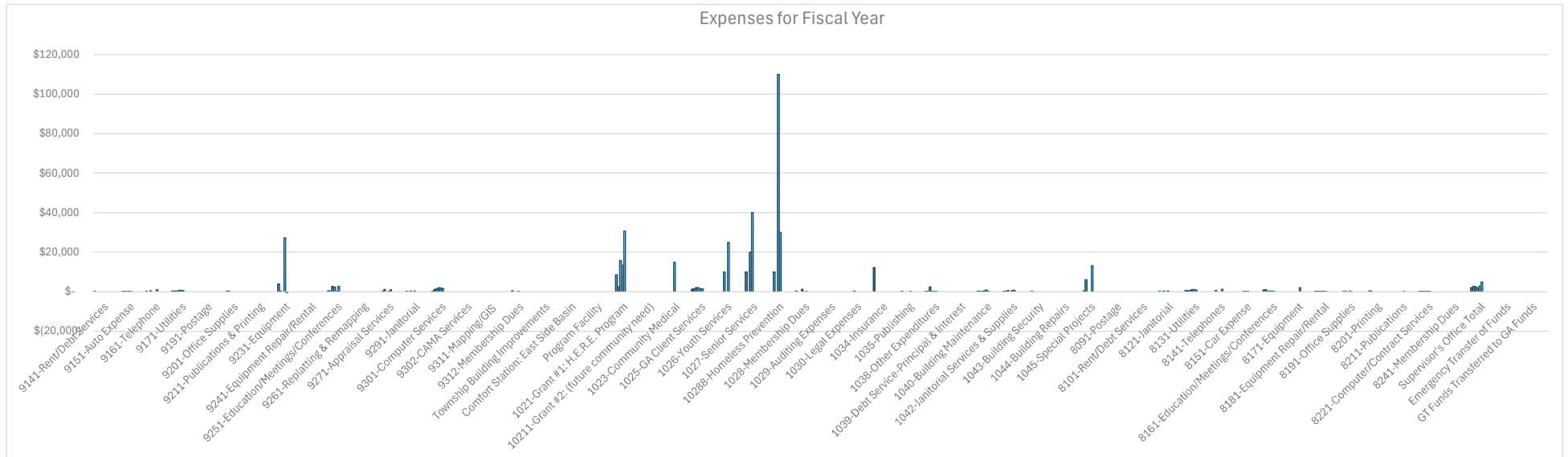
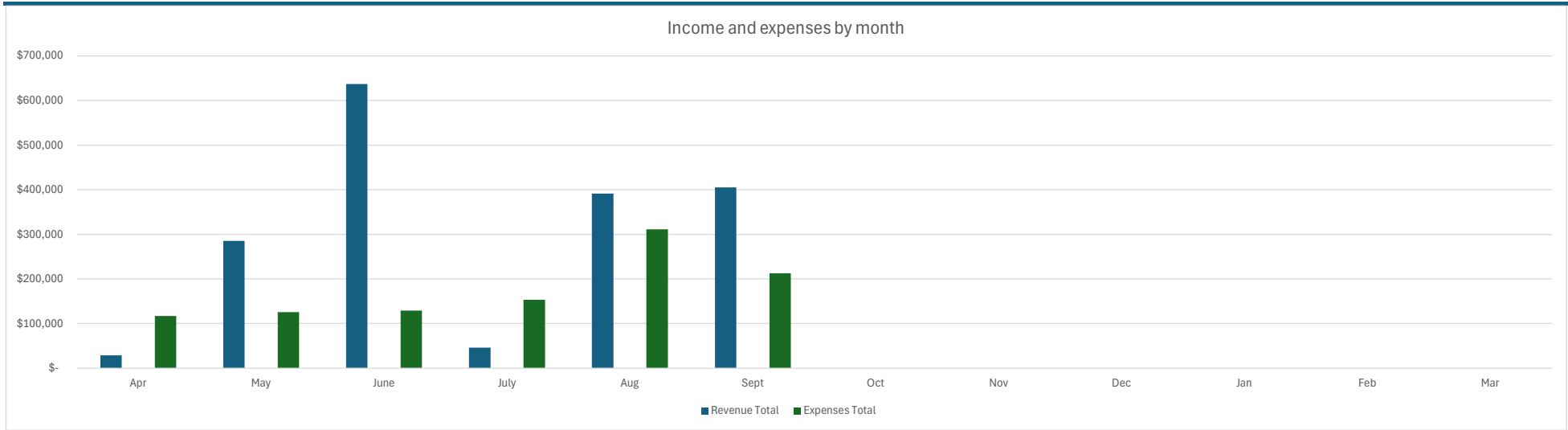


REVENUE	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
7000-Interest	\$ 12,534	\$ 12,401	\$ 12,181	\$ 12,826	\$ 12,880	\$ 12,379							\$ 75,201	\$ 75,000	100.3%
7400-Other Income	\$ 4,790	\$ 1,755	\$ 1,822	\$ 1,762	\$ 1,790	\$ 3,430							\$ 15,348	\$ 41,450	37.0%
7450-Township Litigation Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 25	0.0%
7600-Personal Property Replacement Tax	\$ 11,331	\$ 43,338	\$ -	\$ 31,243	\$ 5,368	\$ -							\$ 91,280	\$ 190,000	48.0%
7800-Tax Levy	\$ -	\$ 227,821	\$ 623,221	\$ -	\$ 371,207	\$ 389,577							\$ 1,611,826	\$ 1,651,600	97.6%
7900-Proceeds from Loan/Bond	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 100,000	0.0%
<b>Revenue Total</b>	<b>\$ 28,654</b>	<b>\$ 285,315</b>	<b>\$ 637,224</b>	<b>\$ 45,831</b>	<b>\$ 391,245</b>	<b>\$ 405,385</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,793,655</b>	<b>\$ 2,058,075</b>	<b>87.2%</b>

EXPENSES	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
<b>Assessor's Office Expenses</b>															
9141-Rent/Debt Services	\$ 266	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 266	\$ 21,544	1.2%
9151-Auto Expense	\$ -	\$ 43	\$ 168	\$ 16	\$ 55	\$ 47							\$ 330	\$ 7,000	4.7%
9161-Telephone	\$ 240	\$ -	\$ 516	\$ -	\$ -	\$ 1,046							\$ 1,801	\$ 3,000	60.0%
9171-Utilities	\$ 416	\$ 388	\$ 440	\$ 706	\$ 806	\$ 664							\$ 3,419	\$ 7,500	45.6%
9191-Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 300	0.0%
9201-Office Supplies	\$ -	\$ 50	\$ 370	\$ -	\$ -	\$ -							\$ 419	\$ 2,000	21.0%
9211-Publications & Printing	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 500	0.0%
9231-Equipment	\$ -	\$ 3,893	\$ 379	\$ -	\$ 27,296	\$ (313)							\$ 31,255	\$ 50,000	62.5%
9241-Equipment Repair/Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 1,500	0.0%
9251-Education/Meetings/Conferences	\$ 482	\$ 378	\$ 2,650	\$ 2,355	\$ 110	\$ 2,808							\$ 8,783	\$ 30,000	29.3%
9261-Replating & Remapping	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 9,000	0.0%
9271-Appraisal Services	\$ -	\$ 130	\$ 1,235	\$ -	\$ 195	\$ 1,040							\$ 2,600	\$ 50,000	5.2%
9291-Janitorial	\$ 175	\$ -	\$ 350	\$ -	\$ 350	\$ -							\$ 875	\$ 2,500	35.0%
9301-Computer Services	\$ 200	\$ 1,200	\$ 1,418	\$ 2,146	\$ 1,992	\$ 1,664							\$ 8,621	\$ 25,000	34.5%
9302-CAMA Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 50,000	0.0%
9311-Mapping/GIS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 100,000	0.0%
9312-Membership Dues	\$ -	\$ 505	\$ -	\$ -	\$ 155	\$ -							\$ 660	\$ 5,000	13.2%
<b>Assessor's Office Total</b>	<b>\$ 1,779</b>	<b>\$ 6,587</b>	<b>\$ 7,526</b>	<b>\$ 5,224</b>	<b>\$ 30,958</b>	<b>\$ 6,955</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 59,029</b>	<b>\$ 364,844</b>	<b>16.2%</b>
<b>Capital Fund Reserve</b>															
Township Building Improvements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 525,163	0.0%
Comfort Station: East Side Basin	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 1	0.0%
Program Facility	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 1	0.0%
<b>Capital Fund Reserve Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 525,165</b>	<b>0.0%</b>
<b>Community Agency Funding</b>															
1021-Grant #1: H.E.R.E. Program	\$ -	\$ 8,582	\$ 2,553	\$ 15,939	\$ 13,474	\$ 30,697							\$ 71,244	\$ 150,000	47.5%
10211-Grant #2: (future community need)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 150,000	0.0%
1023-Community Medical	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -							\$ 15,000	\$ 25,000	60.0%
1025-GA Client Services	\$ 1,358	\$ 1,388	\$ 2,041	\$ 2,055	\$ 1,585	\$ 1,441							\$ 9,867	\$ 52,000	19.0%
1026-Youth Services	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 25,000							\$ 35,000	\$ 35,000	100.0%
1027-Senior Services	\$ -	\$ 10,000	\$ -	\$ 20,000	\$ 40,000	\$ -							\$ 70,000	\$ 80,000	87.5%
10288-Homeless Prevention	\$ -	\$ -	\$ 10,000	\$ -	\$ 110,000	\$ 30,000							\$ 150,000	\$ 150,000	100.0%
<b>Community Agency Funding Total</b>	<b>\$ 1,358</b>	<b>\$ 19,969</b>	<b>\$ 14,594</b>	<b>\$ 47,993</b>	<b>\$ 180,059</b>	<b>\$ 87,137</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 351,111</b>	<b>\$ 642,000</b>	<b>54.7%</b>

