



## **Board of Trustees for the Town of the City of Bloomington - Special Meeting Agenda**

**Government Center Boardroom, 4<sup>th</sup> Floor, Room #400  
115 E. Washington St., Bloomington, IL 61701  
Monday, November 3, 2025 - 5:30 PM**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Public Comment**

Individuals wishing to provide emailed public comment must email comments to [publiccomment@cityblm.org](mailto:publiccomment@cityblm.org) at least 15 minutes before the start of the meeting. Individuals wishing to speak in-person may register at [cityblm.org/register](http://cityblm.org/register) at least 5 minutes before the start of the meeting.

**5. Regular Agenda**

**A. Consideration and Action to Pass the Ordinance Authorizing the Implementation of an Emergency Food Benefit Program (EFBP) for Eligible Residents of the City of Bloomington Township, as requested by the Township Department.** (Recommended Motion: The Ordinance authorizing the implementation of the EFBP be passed for Fiscal Year 2026.)

**B. Consideration and Action to Approve the November 3, 2025 General Town Fund Request for Payment, as requested by the Township Department.** (Recommended Motion: The November 3, 2025 Request for Payment be approved.)

**6. Adjournment**

Individuals with disabilities planning to attend the meeting who require reasonable accommodations to observe and/or participate, or who have questions about the accessibility of the meeting, should contact the City's ADA Coordinator at 309-434-2468 or [mhurt@cityblm.org](mailto:mhurt@cityblm.org).



## **Regular Agenda Item No. 5.A.**

**For Board of Trustees for the Town of the City of Bloomington:** November 3, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Consideration and Action to Pass the Ordinance Authorizing the Implementation of an Emergency Food Benefit Program (EFBP) for Eligible Residents of the City of Bloomington Township

**Recommended Motion:** The Ordinance authorizing the implementation of the EFBP be passed for Fiscal Year 2026.

### **Strategic Plan:**

**Background:** This program is to provide temporary food assistance to eligible Township residents once the pause on SNAP benefits takes place on November 1, 2025. Under state law (60 ILCS 1/85-13), the Township is authorized to expend funds for public safety, health, and social services for those in need. Sufficient reserves exist within the General Town Fund to create this supplemental program.

### **Community Groups/Interested Persons Contacted:**

### **Financial Impact:**

### **Attachments:**

1. 11032025\_Memo\_Ordinance\_EFBP\_Program

CITY of BLOOMINGTON TOWNSHIP  
TOWNSHIP CENTER

607 South Gridley Street, Suite B / Bloomington, IL 61701  
Phone: 309-434-2730 ~ Fax: 309-827-3667

To: Honorable Township Trustees  
From: Deb Skillrud  
Date: November 3, 2025  
RE: **Emergency Food Benefit Program**

This memorandum requests Board approval of Ordinance No. 2025-3, establishing the Emergency Food Benefit Program (EFBP) to provide temporary food assistance to eligible Township residents following the discontinuation of SNAP benefits beginning November 1, 2025. More than 26,000 McLean County residents currently receive SNAP benefits, including many who reside within the Township, and the loss of these benefits is expected to significantly increase food insecurity. Under state law (60 ILCS 1/85-13), the Township is authorized to expend funds for public safety, health, and social services for those in need. Sufficient reserves exist within the General Town Fund to create this supplemental program.

The ordinance provides for the appropriation of up to \$150,000 to support EFBP. Benefits will be distributed via Township electronic benefit cards, which may be used only at Kroger, 1502 N. Main St., Bloomington. Eligible applicants must reside within the Township, have been eligible for SNAP prior to November 1, 2025, meet income levels under 200% of the Federal Poverty Level, and provide required documentation. Maximum monthly gross income limits and benefit allotments by household size are as follows:

<b>1-person:</b>	\$2,608 / \$200	<b>5-person:</b>	\$6,275 / \$500
<b>2-person:</b>	\$3,525 / \$300	<b>6-person:</b>	\$7,171 / \$500
<b>3-person:</b>	\$4,441 / \$400	<b>7-person:</b>	\$8,108 / \$500
<b>4-person:</b>	\$5,358 / \$500	<b>8-person:</b>	\$9,025 / \$500

The Township Supervisor will administer the program, provide an initial report to the Board within 30 days of implementation, and submit monthly follow-up reports thereafter. An appeals process will be available for applicants who are denied benefits. Approval of Ordinance No. 2025-3 is recommended to help prevent food insecurity among Township residents impacted by the loss of SNAP benefits.

The FY2026 Budget shows a budgeted amount of \$150,000 in our General Town Fund, earmarked for Community Agency Funding/Grant #2 to fund the Emergency Food Benefit Program.

With the announced discontinuation of SNAP benefits, traditional food assistance resources in our community are insufficient to meet current demand. The Emergency Food Benefit Program (EFBP) will utilize Township funds to provide monthly food assistance based on household size, with benefit amounts ranging from \$200 to \$500 per month, for eligible individuals and families. Assistance may be provided through March 31, 2026, until funds have been exhausted, or until the Federally Funded SNAP benefits are reinstated. Continued assistance is contingent upon continued eligibility and available funding, to help prevent hunger and support the health and well-being of Township residents.

I welcome your feedback.

Sincerely,



Deborah L. Skillrud



## **TOWNSHIP BOARD RESOLUTION ORDINANCE NO. 2025 - 3**

### **AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF AN EMERGENCY FOOD BENEFIT PROGRAM (EFBP) FOR ELIGIBLE RESIDENTS OF THE CITY OF BLOOMINGTON TOWNSHIP**

**WHEREAS**, the City of Bloomington Township (the Township) is a unit of local government of McLean County, Illinois; and

**WHEREAS**, the Township has closely monitored the announcement that there will be no new Supplemental Nutrition Assistance Program (SNAP) benefits issued in Illinois starting November 1, 2025; and

**WHEREAS**, the