<b>Compensation &amp; Benefits</b>														
7011-Township Supervisor	\$ 7,833	\$ 7,833	\$ 7,833	\$ 7,833	\$ 7,833	\$ 7,833	\$ 7,833		\$ 47,000	\$ 94,000	50.0%			
7021-Township Assessor	\$ 11,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000		\$ 51,000	\$ 96,000	53.1%			
7031-Town Clerk	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200	\$ 200		\$ 1,200	\$ 2,800	42.9%			
7041-Town Trustees	\$ -	\$ -	\$ 500	\$ -	\$ -	\$ -	\$ 560		\$ 1,060	\$ 2,500	42.4%			
7051-General Assistance Staff	\$ 15,072	\$ 15,072	\$ 15,072	\$ 16,205	\$ 16,636	\$ 18,166			\$ 96,221	\$ 225,000	42.8%			
7052-General Town Staff	\$ 8,025	\$ 8,025	\$ 8,025	\$ 8,025	\$ 8,025	\$ 8,025	\$ 8,095		\$ 48,220	\$ 125,000	38.6%			
7061-Deputy Assessors	\$ 33,741	\$ 34,019	\$ 33,464	\$ 33,464	\$ 33,464	\$ 33,464			\$ 201,616	\$ 475,000	42.4%			
7081-IMRF/Employer (2025=7.13%)	\$ 5,252	\$ 5,038	\$ 5,038	\$ 5,038	\$ 5,038	\$ 5,150			\$ 30,556	\$ 128,800	23.7%			
7091-FICA (SS/MC)/Employer	\$ 5,378	\$ 5,170	\$ 5,165	\$ 5,214	\$ 5,247	\$ 5,412			\$ 31,585	\$ 79,325	39.8%			
7101-Group Medical/Employer	\$ 11,626	\$ 11,626	\$ 11,626	\$ 11,626	\$ 11,626	\$ 11,626			\$ 69,756	\$ 228,800	30.5%			
7102-LifeLock	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48	\$ 48			\$ 288	\$ 1,200	24.0%			
7111-State Unemployment/Employer	\$ -	\$ -	\$ 385	\$ -	\$ -	\$ 374			\$ 759	\$ 14,000	5.4%			
<b>Compensation &amp; Benefits Total</b>	<b>\$ 98,175</b>	<b>\$ 95,030</b>	<b>\$ 95,357</b>	<b>\$ 95,654</b>	<b>\$ 96,117</b>	<b>\$ 98,929</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 579,262</b>	<b>\$ 1,472,425</b>	<b>39.3%</b>
<b>Services &amp; Expenses</b>														
1028-Membership Dues	\$ 445	\$ -	\$ -	\$ 1,278	\$ -	\$ 60			\$ 1,783	\$ 2,500	71.3%			
1029-Auditing Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 8,000	0.0%			
1030-Legal Expenses	\$ -	\$ -	\$ -	\$ 460	\$ -	\$ -			\$ 460	\$ 18,000	2.6%			
1034-Insurance	\$ 12,219	\$ -	\$ -	\$ -	\$ -	\$ -			\$ 12,219	\$ 13,000	94.0%			
1035-Publishing	\$ -	\$ 253	\$ -	\$ -	\$ -	\$ 111			\$ 364	\$ 30,000	1.2%			
1038-Other Expenditures	\$ 30	\$ 54	\$ 2,433	\$ 30	\$ 30	\$ 50			\$ 2,628	\$ 6,300	41.7%			
1039-Debt Service-Principal & Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 1,000	0.0%			
1040-Building Maintenance	\$ 457	\$ 153	\$ 42	\$ 481	\$ 890	\$ 457			\$ 2,479	\$ 60,000	4.1%			
1042-Janitorial Services & Supplies	\$ 306	\$ 96	\$ 613	\$ -	\$ 613	\$ 785			\$ 2,412	\$ 5,000	48.2%			
1043-Building Security	\$ -	\$ 233	\$ -	\$ -	\$ -	\$ -			\$ 233	\$ 1,000	23.3%			
1044-Building Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 250,000	0.0%			
1045-Special Projects	\$ -	\$ 498	\$ 6,150	\$ -	\$ -	\$ 13,150			\$ 19,798	\$ 160,000	12.4%			
<b>Services &amp; Expenses Total</b>	<b>\$ 13,457</b>	<b>\$ 1,288</b>	<b>\$ 9,238</b>	<b>\$ 2,248</b>	<b>\$ 1,532</b>	<b>\$ 14,613</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,376</b>	<b>\$ 554,800</b>	<b>7.6%</b>
<b>Supervisor's Office</b>														
8091-Postage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 3,000	0.0%			
8101-Rent/Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 20,000	0.0%			
8121-Janitorial	\$ 219	\$ -	\$ 438	\$ -	\$ 438	\$ -			\$ 1,094	\$ 3,500	31.3%			
8131-Utilities	\$ 624	\$ 582	\$ 660	\$ 1,059	\$ 1,209	\$ 995			\$ 5,129	\$ 12,000	42.7%			
8141-Telephones	\$ -	\$ -	\$ 727	\$ -	\$ -	\$ 1,330			\$ 2,056	\$ 5,000	41.1%			
8151-Car Expense	\$ -	\$ -	\$ -	\$ 68	\$ 3	\$ 8			\$ 80	\$ 3,500	2.3%			
8161-Education/Meetings/Conferences	\$ 870	\$ 1,027	\$ 70	\$ 357	\$ 438	\$ 18			\$ 2,780	\$ 7,000	39.7%			
8171-Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,080			\$ 2,080	\$ 5,000	41.6%			
8181-Equipment Repair/Rental	\$ 279	\$ 279	\$ 279	\$ 279	\$ 279	\$ 279			\$ 1,677	\$ 8,000	21.0%			
8191-Office Supplies	\$ -	\$ 134	\$ 50	\$ -	\$ 348	\$ (14)			\$ 518	\$ 6,000	8.6%			
8201-Printing	\$ -	\$ 533	\$ 108	\$ -	\$ -	\$ -			\$ 640	\$ 3,000	21.3%			
8211-Publications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50			\$ 50	\$ 1,000	5.0%			
8221-Computer/Contract Services	\$ 53	\$ 153	\$ 158	\$ 159	\$ 154	\$ 158			\$ 834	\$ 20,000	4.2%			
8241-Membership Dues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 1,300	0.0%			
<b>Supervisor's Office Total</b>	<b>\$ 2,045</b>	<b>\$ 2,708</b>	<b>\$ 2,489</b>	<b>\$ 1,923</b>	<b>\$ 2,868</b>	<b>\$ 4,905</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,939</b>	<b>\$ 98,300</b>	<b>17.2%</b>
<b>Emergency Transfer of Funds</b>														
GT Funds Transferred to GA Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			\$ -	\$ 200,000	0.0%			
<b>Emergency Transfer of Funds Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>0.0%</b>
<b>Expenses Total</b>	<b>\$ 116,814</b>	<b>\$ 125,582</b>	<b>\$ 129,204</b>	<b>\$ 153,042</b>	<b>\$ 311,535</b>	<b>\$ 212,539</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,048,717</b>	<b>\$ 3,857,534</b>	<b>27.2%</b>
<b>Net Income</b>	<b>\$ (88,160)</b>	<b>\$ 159,732</b>	<b>\$ 508,020</b>	<b>\$ (107,211)</b>	<b>\$ 79,711</b>	<b>\$ 192,846</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 744,938</b>	<b>\$ (1,799,459)</b>	<b>-41.4%</b>

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL TOWN ADMINISTRATION FUND



# TOWN OF THE CITY OF BLOOMINGTON: GENERAL TOWN ADMINISTRATION FUND

**Checking Account Activity: Prairie State Bank (9530)  
Reconciliation Summary**

	<b>9/30/2025</b>
<b>Beginning Balance</b>	<u>342,320.48</u>
<b>Cleared Transactions</b>	
Checks and Payments - 69 items	-286,093.37
Deposits and Credits - 6 items	163,048.11
<b>Total Cleared Transactions</b>	<u>-123,045.26</u>
<b>Cleared Balance</b>	<u><b>219,275.22</b></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 20 items	-44,386.48
Deposits and Credits - 1 item	1,684.64
<b>Total Uncleared Transactions</b>	<u>-42,701.84</u>
<b>Register Balance as of 09/30/2025</b>	<u><b>176,573.38</b></u>
<b>New Transactions</b>	
Checks and Payments - 1 item	-799.99
<b>Total New Transactions</b>	<u>-799.99</u>
<b>Ending Balance</b>	<u><b>175,773.39</b></u>

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL TOWN ADMINISTRATION FUND

## Reconciliation Report

Date	Num	Name	Clr	Amount	Balance
18009530					235,660.88
09/02/2025	10922	U-Haul	√	-99.52	235,561.36
09/02/2025	10923	Quill Corporation	√	-2,079.23	233,482.13
09/02/2025	10924	Curtiss, Jennifer	√	-17.93	233,464.20
09/02/2025	10925	Bowman, Danny	√	-1,040.00	232,424.20
09/02/2025	10926	US Bank Home Mortgage	√	-2,411.61	230,012.59
09/02/2025	10927	City of Bloomington Water Dept	√	-429.72	229,582.87
09/02/2025	10928	Township Perspective	√	-50.00	229,532.87
09/04/2025	ACH	NICOR Gas	√	-143.73	229,389.14
09/05/2025	ACH	Merchant Services - Valutec	√	-27.20	229,361.94
09/05/2025	ACH	Merchant Services - Valutec	√	-31.12	229,330.82
09/09/2025	10929	TOI Trustees Division	√	-30.00	229,300.82
09/09/2025	10930	Dodson, M	√	-28.50	229,272.32
09/09/2025	10931	Milestones Learning Center & Preschool	√	-25,000.00	204,272.32
09/09/2025	10932	Chestnut Health Systems Inc	√	-30,000.00	174,272.32
09/11/2025	20250915	Intuit Payroll S QuickBooks	√	-24,615.63	149,656.69
09/12/2025	Deposit	Bloomington TWP	√	145.00	149,801.69
09/15/2025	ACH	Prairie State Bank & Trust	√	-918.75	148,882.94
09/15/2025	ACH	TASC Funding	√	-233.32	148,649.62
09/15/2025	30968832	IRS USATaxPymt	√	-8,241.48	140,408.14
09/15/2025	0-077-871-7	IL Dept of Revenue EDI Pymnts	√	-1,554.18	138,853.96
09/16/2025	10933	Canales, Kolton J	√	-440.00	138,413.96
09/16/2025	10934	Strong, K	√	-440.00	137,973.96
09/16/2025	10935	Scudder, Steven R	√	-440.00	137,533.96
09/16/2025	10936	Sterrenberg, Maureen C	√	-560.90	136,973.06
09/16/2025	10937	Ace Industrial Properties Inc dba 1900E C		-1,000.00	135,973.06
09/16/2025	10938	PBH Oak Creek LLC dba Oak Creek Crossing	√	-2,999.32	132,973.74
09/16/2025	10939	Ameren Illinois	√	-2,235.83	130,737.91
09/16/2025	10940	City of Bloomington Water Dept	√	-320.17	130,417.74
09/16/2025	10941	NICOR Gas	√	-88.06	130,329.68
09/16/2025	10942	BayOak HC5LLC %Haley Communities LTD #5	√	-1,262.80	129,066.88
09/16/2025	10943	Traditions Essential Housing Impact Ptnrs	√	-2,748.00	126,318.88
09/16/2025	10944	Quill Corporation	√	-782.81	125,536.07
09/16/2025	10945	Ameren Illinois	√	-862.95	124,673.12
09/16/2025	10946	NCPERS Group Life Ins	√	-64.00	124,609.12
09/16/2025	10947	Core 3 Residential Real Estate LLC	√	-1,747.50	122,861.62
09/16/2025	10948	Corn Belt Energy Corporation	√	-263.47	122,598.15
09/16/2025	10949	American Pest Control Inc	√	-42.00	122,556.15
09/16/2025	10950	VISA (DLS)	√	-210.64	122,345.51
09/16/2025	10951	VISA (SRS)	√	-1,813.81	120,531.70
09/16/2025	10952	Seraphin, Rochener		-850.00	119,681.70
09/16/2025	10953	Kahwaji Enterprises LLC %Class Act Realty	√	-2,898.20	116,783.50
09/16/2025	10954	City of Bloomington Finance Dept	√	-47.17	116,736.33
09/22/2025	EFT	City of Bloomington Water Dept	√	-662.16	116,074.17
09/24/2025	10955	U-Haul		-209.93	115,864.24
09/24/2025	10956	Huck's/WEX Bank		-47.54	115,816.70
09/24/2025	10957	BREW of Illinois LLC		-875.00	114,941.70
09/24/2025	10958	Regions Property Mgmt; Treadlightly LLC	√	-1,610.00	113,331.70
09/24/2025	10959	Ameren Illinois	√	-104.01	113,227.69
09/24/2025	10960	Watts Copy Systems		-279.45	112,948.24
09/24/2025	10961	Bright Bombers Holiday Lighting	√	-13,150.00	99,798.24
09/24/2025	10962	TOI Clerks Division		-30.00	99,768.24
09/24/2025	10963	City of Bloomington LifeLock		-67.83	99,700.41
09/24/2025	10964	City of Bloomington Health Insurance		-20,939.72	78,760.69
09/24/2025	10965	Hermes Service & Sales Inc	√	-415.00	78,345.69
09/24/2025	10966	Lincoln Lofts LLC	√	-3,000.00	75,345.69
09/24/2025	10967	Brog, Ivy	√	-72.87	75,272.82
09/24/2025	10968	City of Bloomington IS Telecommunication		-1,329.63	73,943.19
09/24/2025	10969	Rustom, Ragmed (Mike) dba Fox Hills Inves	√	-2,990.00	70,953.19
09/24/2025	Transfer	Prairie State Bank & Trust	√	150,000.00	220,953.19
09/24/2025	Deposit	Town of the City of Bloomington - CEM	√	9,596.32	230,549.51
09/25/2025	20250930	Intuit Payroll S QuickBooks	√	-25,293.74	205,255.77
09/25/2025	Deposit	Normal Township	√	1,600.00	206,855.77

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL TOWN ADMINISTRATION FUND

## Reconciliation Report (continued)

Date	Num	Name	Clr	Amount	Balance
09/25/2025	20250930BON	Intuit Payroll S QuickBooks	√	-1,289.16	205,566.61
09/26/2025	EFT	Ameren Illinois	√	-852.91	204,713.70
09/29/2025	Debit	Prairie State Bank & Trust	√	-30.00	204,683.70
09/30/2025	ACH	TASC Funding		-233.32	204,450.38
09/30/2025	ACH	Prairie State Bank & Trust	√	-918.75	203,531.63
09/30/2025	74057609	IRS USATaxPymt	√	-8,357.74	195,173.89
09/30/2025	1-898-419-8	IL Dept of Revenue EDI Pymnts	√	-1,577.94	193,595.95
09/30/2025	ACH	IMRF Cash Conc		-13,538.42	180,057.53
09/30/2025	Deposit	IMRF - Illinois Municipal Retirement Fund		1,684.64	181,742.17
09/30/2025	33336914	IRS USATaxPymt	√	-249.82	181,492.35
09/30/2025	1-743-992-4	IL Dept of Revenue EDI Pymnts	√	-57.08	181,435.27
09/30/2025	1-337-931-3	IDES--IL Dept of Employment Security		-373.99	181,061.28
09/30/2025	10970	Traditions Essential Housing Impact Ptnrs		-2,538.00	178,523.28
09/30/2025	10971	Ameren Illinois		-462.00	178,061.28
09/30/2025	10972	City of Bloomington IS Telecommunication		-1,510.05	176,551.23
09/30/2025	Credit	Interest	√	22.15	176,573.38
				<u>-59,087.50</u>	<u>176,573.38</u>
				<u>-59,087.50</u>	<u>176,573.38</u>
				<u>-59,087.50</u>	<u>176,573.38</u>

# STATEMENT OF FUNDS--SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWNSHIP SUPERVISOR--GENERAL ASSISTANCE FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this 27th day of October 2025.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This the 27th day of October 2025.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of GENERAL ASSISTANCE FUND, and find the same in all respects true and correct and that there appears to be a balance of \$146,410.61 in ILLINOIS FUNDS (0879) in SPRINGFIELD, ILLINOIS, \$25,664.25 in PRAIRIE STATE BANK & TRUST (00) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, and a balance of \$74,266.17 in PRAIRIE STATE BANK & TRUST (19) in BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the GENERAL ASSISTANCE FUND of said TOWN.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Micheal Mosley

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Abby Scott

\_\_\_\_\_  
WARD 5: Michael Straza

\_\_\_\_\_  
Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL ASSISTANCE FUND

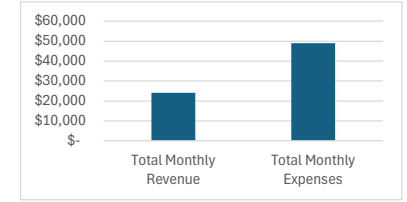
Statement of Funds: Month of **September**

2024 Tax Levy (Extension): 99,947

SUMMARY	
Beginning Public Fund Balance	\$ 271,206
Total Monthly Revenue	\$ 24,117
Total Monthly Expenses	\$ 48,981
<b>Ending Balance</b>	<b>\$ 246,341</b>

Public Funds at Commencement	
Cash: Prairie State Bank (3400)	\$ 24,637
Reserve: Prairie State Bank (3419)	\$ 100,682
Reserve: Illinois Funds (0879)	\$ 145,887
<b>Balance</b>	<b>\$ 271,206</b>

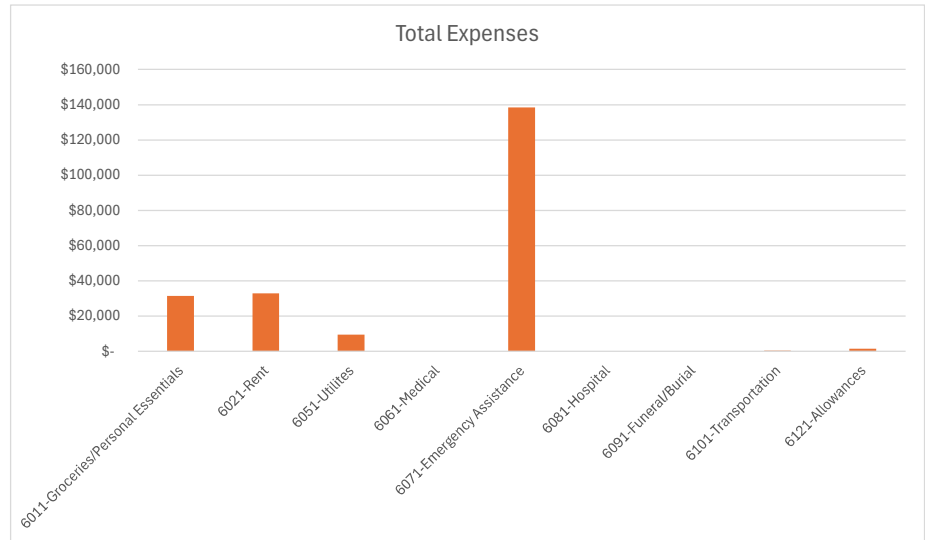
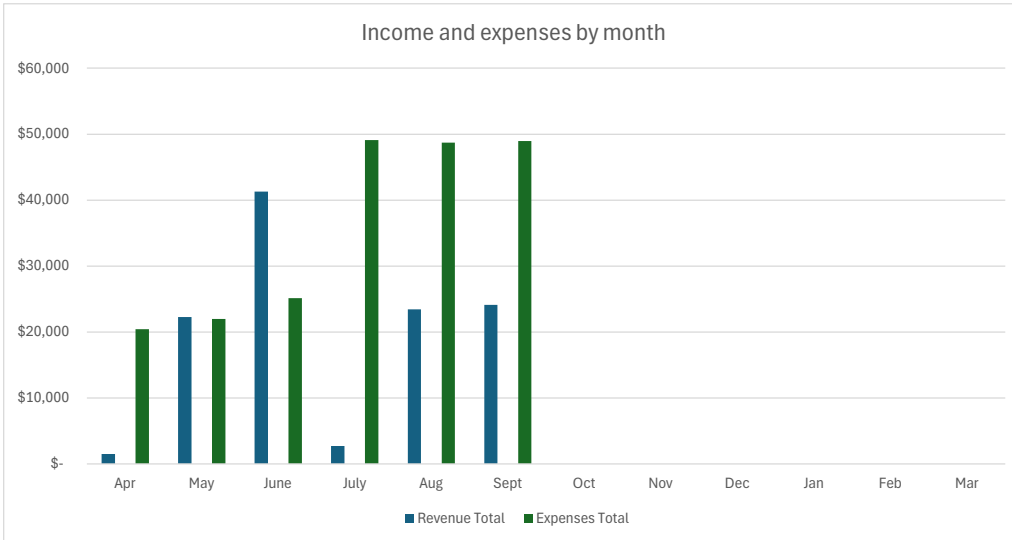
Public Funds at Month End	
Cash: Prairie State Bank (3400)	\$ 25,664
Reserve: Prairie State Bank (3419)	\$ 74,266
Reserve: Illinois Funds (0879)	\$ 146,411
<b>Balance</b>	<b>\$ 246,341</b>



REVENUE	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
7000 - Interest	\$ 809	\$ 832	\$ 814	\$ 843	\$ 662	\$ 543							\$ 4,502	\$ 10,000	45.0%
7400 - Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 10	0.0%
7600 - PPRT	\$ 686	\$ 2,622	\$ -	\$ 1,891	\$ 325	\$ -							\$ 5,523	\$ 10,000	55.2%
7700 - Refunds & Recoveries	\$ -	\$ 5,052	\$ 2,760	\$ -	\$ -	\$ -							\$ 7,812	\$ 2,000	390.6%
7800 - Tax Levy	\$ -	\$ 13,786	\$ 37,712	\$ -	\$ 22,462	\$ 23,574							\$ 97,534	\$ 100,000	97.5%
7900 - GTF Transfer to GAF	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 200,000	0.0%
<b>Revenue Total</b>	<b>\$ 1,494</b>	<b>\$ 22,292</b>	<b>\$ 41,285</b>	<b>\$ 2,734</b>	<b>\$ 23,449</b>	<b>\$ 24,117</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 115,371</b>	<b>\$ 322,010</b>	<b>35.8%</b>

EXPENSES	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
6011-Groceries/Personal Essentials	\$ 4,365	\$ 4,695	\$ 6,102	\$ 5,479	\$ 5,114	\$ 5,800							\$ 31,554	\$ 85,000	37.1%
6021-Rent	\$ 5,548	\$ 4,599	\$ 4,010	\$ 6,822	\$ 5,534	\$ 6,361							\$ 32,874	\$ 200,000	16.4%
6051-Utilities	\$ 655	\$ 303	\$ 607	\$ 2,438	\$ 2,399	\$ 3,085							\$ 9,487	\$ 50,000	19.0%
6061-Medical	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 10,000	0.0%
6071-Emergency Assistance	\$ 9,272	\$ 12,088	\$ 14,261	\$ 34,050	\$ 35,354	\$ 33,408							\$ 138,433	\$ 250,000	55.4%
6081-Hospital	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 10,000	0.0%
6091-Funeral/Burial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 5,000	0.0%
6101-Transportation	\$ 56	\$ 56	\$ -	\$ 56	\$ 112	\$ 107							\$ 388	\$ 5,000	7.8%
6121-Allowances	\$ 526	\$ 208	\$ 165	\$ 276	\$ 204	\$ 220							\$ 1,598	\$ 10,000	16.0%
6150-Bank Fee	\$ -	\$ 26	\$ (26)	\$ -	\$ -	\$ -							\$ -	\$ -	#DIV/0!
<b>Expenses Total</b>	<b>\$ 20,422</b>	<b>\$ 21,975</b>	<b>\$ 25,119</b>	<b>\$ 49,120</b>	<b>\$ 48,717</b>	<b>\$ 48,981</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 214,333</b>	<b>\$ 625,000</b>	<b>34.3%</b>

Net Income	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
	\$ (18,928)	\$ 317	\$ 16,167	\$ (46,386)	\$ (25,268)	\$ (24,865)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (98,962)	\$ (302,990)	32.7%



# TOWN OF THE CITY OF BLOOMINGTON: GENERAL ASSISTANCE FUND

Checking Account Activity: Prairie State Bank (3400)

Reconciliation Summary

	<b>9/30/2025</b>
Beginning Balance	40,086.72
Cleared Transactions	
Checks and Payments - 61 items	-51,453.20
Deposits and Credits - 2 items	50,008.06
Total Cleared Transactions	-1,445.14
Cleared Balance	<b>38,641.58</b>
Uncleared Transactions	
Checks and Payments - 25 items	-12,977.33
Total Uncleared Transactions	-12,977.33
Register Balance as of 09/30/2025	<b>25,664.25</b>
New Transactions	
Checks and Payments - 1 items	-446.22
Total New Transactions	-446.22
Ending Balance	<b>25,218.03</b>

# TOWN OF THE CITY OF BLOOMINGTON: GENERAL ASSISTANCE FUND

## Reconciliation Report

Date	Num	Name	Clr	Amount	Balance
<b>18003400</b>					<b>24,637.28</b>
09/02/2025	38640	Miller Trust, Annetta O dba Miller Prop	√	-439.00	24,198.28
09/02/2025	38641	Ameren Illinois	√	-1,509.36	22,688.92
09/02/2025	38642	City of Bloomington Water Department	√	-30.00	22,658.92
09/02/2025	38643	Eastport dba Woods Fund I, LLC	√	-660.00	21,998.92
09/02/2025	38644	Fairway Apts LLC %First Site Ltd	√	-439.00	21,559.92
09/02/2025	38645	Manna, Michael %Redbird Property Mgmt	√	-268.50	21,291.42
09/02/2025	38646	Corn Belt Energy Corporation	√	-690.00	20,601.42
09/02/2025	38647	Wills, Shirley J & Donald	√	-439.00	20,162.42
09/02/2025	38648	Phoenix Towers Preservation LP	√	-70.00	20,092.42
09/02/2025	38649	US Bank Home Mortgage - MO	√	-1,388.00	18,704.42
09/02/2025	38650	Star Cleaners	√	-75.00	18,629.42
09/05/2025	Transfer	Transfer Funds	√	50,000.00	68,629.42
09/09/2025	38651	Ameren Illinois	√	-2,385.53	66,243.89
09/09/2025	38652	BHA; Blmgtn Housing Authority (rent)	√	-1,604.00	64,639.89
09/09/2025	38653	Masching, Douglas R	√	-690.00	63,949.89
09/09/2025	38654	M&M Real Estate Partnership LLC %Class Ac	√	-439.00	63,510.89
09/09/2025	38655	Tornquist, Randall S dba RST Rentals	√	-833.93	62,676.96
09/09/2025	38656	Newsome Jr, Marquet T	√	-690.00	61,986.96
09/09/2025	38657	BHA; Blmgtn Housing Authority (laundry)	√	-50.00	61,936.96
09/09/2025	38658	Blakeney, John & Teresa dba Blakeney Rentals	√	-1,124.99	60,811.97
09/09/2025	38659	Sinclair, Aries	√	-293.40	60,518.57
09/09/2025	38660	Traditions Essential Housing Impact Ptnrs	√	-155.33	60,363.24
09/10/2025	EFT	EFT-Kroger via Valutec	√	-5,799.81	54,563.43
09/16/2025	38661	VISA...2268 (GA)	√	-22.89	54,540.54
09/16/2025	38662	PBH Oak Creek LLC dba Oak Creek Crossing	√	-1,842.00	52,698.54
09/16/2025	38663	BayOak HC5 LLC %Haley Communities Ltd #5	√	-1,152.00	51,546.54
09/16/2025	38664	Ameren Illinois	√	-2,086.91	49,459.63
09/16/2025	38665	Traditions Essential Housing Impact Ptnrs	√	-1,152.00	48,307.63
09/16/2025	38666	Newsome Jr, Marquet T	√	-439.00	47,868.63
09/16/2025	38667	BHA; Blmgtn Housing Authority (laundry)	√	-45.00	47,823.63
09/16/2025	38668	NICOR Gas	√	-256.26	47,567.37
09/16/2025	38669	City of Bloomington Water Department	√	-529.28	47,038.09
09/16/2025	38670	Corn Belt Energy Corporation	√	-256.28	46,781.81
09/16/2025	38671	LTB DTB Canopy, LLC dba Lincoln Towers	√	-70.00	46,711.81
09/16/2025	38672	LTB DTB Canopy, LLC dba The Downtowner	√	-50.00	46,661.81
09/16/2025	38673	Kahwaji Enterprises LLC %Class Act Realty	√	-690.00	45,971.81
09/16/2025	38674	TFI LLC	√	-916.00	45,055.81
09/24/2025	38675	Huck's/WEX Bank	√	-84.32	44,971.49
09/24/2025	38676	HH Greenwood Terrace MHP Bloomington, IL	√	-1,152.00	43,819.49
09/24/2025	38677	Regions Property Mgmt; Treadlightly LLC	√	-1,152.00	42,667.49
09/24/2025	38678	Highland B LLC	√	-439.00	42,228.49
09/24/2025	38679	Ameren Illinois	√	-2,503.83	39,724.66
09/24/2025	38680	Kenny, Daniel	√	-439.00	39,285.66
09/24/2025	38681	Herald, Kurtis R & Amy N dba Herald Apts	√	-439.00	38,846.66
09/24/2025	38682	Stacking Properties LLC	√	-690.00	38,156.66
09/24/2025	38683	Lincoln Lofts LLC	√	-690.00	37,466.66
09/24/2025	38684	Young America Realty	√	-916.00	36,550.66
09/24/2025	38685	Tornquist, Randall S dba RST Rentals	√	-916.00	35,634.66
09/24/2025	38686	Rustom, Ragmed (Mike) dba Fox Hills Inv	√	-690.00	34,944.66
09/24/2025	38687	NICOR Gas	√	-22.36	34,922.30
09/24/2025	38688	City of Bloomington Water Department	√	-131.39	34,790.91
09/24/2025	38689	BHA; Blmgtn Housing Authority (laundry)	√	-25.00	34,765.91
09/24/2025	38690	BHA; Blmgtn Housing Authority (rent)	√	-93.00	34,672.91
09/30/2025	38691	Ameren Illinois	√	-2,256.72	32,416.19
09/30/2025	38692	Miller Trust, Annetta O dba Miller Prop	√	-439.00	31,977.19
09/30/2025	38693	Harms, Daniel W.	√	-916.00	31,061.19
09/30/2025	38694	Traditions Essential Housing Impact Ptnrs	√	-1,152.00	29,909.19
09/30/2025	38695	City of Bloomington Water Department	√	-1,342.53	28,566.66
09/30/2025	38696	Butzirus, Brad L dba Butzirus Rental Prop	√	-439.00	28,127.66
09/30/2025	38697	Corn Belt Energy Corporation	√	-37.47	28,090.19
09/30/2025	38698	Core 3 Residential Real Estate LLC	√	-690.00	27,400.19
09/30/2025	38699	BHA; Blmgtn Housing Authority (laundry)	√	-25.00	27,375.19
09/30/2025	38700	BHA; Blmgtn Housing Authority (rent)	√	-128.00	27,247.19
09/30/2025	38701	Traditions Essential Housing Impact Ptnrs	√	-1,152.00	26,095.19
09/30/2025	38702	Wills, Shirley J & Donald	√	-439.00	25,656.19
09/30/2025	Credit	Interest	√	8.06	25,664.25
				<u>1,026.97</u>	<u>25,664.25</u>
				<u>1,026.97</u>	<u>25,664.25</u>

# STATEMENT OF FUNDS--SUPERVISOR

## ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

### OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

The following is a statement by DEBORAH L. SKILLRUD, SUPERVISOR of the TOWN OF THE CITY OF BLOOMINGTON in the County and State aforesaid, of the amount of public funds received and expended by her during the period just closed, ending on the **30th day of September 2025**, showing the amount of public funds on hand at the commencement of said period, the amount of public funds received and from what source received, and the amount of public funds expended and for what purpose expended during said period ending as aforesaid.

The said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following statement by her subscribed is a correct statement of the amount of public funds on hand at the commencement of the period above stated, the amount of public funds received and the sources from which received, and the amount expended and the purpose for which expended as set forth in said statement.

Subscribed and sworn to before me this **13th day of October 2025**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This **13th day of October 2025**.

WE, the undersigned BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of EVERGREEN MEMORIAL CEMETERY FUND, and find the same in all respects true and correct and that there appears to be a balance of \$349,174.38 in ILLINOIS FUNDS (0905) in SPRINGFIELD, ILLINOIS, \$80,603.15 at HEARTLAND BANK (7774), BLOOMINGTON, McLEAN COUNTY, ILLINOIS and a balance of \$811,183.10 at HEARTLAND BANK (7782), BLOOMINGTON, McLEAN COUNTY, ILLINOIS, constituting the EVERGREEN MEMORIAL CEMETERY FUND of said TOWN.

Cemetery Board President:

Joseph B Gibson

Secretary/Treasurer of Cemetery Board:

Brad A Williams

Cemetery Board Vice President:

Garrett Thalgot

Board of Trustees of the Evergreen Memorial Cemtery, Town of the  
City of Bloomington, McLean County, Illinois

This **27th day of October 2025**.

WE, the undersigned BOARD OF TRUSTEES of the TOWN OF THE CITY OF BLOOMINGTON, do hereby certify that we have this day examined the foregoing and annexed account of DEBORAH L. SKILLRUD, SUPERVISOR of CEMETERY FUND, and find the same in all respects true and correct.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Micheal Mosley

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Abby Scott

\_\_\_\_\_  
WARD 5: Michael Straza

\_\_\_\_\_  
Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR have been made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

# TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

Statement of Funds: Month of

September

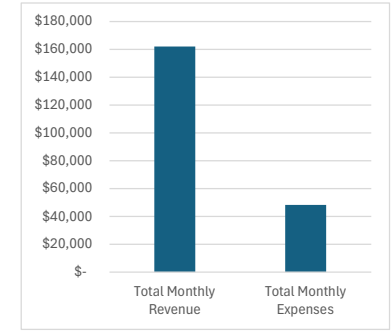
2024 Tax Levy (Extension):

599,928

SUMMARY	
Beginning Public Fund Balance	\$ 1,128,083
Beginning Trust Fund Balance	\$ 671,747
Combined Beginning Balance	\$ 1,799,830
Total Monthly Revenue	\$ 162,115
Total Monthly Expenses	\$ 48,369
Heartland Bank Trust 3189 Activity	\$ -
Changes in Payroll Liabilities	\$ -
<b>Ending Balance</b>	<b>\$ 1,913,576</b>

Public Funds at Commencement	
Cash: Heartland Bank (7774)	\$ 113,717
Reserve: Heartland Bank (7782)	\$ 666,441
Reserve: Illinois Funds (0905)	\$ 347,925
<b>Public Commencement Balance</b>	<b>\$ 1,128,083</b>
Trust Funds at Commencement	
Heartland Bank (7114-Trust O/C)	\$ 159,611
Illinois Funds (0904-Trust O/C)	\$ 223,974
Heartland Bank Irrev Trust (3189)	\$ 288,162
<b>Trust Commencement Balance</b>	<b>\$ 671,747</b>
<b>Combined Commencement Balance</b>	<b>\$ 1,799,830</b>

Public Funds at Month End	
Cash: Heartland Bank (7774)	\$ 80,603
Reserve: Heartland Bank (7782)	\$ 811,183
Reserve: Illinois Funds (0905)	\$ 349,174
<b>Public Ending Balance</b>	<b>\$ 1,240,961</b>
Trust Funds at Month End	
Heartland Bank (7114-Trust O/C)	\$ 159,675
Illinois Funds (0904-Trust O/C)	\$ 224,778
Heartland Bank Irrev Trust (3189)	\$ 288,162
<b>Trust Ending Balance</b>	<b>\$ 672,615</b>
<b>Combined Ending Balance</b>	<b>\$ 1,913,576</b>



REVENUE	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
40100-Real Estate Tax Levy	\$ -	\$ 82,748	\$ 226,363	\$ -	\$ 134,828	\$ 141,500							\$ 585,440	\$ 600,000	97.6%
41000-Personal Property Replacement Tax	\$ 4,115	\$ 15,741	\$ -	\$ 11,348	\$ 1,950	\$ -							\$ 33,154	\$ 70,000	47.4%
42000-Opening/Closing Fee	\$ 6,010	\$ 13,955	\$ 9,430	\$ 13,850	\$ 5,005	\$ 7,690							\$ 55,940	\$ 90,000	62.2%
42100-Marker Commission	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 9,000	0.0%
42500-Sale of Lots	\$ 8,175	\$ 6,325	\$ 14,190	\$ 8,605	\$ 3,215	\$ 4,121							\$ 44,631	\$ 65,000	68.7%
43000-Sale of Crypts	\$ 30	\$ 2,470	\$ 2,725	\$ 55	\$ 20	\$ 2,280							\$ 7,580	\$ 11,000	68.9%
43100-Sale of Niches	\$ 1,575	\$ 4,100	\$ 1,595	\$ 470	\$ 5,540	\$ 355							\$ 13,635	\$ 40,000	34.1%
44700-Sale of Burial Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 500	0.0%
44850-Sale of Pet Cemeteries	\$ 300	\$ -	\$ 300	\$ 300	\$ 200	\$ 100							\$ 1,200	\$ 700	171.4%
44900-Sales-Others	\$ -	\$ 140	\$ 60	\$ 40	\$ 300	\$ 40							\$ 580	\$ 1,500	38.7%
43500-Interest	\$ 2,345	\$ 1,285	\$ 3,403	\$ 2,783	\$ 1,306	\$ 4,611							\$ 15,732	\$ 18,000	87.4%
49000-Income from Trusts	\$ 949	\$ 991	\$ 948	\$ 2,462	\$ 1,013	\$ 968							\$ 7,331	\$ 6,000	122.2%
49020-Other Income & Special Events	\$ 350	\$ 725	\$ 300	\$ 500	\$ 733	\$ -							\$ 2,608	\$ 6,000	43.5%
49021-Inspection Fees	\$ 150	\$ 375	\$ 450	\$ 300	\$ 450	\$ 450							\$ 2,175	\$ 4,000	54.4%
<b>Revenue Total</b>	<b>\$ 23,999</b>	<b>\$ 128,856</b>	<b>\$ 259,764</b>	<b>\$ 40,713</b>	<b>\$ 154,560</b>	<b>\$ 162,115</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 770,006</b>	<b>\$ 921,700</b>	<b>83.5%</b>

EXPENSES	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total	Budget	% of Budget
<b>Administrative Expenses</b>															
51100-Casualty Insurance	\$ 21,724	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 21,724	\$ 22,000	98.7%
51500-Contractual Services	\$ 1,859	\$ -	\$ 1,786	\$ -	\$ -	\$ -							\$ 3,645	\$ 14,000	26.0%
52000-Office Supplies	\$ -	\$ 339	\$ -	\$ 48	\$ -	\$ -							\$ 387	\$ 4,000	9.7%
52500-Utilities	\$ 1,074	\$ 920	\$ 1,268	\$ 1,514	\$ 1,413	\$ 1,389							\$ 7,578	\$ 18,500	41.0%
54000-Advertising	\$ -	\$ 1,558	\$ -	\$ 85	\$ -	\$ -							\$ 1,643	\$ 5,000	32.9%
54500-Dues/Seminars	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 600	0.0%
55500-Legal Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 600	0.0%
55100-Audit Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 7,500	0.0%
55200-Financial Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 12,200	0.0%
55400-Special Event Expenses	\$ -	\$ -	\$ 154	\$ -	\$ -	\$ -							\$ 154	\$ 5,000	3.1%
55450-Other Admin Expenses	\$ 76	\$ 1,741	\$ 1,715	\$ 511	\$ 362	\$ 174							\$ 4,579	\$ 7,000	65.4%
57900-Office Expenses	\$ -	\$ -	\$ 2,456	\$ 391	\$ -	\$ -							\$ 2,847	\$ 5,000	56.9%
<b>Administrative Total</b>	<b>\$ 24,733</b>	<b>\$ 4,559</b>	<b>\$ 7,378</b>	<b>\$ 2,550</b>	<b>\$ 1,774</b>	<b>\$ 1,563</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 42,557</b>	<b>\$ 101,400</b>	<b>42.0%</b>
<b>Cemetery Improvements, Maintenance, &amp; Repairs</b>															
57601-Flags & Poles	\$ 88	\$ -	\$ 1,653	\$ -	\$ -	\$ -							\$ 1,741	\$ 6,000	29.0%
57800-Operating Equipment	\$ 21,591	\$ 60,944	\$ -	\$ -	\$ -	\$ -							\$ 82,536	\$ 100,000	82.5%
58000-Mausoleum	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	#DIV/0!
58260-Columbariums	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 5,000	0.0%
58300-Veterans Memorial	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ -	#DIV/0!
58400-Scattering Grounds/Ossuary	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -	\$ 1,000	0.0%
<b>Cemetery Improvements Total</b>	<b>\$ 21,679</b>	<b>\$ 60,944</b>	<b>\$ 1,653</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,277</b>	<b>\$ 112,000</b>	<b>75.2%</b>

<b>Cemetery Operations</b>																
55500-Fuel, Oil, and Equipment	\$ -	\$ 1,287	\$ 652	\$ 1,612	\$ 1,505	\$ 1,381					\$ 6,436	\$ 12,000	53.6%			
56000-Tree Removal/Monument Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 19,000	0.0%			
56500-Equipment Repairs	\$ -	\$ 802	\$ 784	\$ 345	\$ 1,585	\$ 76					\$ 3,592	\$ 12,000	29.9%			
56600-Cemetery Supplies/Maintenance	\$ -	\$ 411	\$ 400	\$ 454	\$ 374	\$ 57					\$ 1,697	\$ 15,000	11.3%			
56700-Rental Equipment	\$ -	\$ -	\$ -	\$ 194	\$ -	\$ 464					\$ 659	\$ 12,000	5.5%			
56800-Disposal of Leaves/Branches	\$ 220	\$ 360	\$ 330	\$ 280	\$ 1,884	\$ 1,385					\$ 4,459	\$ 5,000	89.2%			
57000-Office Building Maintenance/Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 20,000	0.0%			
57602-Grounds Maintenance/Repair	\$ 931	\$ 4,501	\$ 59	\$ 672	\$ 1,664	\$ 469					\$ 8,295	\$ 34,000	24.4%			
57603-Road, Fence, Lot, Drains	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 100,000	0.0%			
57700-Equipment Building/Workshop	\$ -	\$ -	\$ -	\$ -	\$ 191	\$ -					\$ 191	\$ 1,500	12.7%			
58100-Grave Markers	\$ 620	\$ 645	\$ 753	\$ 1,658	\$ 2,473	\$ 3,188					\$ 9,338	\$ 15,000	62.3%			
59900-Other Cemetery Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 1,000	0.0%			
<b>Cemetery Operations Total</b>	<b>\$ 1,771</b>	<b>\$ 8,007</b>	<b>\$ 2,978</b>	<b>\$ 5,214</b>	<b>\$ 9,676</b>	<b>\$ 7,021</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 34,667</b>	<b>\$ 246,500</b>	<b>14.1%</b>
<b>Compensation &amp; Benefits</b>																
50101-Wages:Administrative Staff	\$ 5,716	\$ 5,554	\$ 5,601	\$ 5,485	\$ 5,023	\$ 5,428					\$ 32,808	\$ 76,000	43.2%			
50102-Wages:Cemetery Staff	\$ 27,672	\$ 28,756	\$ 26,196	\$ 26,925	\$ 23,767	\$ 24,939					\$ 158,253	\$ 318,000	49.8%			
50201-Payroll Taxes	\$ 2,415	\$ 2,485	\$ 2,293	\$ 2,340	\$ 2,063	\$ 2,184					\$ 13,781	\$ 24,000	57.4%			
50202-IMRF / Employer	\$ 2,381	\$ 2,446	\$ 2,267	\$ 2,311	\$ 2,053	\$ 2,165					\$ 13,623	\$ 41,000	33.2%			
50203-IDES: Unemployment Insurance	\$ -	\$ -	\$ 2,467	\$ -	\$ -	\$ 825					\$ 3,292	\$ 13,500	24.4%			
50204-Employee Health Insurance	\$ 4,225	\$ 4,225	\$ 4,225	\$ 4,225	\$ 4,225	\$ 4,225					\$ 25,349	\$ 55,000	46.1%			
50205,6,7-Other Payroll Expenses	\$ 20	\$ 22	\$ 20	\$ 20	\$ 20	\$ 20					\$ 122	\$ 500	24.4%			
<b>Cemetery Operations Total</b>	<b>\$ 42,428</b>	<b>\$ 43,489</b>	<b>\$ 43,068</b>	<b>\$ 41,306</b>	<b>\$ 37,151</b>	<b>\$ 39,785</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 247,227</b>	<b>\$ 528,000</b>	<b>46.8%</b>
<b>Expenses Total</b>	<b>\$ 90,611</b>	<b>\$ 116,998</b>	<b>\$ 55,077</b>	<b>\$ 49,070</b>	<b>\$ 48,602</b>	<b>\$ 48,369</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 408,728</b>	<b>\$ 987,900</b>	<b>41.4%</b>
<b>Net Income</b>	<b>\$ (66,613)</b>	<b>\$ 11,857</b>	<b>\$ 204,687</b>	<b>\$ (8,358)</b>	<b>\$ 105,959</b>	<b>\$ 113,746</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 361,278</b>	<b>\$ (66,200)</b>	<b>-545.7%</b>

# TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

**Checking Account Activity: Heartland Bank (7774)  
Reconciliation Summary**

	<b>9/30/2025</b>
<b>Beginning Balance</b>	<u>136,207.79</u>
<b>Cleared Transactions</b>	
Checks and Payments - 24 items	-68,413.36
Deposits and Credits - 20 items	17,800.11
<b>Total Cleared Transactions</b>	<u>-50,613.25</u>
<b>Cleared Balance</b>	<u><b>85,594.54</b></u>
<b>Uncleared Transactions</b>	
Checks and Payments - 16 items	-5,189.09
Deposits and Credits - 1 items	197.70
<b>Total Uncleared Transactions</b>	<u>-4,991.39</u>
<b>Register Balance as of 09/30/2025</b>	<u><b>80,603.15</b></u>
<b>New Transactions</b>	
Checks and Payments - 3 items	-1,374.96
<b>Total New Transactions</b>	<u>-1,374.96</u>
<b>Ending Balance</b>	<u><b>79,228.19</b></u>

# TOWN OF THE CITY OF BLOOMINGTON: CEMETERY FUND

## Reconciliation Report

Date	Num	Name	Clr	Amount	Balance
<b>10500 Heartland 7774 Checking</b>					<b>113,716.85</b>
09/01/2025	Credit	Interest	√	71.38	113,788.23
09/01/2025	Deposit	HBT - Heartland Bank & Trust	√	9.41	113,797.64
09/03/2025	Deposit	HBT - Heartland Bank & Trust	√	505.40	114,303.04
09/03/2025	Deposit	HBT - Heartland Bank & Trust	√	619.01	114,922.05
09/05/2025	Deposit	HBT - Heartland Bank & Trust	√	2,975.00	117,897.05
09/05/2025	Deposit	HBT - Heartland Bank & Trust	√	253.09	118,150.14
09/08/2025	Deposit	HBT - Heartland Bank & Trust	√	97.25	118,247.39
09/09/2025	42928	Pontiac Granite Co Inc	√	-325.00	117,922.39
09/09/2025	42929	Evergreen FS Inc	√	-686.02	117,236.37
09/09/2025	Deposit	HBT - Heartland Bank & Trust	√	38.81	117,275.18
09/10/2025	Debit	Heartland Bank & Trust	√	-30.00	117,245.18
09/10/2025	Deposit	HBT - Heartland Bank & Trust	√	228.16	117,473.34
09/11/2025	20250915	Payroll Direct Deposit	√	-11,175.77	106,297.57
09/12/2025	Deposit	HBT - Heartland Bank & Trust	√	96.80	106,394.37
09/13/2025	Deposit	HBT - Heartland Bank & Trust	√	4.55	106,398.92
09/15/2025	31622788	EFTPS - IRS	√	-3,216.22	103,182.70
09/15/2025	0-209-238-6	IL Dept of Revenue	√	-686.14	102,496.56
09/15/2025	ACH	IL State Disbursement Unit	√	-260.01	102,236.55
09/15/2025	ACH	City of Bloomington Water Dept	√	-4.73	102,231.82
09/15/2025	Transfer	Plotkin, Richard & Carol	√	-1,200.00	101,031.82
09/15/2025	Transfer	Welborn, Coletta; Welch, Simona	√	-600.00	100,431.82
09/15/2025	Transfer	Thompson, Sara; Perschall, Jeanne	√	-600.00	99,831.82
09/15/2025	Transfer	Walls, Janice for TJ & Minnie	√	1,300.00	101,131.82
09/15/2025	Transfer	Reidy, Sean	√	1,200.00	102,331.82
09/15/2025	Deposit	HBT - Heartland Bank & Trust	√	120.37	102,452.19
09/16/2025	42930	ColdSpring Memorial Group	√	-329.40	102,122.79
09/16/2025	42931	VISA BMCU...1484	√	-468.32	101,654.47
09/16/2025	42932	Evergreen FS Inc	√	-694.83	100,959.64
09/16/2025	42933	Dave Capodice Excavating Inc	√	-1,854.25	99,105.39
09/18/2025	Deposit	HBT - Heartland Bank & Trust	√	4,315.00	103,420.39
09/24/2025	42934	City of Bloomington TWP - Reimburse	√	-9,596.32	93,824.07
09/25/2025	20250930	Payroll Direct Deposit	√	-10,260.95	83,563.12
09/25/2025	0-295-482-9	IDES - IL Dept of Emp Sec	√	-825.18	82,737.94
09/25/2025	Deposit	HBT - Heartland Bank & Trust	√	2,531.25	85,269.19
09/26/2025	Deposit	HBT - Heartland Bank & Trust	√	470.00	85,739.19
09/29/2025	ACH	IL State Disbursement Unit	√	-260.01	85,479.18
09/29/2025	32710024	EFTPS - IRS	√	-2,878.38	82,600.80
09/29/2025	0-868-210-2	IL Dept of Revenue	√	-625.99	81,974.81
09/30/2025	42935	ColdSpring Memorial Group	√	-658.80	81,316.01
09/30/2025	42936	Pontiac Granite Co Inc	√	-1,875.00	79,441.01
09/30/2025	42937	Midwest Construction Rentals #1	√	-464.25	78,976.76
09/30/2025	ACH	City of Bloomington Water Dept	√	-522.47	78,454.29
09/30/2025	ACH	NICOR Gas	√	-57.29	78,397.00
09/30/2025	ACH	NICOR Gas	√	-56.46	78,340.54
09/30/2025	EFT	Ameren Illinois	√	-48.53	78,292.01
09/30/2025	EFT	Ameren Illinois	√	-239.00	78,053.01
09/30/2025	EFT	Ameren Illinois	√	-125.49	77,927.52
09/30/2025	Deposit	HBT - Heartland Bank & Trust	√	197.70	78,125.22
09/30/2025	Deposit	HBT - Heartland Bank & Trust	√	2,430.00	80,555.22
09/30/2025	Credit	Interest	√	47.93	80,603.15
					<b>-33,113.70</b>
					<b>80,603.15</b>
					<b>-33,113.70</b>
					<b>80,603.15</b>
					<b>-33,113.70</b>
					<b>80,603.15</b>

# Town of the City of Bloomington

## STATEMENT OF FUNDS

Month of: September

		Cemetery Public Fund	General Town Fund	General Assistance	COMBINED FUNDS
<b>Public Fund Balances at Beginning of Month</b>		\$ 1,128,083	\$ 4,191,986	\$ 271,206	\$ 5,591,274
<b>Revenues</b>	Interest	\$ 4,611	\$ 12,379	\$ 543	\$ 17,532
	Other Income & Special Events	\$ -	\$ 3,430	\$ -	\$ 3,430
	Opening/Closing Fees	\$ 7,690			\$ 7,690
	Sales	\$ 6,896			\$ 6,896
	Inspection Fees	\$ 450			\$ 450
	Prepaid O/C Deposits transferred to/from Acct 7114	\$ 100			\$ 100
	Real Estate Tax Levy	\$ 141,500	\$ 389,577	\$ 23,574	\$ 554,651
	<b>Total Revenues</b>	<b>\$ 161,247</b>	<b>\$ 405,385</b>	<b>\$ 24,117</b>	<b>\$ 590,748</b>
<b>Expenditures</b>	Administrative Expenses	\$ 1,563			\$ 1,563
	Assessor's Office		\$ 6,955		\$ 6,955
	Casework/General Assistance			\$ 48,981	\$ 48,981
	Cemetery Operations	\$ 7,021			\$ 7,021
	Community Agency Funding		\$ 87,137		\$ 87,137
	Compensation & Benefits	\$ 39,785	\$ 98,929		\$ 138,714
	Services & Expenses		\$ 14,613		\$ 14,613
	Supervisor's Office		\$ 4,905		\$ 4,905
<b>Total Expenditures</b>	<b>\$ 48,369</b>	<b>\$ 212,539</b>	<b>\$ 48,981</b>	<b>\$ 309,889</b>	
<b>Public Fund Balances at Month End</b>		<b>\$ 1,240,961</b>	<b>\$ 4,384,831</b>	<b>\$ 246,341</b>	<b>\$ 5,872,133</b>

### Revenue Distribution Report

Fiscal Year To Date ~ **FY2026**

		Cemetery Fund	Town Admin. Fund	General Assistance	COMBINED FUNDS
	FY2026 Tax Levy <b>Extension</b> for Tax Year 2024	\$ 599,928	\$ 1,651,714	\$ 99,947	\$ 2,351,589
	Percentage	25.5116%	70.2382%	4.2502%	100.0000%
<b>FY2025 Personal Property Replacement Tax</b>					
	04/03/2025 03-2025	\$ 4,115	\$ 11,331	\$ 686	\$ 16,132
	05/07/2025 04-2025	\$ 15,741	\$ 43,338	\$ 2,622	\$ 61,702
	07/08/2025 05-2025	\$ 11,348	\$ 31,243	\$ 1,891	\$ 44,482
	08/07/2025 06-2025	\$ 1,950	\$ 5,368	\$ 325	\$ 7,643
	<b>TOTAL</b>	<b>\$ 33,154</b>	<b>\$ 91,280</b>	<b>\$ 5,523</b>	<b>\$ 129,958</b>
<b>FY2026 Tax Levy Extension for Tax Year 2024</b>					
	05/30/2025 01-2025	\$ 82,748	\$ 227,821	\$ 13,786	\$ 324,355
	06/10/2025 02-2025	\$ 119,318	\$ 328,505	\$ 19,878	\$ 467,701
	06/20/2025 03-2025	\$ 107,045	\$ 294,716	\$ 17,834	\$ 419,595
	08/29/2025 04-2025	\$ 134,828	\$ 371,207	\$ 22,462	\$ 528,497
	09/11/2025 05-2025	\$ 103,499	\$ 284,953	\$ 17,243	\$ 405,695
	09/19/2025 06-2025	\$ 38,001	\$ 104,624	\$ 6,331	\$ 148,956
	<b>TOTAL</b>	<b>\$ 585,440</b>	<b>\$ 1,611,826</b>	<b>\$ 97,534</b>	<b>\$ 2,294,799</b>



### **Consent Agenda Item No. 5.C.**

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Consideration and Action to Approve the October 27, 2025 General Town Fund Request for Payment.

**Recommended Motion:** The October 27, 2025 Request for Payment be approved.

**Strategic Plan:**

N/A

**Background:** Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** The amount approved for payment by the Cemetery Board of Trustees from the Cemetery Fund is \$137,654.00.

The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$41,303.34.

**Attachments:**

1. 20251027 Payment Request

# CERTIFICATE FOR PAYMENT OF ACCOUNTS

CEMETERY FUND ACCOUNTS  
McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWNSHIP SUPERVISOR--CEMETERY FUND

I, the CEMETERY MANAGER of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted to the CEMETERY BOARD OF TRUSTEES of EVERGREEN MEMORIAL CEMETERY, a component unit of the Town of the City of Bloomington, have passed this Motion at a regularly constituted Meeting of the CEMETERY BOARD. I shall retain a copy of this documentation and shall forward the same to the Township Supervisor for payment within twenty (20) days after presentation of this Certificate to the Town Supervisor.

\_\_\_\_\_  
Misty Porter, Cemetery Manager

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from September 9, 2025 through October 13, 2025.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **13th day of October 2025**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This **13th day of October 2025**.

WE, the undersigned CEMETERY BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Township Supervisor indicating that these amounts should be paid and that the CEMETERY BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted Meeting and by Motion agreed to by majority of the members of the CEMETERY BOARD OF TRUSTEES, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

Cemetery Board President:

Joseph B Gibson  
\_\_\_\_\_

Secretary/Treasurer of Cemetery Board:

Brad A Williams  
\_\_\_\_\_

Cemetery Board Vice President:

Garrett Thalgot  
\_\_\_\_\_

\_\_\_\_\_  
Board of Trustees of the Evergreen Memorial Cemetery,  
Town of the City of Bloomington, McLean County, Illinois

# CEMETERY FUND: Exhibit "A" - REQUEST FOR PAYMENT

**October 13, 2025 Meeting**

ACCT	VENDORS	DESCRIPTION	DUE DATE	AMOUNT
55200	VISA/COBT/Others	Financials <i>(estimated)</i>	10/31/2025	\$ 12,200.00
56800	VISA/Dave Capodice Excavating/Others	Leaves and Branches <i>(estimated)</i>	10/31/2025	\$ 3,000.00
57603	VISA/H.J. Eppel/Others	Roadwork RFP 2025-02 <i>(estimated)</i>	10/31/2025	\$ 120,254.00
51500	VISA/Illini Fire Equipment/Others	Annual Fire Extinguisher Maintenance <i>(estimated)</i>	10/31/2025	\$ 200.00
58100	VISA/Pontiac Granite/Others	Grave Marker Repairs Crash Damage <i>(estimated)</i>	10/31/2025	\$ 2,000.00
<b>TOTAL: VENDOR PAYMENTS</b>				<b>\$ 137,654.00</b>
<b>TOTAL: REQUEST FOR PAYMENTS</b>				<b>\$ 137,654.00</b>

# CERTIFICATE FOR PAYMENT OF ACCOUNTS - SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWNSHIP SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from July 29, 2025 through August 25, 2025.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **27th day of October 2025**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This **27th day of October 2025**.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Micheal Mosley

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Abby Scott

\_\_\_\_\_  
WARD 5: Michael Straza

\_\_\_\_\_  
Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**  
**REQUEST FOR PAYMENT - October 27, 2025 Meeting**

ACCT	COMPENSATION (SALARIES)	DESCRIPTION	DUE DATE	AMOUNT
7011	Township Supervisor	D Skillrud	10/31/2025	\$ 3,916.67
7011	Township Supervisor	D Skillrud	10/31/2025	\$ 3,916.67
7021	Township Assessor	S Scudder	10/31/2025	\$ 4,000.00
7021	Township Assessor	S Scudder	10/31/2025	\$ 4,000.00
7041	Township Trustee <b>09/22/2025</b>	Ward 1: J Kearns	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 2: M Mosley	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 3: S Montney	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 4: J Danenberger	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 5: M Straza	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 6: C Hendricks	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 7: M Ward	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Ward 9: A Scott	10/31/2025	\$ 20.00
7041	Township Trustee <b>09/22/2025</b>	Trustee D Brady	10/31/2025	\$ 20.00
<b>TOTAL: COMPENSATION &amp; BENEFITS</b>				<b>\$ 16,013.34</b>

**ASSESSOR'S CLAIMS**

ACCOUNT	DESCRIPTION	DUE DATE	AMOUNT
9191 Postage	VISA/USPS/Others	10/31/2025	\$ 200.00
9231 Equipment	VISA/Widmer/Others	10/31/2025	\$ 2,000.00
9251 Education/Meeting/Conferences	VISA/IAAO/Others	10/31/2025	\$ 5,000.00
9271 Appraisal Services	Danny Bowman/Others	10/31/2025	\$ 1,000.00
9301 Computer Services	VISA/BNAR/Caldwell Banker/MIRRA	10/31/2025	\$ 500.00
9301 Computer Services	VISA/C-Tech/COB/Others	10/31/2025	\$ 5,000.00
9301 Computer Services	VISA/Crexio/Others	10/31/2025	\$ 7,200.00
<b>TOTAL: ASSESSOR CLAIMS</b>			<b>\$ 20,900.00</b>

**COMMUNITY AGENCY FUNDING**

ACCOUNT	DESCRIPTION	DUE DATE	AMOUNT
1025 GA Client Services	VISA/U-Haul/WEX/Skillrud/Brog/Others	10/31/2025	\$ 250.00
<b>TOTAL: COMMUNITY AGENCY FUNDING</b>			<b>\$ 250.00</b>

**SERVICES & EXPENSES**

ACCOUNT	DESCRIPTION	DUE DATE	AMOUNT
1045 Special Projects	VISA/JG Stewart Contractors/Others	10/31/2025	\$ 4,140.00
<b>TOTAL: SERVICES &amp; EXPENSES</b>			<b>\$ 4,140.00</b>
<b>TOTAL: REQUEST FOR PAYMENT</b>			<b>\$ 41,303.34</b>



## Regular Agenda Item No. 6.A.

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

### **Ward Impacted:**

**Subject:** Consideration and Action to Approve the Estimated Fiscal Year 2026 Tax Levy for Tax Year 2025.

**Recommended Motion:** The Estimated Fiscal Year 2026 Tax Levy for Tax Year 2025 of \$2,351,600.00 be approved.

### **Strategic Plan:**

**Goal:** (please highlight this text and then replace by selecting from "Text Snippets" above)

**Objective:** (please highlight this text and then replace by selecting from "Text Snippets" above)

**Background:** Illinois Municipal Code Division 3 Levy and Collection of Taxes (65 ILCS 5) grants Townships the power to collect taxes for the purpose of conducting business. Illinois Property Tax Code Division 2 Truth in Taxation (35 ILCS 200/18) dictates the process for which a tax levy ordinance is passed. Townships must present for Board approval an estimated levy no less than 20 days prior to adopting a tax levy ordinance. If the estimated levy is more than 5% of the amount extended in the prior year, notice must be given and a public hearing held. The Tax Levy Ordinance must then be filed with the County Clerk on or before the last Tuesday of December.

### **Community Groups/Interested Persons Contacted:**

**Financial Impact:** For Tax Year 2025, Township is requesting \$2,351,600.00, which remains the same since Tax Year 2017, and thus requires no public notice or hearing.

Respectfully submitted for consideration.

### **Attachments:**

1. FY 2026 - Tax Year 2025 Levy - PROPOSED

# Town of the City of Bloomington

## FY2026 Tax Levy

For Tax Year 2025

FY2026: 04/01/2025 - 03/31/2026

<b>Tax Levy</b>		<b>Cemetery Fund</b>	<b>General Town Fund</b>	<b>General Assistance Fund</b>	<b>COMBINED FUNDS</b>
<b>Projected Beginning Balance</b>		1,234,181	3,639,884	345,303	5,219,368
<b>Projected Revenues</b>	Interest	30,000	100,000	10,000	140,000
	Income from Trusts	12,000			12,000
	Other Income & Special Events	10,000	41,450	10	51,460
	Township Litigation Income		25		25
	Personal Property Replacement Tax	55,000	190,000	10,000	255,000
	Opening/Closing Fee	90,000			90,000
	Marker Commission	9,000			9,000
	Sales	119,200			119,200
	Inspection Fee	4,000			4,000
	Refunds and Recoveries			15,000	15,000
	<b>Tax Levy</b>	<b>600,000</b>	<b>1,451,600</b>	<b>300,000</b>	<b>2,351,600</b>
Transferred from GT			200,000	200,000	
<b>Total Projected Revenues</b>		<b>929,200</b>	<b>1,783,075</b>	<b>535,010</b>	<b>3,247,285</b>
<b>Projected Expenditures</b>	Administrative Expenses	101,400			101,400
	Assessor's Office		365,344		365,344
	Capital Fund		525,165		525,165
	Cemetery Improvements, Maintenance & Repairs	112,000			112,000
	Casework/General Assistance			625,000	625,000
	Cemetery Operations	246,500			246,500
	Community Agency Funding		642,000		642,000
	Compensation & Benefits	529,500	1,472,425		2,001,925
	Services & Expenses		556,800		556,800
	Supervisor's Office		98,300		98,300
GT Funds Transferred to GA Fund		200,000		200,000	
<b>Total Projected Expenditures</b>		<b>989,400</b>	<b>3,860,034</b>	<b>625,000</b>	<b>5,474,434</b>
<b>Projected Ending Balance</b>		<b>1,173,981</b>	<b>1,562,925</b>	<b>255,313</b>	<b>2,992,219</b>

Average Monthly Expenditures	82,450	243,739	52,083
Number of Months in Reserve at end of FY	14.24	6.41	4.90
Tax Levy Split Percentages	0.2551	0.6173	0.1276

\*NOTE: "Capital Fund Reserve" not included in totals to compute "Average Monthly Expenditures" or "Number of Months in Reserve at end of FY"

<b>PAST LEVY COMPARISONS</b>	<i>Tax Year:</i>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>
Cemetery Fund		506,600	600,000	600,000	600,000
General Town Fund		1,645,000	1,651,600	1,651,600	1,451,600
General Assistance Fund		200,000	100,000	100,000	300,000
<b>Total LEVY</b>		<b>2,351,600</b>	<b>2,351,600</b>	<b>2,351,600</b>	<b>2,351,600</b>

10/20/2025



## Regular Agenda Item No. 6.B.

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

### **Ward Impacted:**

**Subject:** Consideration and Action to Pass Resolution No. 2025-02 to Adopt a TOIRMA Aligned Loss Control Policy.

**Recommended Motion:** The Resolution to Adopt a TOIRMA Aligned Loss Control Policy be Passed.

### **Strategic Plan:**

**Goal:** (please highlight this text and then replace by selecting from "Text Snippets" above)

**Objective:** (please highlight this text and then replace by selecting from "Text Snippets" above)

**Background:** A Loss Control Policy should be adopted by the Township. The Policy Statement is an indication that the Township does realize the responsibility it has to provide safe conditions for all Township employees and Township residents.

### **Community Groups/Interested Persons Contacted:**

### **Financial Impact:**

### **Attachments:**

1. Loss Control Policy RESOLUTION NO 2025-02
2. City of Bloomington Township TOIRMA-Aligned Loss Control Policy

**RESOLUTION NO. 2025-02**

**A RESOLUTION ENDORSING THE LOSS CONTROL POLICY OF THE CITY OF BLOOMINGTON TOWNSHIP**

**WHEREAS**, the City of Bloomington Township Board of Trustees recognizes the importance of proactive risk management to safeguard township assets, personnel, and the public; and

**WHEREAS**, the Township is a member of the **Township Officials of Illinois Risk Management Association (TOIRMA)**, which provides guidance, resources, and best practices for loss control; and

**WHEREAS**, the City of Bloomington Township has developed a comprehensive Loss Control Policy, consistent with TOIRMA guidelines, to identify, mitigate, and manage potential risks associated with township operations; and

**WHEREAS**, the Township Board has reviewed the proposed Loss Control Policy and deems it to be in the best interest of the Township to adopt said policy;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of the City of Bloomington Township, McLean County, Illinois, as follows:

1. **Endorsement of Policy:** The City of Bloomington Township Board of Trustees hereby endorses the Loss Control Policy, recognizing its alignment with TOIRMA risk management standards.
2. **Implementation:** The Township Supervisor is directed at implementing the policy according to its guidelines and objectives.
3. **Monitoring and Reporting:** The Township Supervisor shall provide an annual report to the Board of Trustees on the effectiveness of the Loss Control Policy, incidents, claims, and risk mitigation activities.
4. **Review and Updates:** The Loss Control Policy shall be reviewed annually, with any necessary revisions presented to the Board of Trustees for consideration, ensuring ongoing alignment with TOIRMA guidance.

**PASSED AND APPROVED** by the Board of Trustees of the City of Bloomington Township, McLean County, Illinois, this 27th day of October, 2025.

---

Township Supervisor

---

Township Clerk

## **City of Bloomington Township Loss Control Policy (TOIRMA-Aligned)**

1. **Purpose** - The purpose of this Loss Control Policy is to establish a structured framework for identifying, mitigating, and managing risks across all township operations. Membership in the Township Officials of Illinois Risk Management Association (TOIRMA) provides guidance, resources, and training to support this policy. The goal is to protect township employees, the public, and assets, while minimizing the frequency and severity of claims and losses.
2. **Scope** - This policy applies to all City of Bloomington Township operations, including:
  - Township Office -Administrative, General Assistance and Assessor Functions
  - Warehouse and Facilities Operations for POTS Recycle Program
  - Cemetery Operations

### **3. Policy Objectives**

- Reduce incidents, accidents, and claims.
- Promote a safe and compliant work environment in alignment with TOIRMA guidelines.
- Establish clear roles and responsibilities for staff and management.
- Ensure timely reporting and investigation of incidents.
- Support the Board in governance-level oversight of risk management.

### **4. Roles and Responsibilities**

#### Board of Trustees (Governance Role):

- Endorse and approve the Loss Control Policy.
- Ensure management allocates resources to support risk management initiatives.
- Receive annual report on loss trends, incidents, and claims.

#### Township Supervisor (Operational Oversight):

- Implement the Loss Control Policy in all township departments.
- Coordinate with TOIRMA for training, safety audits, and risk control resources.
- Oversee incident reporting, investigation, and corrective action plans.
- Present regular updates to the Board on loss control activities.

#### Managers:

- Enforce policy within their operational areas (Office, Warehouse, Cemetery).
- Conduct inspections and identify hazards, using TOIRMA checklists and tools.
- Provide required training and ensure staff compliance.
- Report incidents and near-misses promptly.

Employees:

- Follow all safety procedures and participate in training programs.
- Report hazards, incidents, or unsafe conditions to supervisors.
- Cooperate with investigations and corrective actions.

**5. Risk Assessment and Hazard Identification**

- Conduct regular risk assessments across all operational areas, leveraging TOIRMA tools, resources, and checklists.
- Maintain documentation of identified risks and planned mitigation measures.
- Encourage staff participation in hazard identification and reporting.

**6. Training and Education**

- Use TOIRMA online training modules, workshops, and safety items (e.g., dash decals, caution signage) to educate staff.
- Annual and refresher training on:
  - Workplace safety and ergonomics
  - Vehicle and equipment operation



## **Reports by Elected Officials Item No. 7.A.**

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Presentation and Discussion of the Township Supervisor's Report.

**Recommended Motion:** None; Presentation Only.

**Strategic Plan:**

N/A

**Background:** A report from the Township Supervisor will be provided. Questions, comments, and discussion from the Board are welcome.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** N/A

**Attachments:**

1. 20251027 Supervisor's Report

## CITY OF BLOOMINGTON TOWNSHIP



TO: Township Trustees  
FROM: Deborah L Skillrud, TWP Supervisor  
DATE: September 22, 2025  
RE: Township Supervisor's Report

**General Assistance:** One hundred forty-six (146) applicants sought Township services in the month of September. Of those, seventy-five (75) were *potentially eligible* for General Assistance and seventy-one (71) were *potentially eligible* for Emergency Assistance.

The attached Systems Activity report shows the actual number of clients who received General Assistance and Emergency Assistance.

Applicants from LeRoy, Lexington, Danvers, Carlock and Bloomington Townships have applied.

During the month of September, Township received \$0.00 from the Social Security office for Supplemental Security Income reimbursements.

**Workfare:** Twenty-seven (27) General Assistance clients were actively engaged in workfare at ten (10) Bloomington sponsor sites. Sponsor sites include Bloomington Public Library, Center for Hope Outreach, POTS Recycling, Mt. Pisgah Baptist Church, Safe Harbor, YMCA, YWCA, Habitat for Humanity Restore, Second Presbyterian Church, and Recycle Furniture for Families. Of the 27 individuals participating in workfare, a total of 503.50 hours were completed in September.

**HERE Program:** Township is continuing with the Housing Eviction Relief Efforts program as approved by the board at the April 28<sup>th</sup>, 2025 Township Board meeting. In the month of September, the Township provided \$25,931.00 in rental/mortgage assistance and \$4,766.00 in utility assistance through the program.

**Evergreen Memorial Cemetery:** There have been fifty (50) burials and eight (8) pet burials in 2025.

**Dine with the Dead – October 4, 11:00 a.m.–1:00 p.m.** In the spirit (pun intended) of the age, enjoy a picnic lunch on the beautiful grounds of Evergreen Memorial Cemetery (one of Bloomington's oldest cemeteries) and embark on a one-hour guided tour to learn about funerary customs of the Victorian-era, explore the types of monuments that populate the cemetery, and hear stories of some of the McLean County citizens who reside there. Come experience how cemetery life is for the living!

Tickets are \$30 for the general public and \$28 for members of the Museum. Tickets include boxed lunch, water/lemonade, and one-hour walking tour through Evergreen Memorial Cemetery, located at 302 E. Miller Street. **Participation is limited to 30 people.** Please dress for the weather and walking. We will walk approximately one mile over a one-hour period, standing and stopping between various sites. The tour will begin and end at the entrance to the cemetery with **lunch prior to the tour.** To purchase a ticket, go to Events tab of Mclean County Museum of History.

**October 10<sup>th</sup> 9:00 am Wreath Laying Ceremony.** Tazewell County Clerk & Recorder of Deeds and the Historical Society will be conducting a wreath laying ceremony to honor Dr. William Cromwell. He was the 4th Tazewell County Clerk & Recorder of Deeds. The Public is invited to attend this free event.

# System Activity Report

[9/1/2025 - 9/30/2025] Report Date: 10/1/2025

General Assistance		
Grants (New Clients) :	7	\$3,073.00
Grants (Previous Clients) :	27	\$11,853.00
In-Process :	37	
Denials :	63	
Sanctions :	5	
Terminations :	6	
	<u>145</u>	<u>\$14,926.00</u>
General Assistance - Medical		
Referrals :	1	
Disbursements :	0	
	<u>1</u>	<u>\$0.00</u>
General Assistance - Work Program Assignments		
Job Training :	11	
Workfare :	8	
	<u>19</u>	
General Assistance - Work Program Expenses		
WF 30 Day :	3	\$96.00
WF Gasoline :	2	\$64.00
	<u>5</u>	<u>\$160.00</u>
Emergency Assistance		
Grants :	35	\$33,665.15
In-Process :	0	
Denials :	4	
	<u>39</u>	<u>\$33,665.15</u>
Additional Assistance		
GT - HERE (AMEREN ILLINOIS) :	7	\$2,801.84
GT - HERE (COB WATER DEPT) :	2	\$749.89
GT - HERE (CORN BELT ELECTRIC COOP) :	1	\$263.47
GT - HERE (NICOR GAS) :	1	\$88.06
GT - HERE (RENT/MORTGAGE) :	13	\$28,718.84
	<u>24</u>	<u>\$32,622.10</u>
Additional Activity		
ACall (phone/fax/email) :	295	
AFace-to-Face :	85	
General - Intake :	106	
General - Orientation :	106	
	<u>592</u>	
Grand Totals:	825	\$81,373.25



**Reports by Elected Officials Item No. 7.B.**

**For Board of Trustees for the Town of the City of Bloomington:** October 27, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Presentation and Discussion of the Township Assessor's Report.

**Recommended Motion:** None; Presentation Only.

**Strategic Plan:**

N/A

**Background:** A report from the Assessor's office will be provided. Questions, comments, and discussion from the Board are welcome.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** N/A

**Attachments:**

1. 20251027 Assessor's Report



**Steven R. Scudder, Assessor**  
607 S. Gridley St. Suite A, Bloomington, IL 61701  
Tel: (309) 828-6016 Fax: (309) 829-0663  
stevenr@assessor-blm.com www.assessor-blm.com

To: Town Trustees  
From: Steve Scudder  
Date: October 22, 2025  
Subject: Assessor Report

## **2025 Property Assessments Overview**

**Assessment Publication and Appraisal Dates:** The 2025 property assessments were published on September 29, 2025, with a complaint filing deadline of October 29, 2025. The official date of appraisal for this cycle is January 1, 2025.

**Assessment Methodology:** Residential properties were adjusted based on location (neighborhood), and commercial properties were adjusted by use. The Assessor's Office applies the same equalization methods annually to ensure fairness and consistency across all property classes.

**Legal and Statutory Requirements:** Illinois law mandates that the Assessor must discover, describe, list, and value all property within the jurisdiction each year for property tax purposes. In 2025, the County applied a 1.0226 multiplier to all properties within the City. Assessments are set at one-third of market value in accordance with State law.

**Complaint Process:** Property owners and trustees must submit any assessment complaints by October 29, 2025. Complaint forms are available online at <https://www.mcleancountyil.gov/109/Filing-an-Assessment-Complaint>.

**Board of Review**

Roland "Gene" Yeast, Chair  
Robert Kahman, Member  
Rachel Milton, Member  
Timothy A. Jorczak, Clerk  
(309) 888-5132



**McLean County**  
ILLINOIS

115 E Washington St  
Bloomington, IL 61702-2400  
mcleancountyil.gov

# Guidelines for Assessment Complaints

It is highly recommended that you review this document prior to submitting a complaint. This document does not replace the Rules of the Board of Review, but it does provide practical tips and explanations of the appeal process. The Board wants to help you be well prepared and informed. These guidelines are intended to help you understand the process and be successful in your presentation.

The current assessment is based on the past three years' market value prior to January 1<sup>st</sup> of the assessment year as required by Illinois law. An equalization factor (multiplier) will be applied where the three-year market value is either more or less than the assessed value to bring the statutory assessment to 33.33 percent.

***The Board requires both the appeal application form and evidence at the time of filing.***

## Who should file a complaint?

Any taxpayer who believes the assessment on their property is incorrect may file a complaint with the Board of Review. Any taxing district that has an interest in the assessment of a parcel may also file a complaint.

**It is strongly recommended that the taxpayer discuss their assessment with the Township Assessor prior to the filing of a complaint with the Board of Review.** The current list of township assessors and their contact information is available on the McLean County website.

If, after talking with the township assessor, the taxpayer still wishes to pursue a formal complaint, they need to familiarize themselves with the rules governing hearings before the McLean County Board of Review.

**The 30-day time limit for filing from the date of publication will not be changed to allow for discussing the assessment with the assessor.**

A formal complaint may be filed when it appears that:

1. The assessor's indication market value is higher/lower than actual market value.
2. The assessment is higher or lower than those of similar neighboring properties.
3. The assessment is based on inaccurate property characteristics.
4. The assessed value is at a higher or lower percentage of market value for the property than the prevailing township or county median level, as shown in an assessment/sales ratio study.

## Examples of evidence include but are not limited to:

- **Settlement Statements, Sales Contract and/or PTAX-203 Illinois Real Estate Transfer Declaration.** These documents are most helpful on a recently purchased property.
  - They must be signed by both buyer and seller, and the total sales price must be stated.
  - All transactions must be an arm's length sale to be considered for "Market Value."
  - Sales not considered to be arm's length are relocation company sales, short sales, bankruptcies, and foreclosures.
- **Comparable Sales.** If there are sales of similar properties in the same neighborhood, evidence of these sale prices should be submitted.
  - For example, square footage is approximately the same; a ranch is compared to a ranch, a two-story to a two-story, a bi-level to a bi-level, etc. *All square footage is determined by outside measurement.*
- **Comparable Assessment.** If there are similar properties in the same neighborhood that have been assessed lower, the evidence should include assessed valuations, addresses, and property index numbers.
  - If a comparison of similar properties is used to claim a lack of equal treatment (equity), these comparisons should be included in the original complaint as evidence of the lack of equal treatment. They should be similar in type use, size, quality, age, construction, location, and market value as of January 1 of the assessment year.
- **Photographs.** These can be helpful in showing the style, condition, and any special factors of your property that should be brought to the Board's attention. Photographs of other similar properties may also be helpful for purposes of comparison.
- **Appraisal or Legal Brief.** A current ad valorem appraisal dated January 1<sup>st</sup> of the assessment year by a qualified appraiser can be most helpful. It must conform to the Uniform Standards of Professional Appraisal Practice (USPAP) to be considered.
  - Appraisals done for bank financing are of limited scope and carry less weight. Market analysis furnished by a realtor should be based on the prior three years' market value before January 1 of the assessment year.
- **Income and Expense Statements.** If the property is income producing, the taxpayer should furnish the income and expense statements of the prior three years as evidence of value to the Board of Review with the complaint form. The most appropriate evidence is the pertinent schedules of the taxpayer's federal income tax return. In addition to income and expense statements, commercial property must include the rent per square foot and all other income producing property should include the number of units and the total gross rent.

## Hearings by the Board of Review

1. Taxpayers may represent themselves or be represented by a licensed attorney.
  - a. Accountants, tax representatives, tax advisors, real estate appraisers, real estate consultants and others not qualified to practice law in the State of Illinois will not be permitted to file property assessment complaints or appear at hearings before the Board of Review in a representative capacity.
    - i. However, such persons may testify at hearings before the Board and may assist parties and attorneys in preparation of cases for presentation by these parties and attorneys for the Board of Review at hearings.
2. The Township Assessor or a representative from that office may present evidence concerning the property and its assessment.
3. It is required that taxpayers enter their requested assessment value on line 7 of the PTAX-230 Non-Farm Property Assessment Complaint Form and the PTAX-227 Farm Property Assessment Complaint Form.
4. If a taxpayer requests a reduction in assessed valuation of \$100,000 or more, it is required that the Board of Review office notify each taxing district affected by the complaint.
5. If a complaint deals with the land and the building(s) on one parcel number as separate issues, they are still to be filed on one complaint form. Even if a taxpayer states that their complaint is only on either the land or the building(s), the Board of Review will review the entire parcel, not just the objected part.
6. Complaints filed by two separate persons on one property will not be heard separately.

## State of Illinois Property Tax Assessment Law

1. All non-farm property is to be assessed at 1/3 of the fair market value and that like property be assessed in a like manner (equity).
2. All farm homesites and farm residences are to be assessed at 1/3 of the fair market value.
3. All farmland assessments are based on total agriculture use value as determined by the State Farmland Assessment Review Committee rather than fair market value. The McLean County Board of Review will review complaints of assessed values on farm residences, farm homesites, and farm buildings.
  - a. The Board of Review does not have the authority to adjust the certified farmland equalized assessed values received annually from the Illinois Department of Revenue as legislated by the Farmland Assessment Law passed in 1981.

4. All non-farm timberland is covered by the Illinois Timberland Assessment Law passed in 2007 and is assessed as follows:
  - a. Timberland not on farm without an Illinois Department of Natural Resources Forest Management Plan shall be assessed at 1/3 of the fair market value.
  - b. Timberland, prairie, wetland, and undeveloped land with passive management shall be assessed at 1/3 of the fair market value.
  - c. Timberland with an Illinois 10-year Conservation Stewardship Plan approved by the Illinois Department of Natural Resources shall be assessed at 5 percent of the fair market value.
  - d. Timberland with an approved 10-year Illinois Department of Natural Resources Forest Management Plan shall be assessed at 1/6 of the agricultural land value. (Forest Development Act 1983)

## Farm Guidelines

To be eligible for a farm assessment, tracts of land should:

- Be larger than the residential portion of the parcel,
- Not include property that is primarily used for residential purposes even though some farm products may be grown, or farm animals bred or fed on the property incidental to its primary use, and
- Meet the statutory use requirements of the farm definition of Section I-60 of the Property Tax Code.

## Definition of a Farm

When used in connection with valuing land and buildings for an agricultural use, any property used solely for the growing and harvesting of crops; for the feeding, breeding and management of livestock; for dairying or for any other agricultural or horticultural use or combination thereof; including, but not limited to, hay, grain, fruit, truck or vegetable crops, floriculture, mushroom growing, plant or tree nurseries, orchards, forestry, sod farming and greenhouses; the keeping, raising and feeding of livestock or poultry, including dairying, poultry, swine, sheep, beef cattle, ponies or horses, fur farming, bees, fish and wildlife farming. The dwellings and parcels of property on which farm dwellings are immediately situated shall be assessed as a part of the farm. Improvements, other than farm dwellings, shall be assessed as a part of the farm and in addition to the farm dwellings when such buildings contribute in whole or in part to the operation of the farm. **For purposes of this Code, "farm" does not include property which is primarily used for residential purposes even though some farm products may be grown or farm animals bred or fed on the property incidental to its primary use.** The ongoing removal of oil, gas, coal or any other mineral from property used for farming shall not cause that property to not be considered as used solely for farming." (35 ILCS 200/1-60)

Received:



# McLean County ILLINOIS

**Board of Review**

(309) 888-5132

[boardofreview@mcleancountyil.gov](mailto:boardofreview@mcleancountyil.gov)

115 E Washington St

Bloomington, IL 61702-2400

[mcleancountyil.gov](http://mcleancountyil.gov)

## PTAX-230 Non-Farm Property Assessment Complaint

### Who should complete this form?

Complete this form if you object to the assessment for your non-farm property and reserve your right to a hearing before the board of review. Contact our office to obtain the filing deadline for this complaint. You can also find the filing deadline online at: [mcleancountyil.gov/109/Filing-an-Assessment-Complaint](http://mcleancountyil.gov/109/Filing-an-Assessment-Complaint)

**OFFICE USE ONLY**

**Docket #:** \_\_\_\_\_

**100K:**  Yes  No

### Step 1: Complete the property information you are filing this complaint for

**1** \_\_\_\_\_  
Property Owner's Name

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
City State ZIP

**2** \_\_\_\_\_  
Notice Mailing Name if different than Number 1

\_\_\_\_\_  
Mailing address

\_\_\_\_\_  
City State ZIP

**3** Write the Property/Parcel Index Number (PIN) of the property you are filing this complaint for. This is the 10 digit number listed on your assessment notice/postcard.

**4** \_\_\_\_\_  
Site address / Physical Location

\_\_\_\_\_  
City State ZIP

### Step 2: Check the reason(s) for which you are objecting to the assessment

**Note: This is not an objection to your tax bill.**

**5a**  Property was assessed twice for the current assessment year.

**5d**  Improvement/Building was not taxable on the valuation date.

**5b**  The assessment is  lower  higher than the assessment of comparable properties in this township.

**5e**  Other (recent sale, incorrect assessor data, condition issue, etc.)

**Note: You should use the comparable sales/uniformity grid on page 3 if you check box 5b.**

**5c**  Property was exempt on January 1st of the current assessment year.

### Step 3: Assessed values of non-farm property (current & requested)

**Note: The assessed value is for the current assessment year open for the Board of Review as found on your current assessment notice or found on the McLean County Property Tax Inquiry for the current year.**

**(Example: if filing for 2025, make sure "Tax Year" shows 2025 (Payable 2026))**

**6** Write the current year assessed values as found in column 3 of your PTAX-228 Form or the S of A Equalized line on the Property Tax Inquiry Website.

**7** Write the the amounts you estimate to be the correct assessment value of this property for the current year. (assessment = 1/3 market value)\*

**a** Land/Lot or farm homesite 0 \_\_\_\_\_

**a** Land/Lot or farm homesite 0 \_\_\_\_\_

**b** Non-farm buildings / Improvements 0 \_\_\_\_\_

**b** Non-farm buildings / Improvements 0 \_\_\_\_\_

**c** Total Assessed Value 0 \_\_\_\_\_

**c** Total Assessed Value 0 \_\_\_\_\_

**\*Note: Assessed Value equals 1/3 of market value. (example: 90,000 Market / 3 = 30,000 AV)**

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## Step 4a: Supporting Evidence

Note: Only answer the following questions that are relevant to why you disagree with the current assessment.

8 Purchase date: \_\_\_\_\_  
Purchase price: \$ 0 \_\_\_\_\_

Note: If using a recent sale within 12 months of January 1st, attach a copy of the real estate transfer declaration or a copy of the settlement sheet(s).

9 Construction Completion Date: \_\_\_\_\_  
Land Cost: \$ 0 \_\_\_\_\_  
Construction Cost: \$ 0 \_\_\_\_\_

10 Improvements since purchase & date completed: \_\_\_\_\_

11 Did you do any construction yourself?  
 Yes  No  
If yes, how much? \$ 0 \_\_\_\_\_

12 What is your opinion of market value for the current assessment year? \$ 0 \_\_\_\_\_

---

## Step 4b: Why do you believe your assessment is incorrect?

Note: Please attach additional page(s) if needed.

---

To support a claim of unfair assessment, you will need **substantial** evidence. Your evidence may be obtained from the township or county assessment office, from a professional appraiser, or through research. Pertinent evidence for non-farm property may include some or all of the following:

- A copy of the property record card and photograph of the property under appeal
- Copies of the property records card(s) and photograph(s) of similar neighboring properties (**Must** complete Page 3: Comparable Sales/Uniformity Grid)
- A copy of the PTAX-203 Real Estate Transfer Declaration, settlement sheet, deed, or contract for purchase
- An appraisal of the property completed by a certified appraiser
- A list of recent sales of comparable properties (including photographs, property record cards, and evidence of sale price) (**Must** complete Page 3: Comparable Sales/Uniformity Grid)
- Photographs of elements not shown on the property record card that detract from the value of the property with an estimate (in dollars) of the negative effect on the market value
- Proof of construction cost if new
- Income property **must** submit prior three years of income and expense statements

---

## Step 5: Signature

I hereby request the board of review to evaluate the facts in this complaint so that a fair and equitable assessment of the property can be determined with the right to request a hearing if needed.

\_\_\_\_\_  
Property Owner's or authorized attorney's signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed name

\_\_\_\_\_  
Daytime Phone Number

\_\_\_\_\_  
Email

\_\_\_\_\_  
Cell Phone Number

---

Missing Information or Denial Notes from the Board of Review:

## Comparable Sales / Uniformity Grid

(Please use current assessment information from [mcleanil.devnetwedge.com](http://mcleanil.devnetwedge.com))

(Example: if filing for 2025, make sure "Tax Year" shows 2025 (Payable 2026))

	<u>Subject</u>	<u>Comparable #1</u>	<u>Comparable #2</u>	<u>Comparable #3</u>
Property/Parcel Index Number (PIN) (Ex. 00-00-000-000)				
Address (Ex. 115 E Washington St Bloomington)				
Total Land Acreage (Ex. 0.10 acres)				
Design / Number of Stories (Ranch, 2 Story, Bi-Level, etc.)				
Year Built (Ex. 2025)				
Above Ground Living Area (square feet) (Ex. 1,000 sq ft)	0	0	0	0
Basement Type (Full, Crawl, Slab)				
Finished Basement Area (square feet) (Ex. 750 sq ft)	0	0	0	0
Bathroom Count (Ex. 1 Full & 1 Half)				
Central Air Conditioning (Yes/No)				
Fireplace Count (Ex. 2 on 1 stack)				
Garage/Carport (square feet) (Ex. 400 sq ft)	0	0	0	0
Other Improvements (deck, patio, pool, etc.) (Ex. 200 sq ft deck)				
Sale Date (Ex. 01/01/2025)				
Sale Price (Ex. \$130,000)	0	0	0	0
Sale Price per square foot above ground living area (Ex. 130,000 / 1,000 = \$130 market per sq ft)	\$0.00	\$0.00	\$0.00	\$0.00
Land Assessed Value (Ex. 3,000 LAV)	0	0	0	0
Building Assessed Value (Ex. 30,000 BAV)	0	0	0	0
Total Assessed Value (Ex. 33,000 TAV)	0	0	0	0
Building Assessed Value per above ground living area (Ex. 30,000 / 1,000 = \$30 assessed per Sq f)	\$0.00	\$0.00	\$0.00	\$0.00

---

# Property Assessment Appeals

## General Information

When going through the appeal process, you (property owner) are appealing the assessed value of your property, **not the tax bill**. The amount of the tax bill is determined by the various tax rates that are applied to the assessment by each of the taxing districts (schools, parks, libraries, etc.). Tax rates **are not** an issue in the appeal process; only the amount of the assessment can be appealed.

Property is assessed each year by the township assessor. By law ([35 ILCS 200/9-145](#)), assessments of property, other than farmland, are required to be assessed at 33 1/3% of its fair cash (market) value. If the assessment is to increase, the Chief County Assessment Officer (CCAO) must publish the change in a local newspaper. The change is subject to further equalization and revision by the board of review as well as state equalization by the Illinois Department of Revenue.

Your appeal must be filed with the board of review within 30 days of the publication of the changes by the CCAO. Appeals filed late will not be heard. Once you receive the tax bill, it is generally too late to make an appeal for that year's assessment. The board of review will mail you a final notice of its decision after the board closes. A list of the final assessment changes is available from the board of review.

When filing an appeal with the board of review, you must submit all supporting evidence you believe is necessary to support your claim. The board of review will not research evidence for you.

## How a Tax Bill is Calculated

The county treasurer bills and collects property taxes for the year following the assessment year. Your tax bill is determined by taking the equalized assessed value of your property and applying the aggregate tax rates from the levies of all local taxing districts and units of local government. Your tax bill is calculated as follows:

$$\begin{aligned} \text{Equalized assessed value} - \text{Homestead exemptions} &= \text{Taxable value} \\ \text{Taxable value} \times \text{aggregate tax rate} &= \text{Total tax bill} \end{aligned}$$

## Informal Appeal

If you have a complaint, you should first contact your township assessor. Notifying the township assessor of an erroneous assessment early in the year may result in a correction without using the formal appeal process. If you are unable to reach your township assessor prior to your filing deadline, it is recommended to file a Formal Appeal.

## Formal Appeal

If the matter is not resolved after notifying the township assessor, you should proceed with a formal appeal to the Board of Review. You must be able to support one or more of the following claims:

- The assessor's market value is higher than the actual market value.
- Assessment is at a higher percentage of market value than the prevailing township median level as show in an assessment/sales ratio study.
- The primary assessment of the property is based on inaccurate information, such as incorrect measurement of a lot or building.
- The assessment is higher than those of similar neighboring properties.

## Steps in Filing a Formal Assessment Appeal

An appeal of an assessment (other than on farmland or farm buildings) has seven steps. For farmland or farm buildings, you must file a [PTAX-227 Farm Property Assessment Complaint form](#).

1. Obtain the property record card with the assessed valuation of the property. These may be found on the [McLean County Property Tax Inquiry](#), [City of Bloomington Township Assessor's website](#), or [Normal Township Assessor's website](#).
2. Discuss the assessment with the assessor to determine how the assessment was calculated.
3. Determine the fair market value for the property.
4. Determine prevailing assessment level in your jurisdiction.
5. Determine the basis for formal complaint.
6. File PTAX-230 Non-Farm Property Assessment Complaint form with the board of review.
7. Attach evidence supporting the appellant's opinion of a fair and equitable assessment.

## Additional Information

A copy of your appeal and evidence will be forwarded to your township assessor. The township assessor may submit evidence in support of their value. The board of review will consider all the evidence submitted and make a proposal. If you are not satisfied with the board of review's proposal, you may request a formal hearing. You will be scheduled for a hearing and all parties may discuss their positions. Evidence submitted at the hearing may not receive consideration. A final decision will be mailed after the board of review closes on December 31st.

## Appeal to State Property Tax Appeal Board (PTAB)

If you do not agree with the Board of Review's final decision, you can appeal to PTAB. Visit PTAB's website at [ptab.illinois.gov](http://ptab.illinois.gov) for appeal forms and information.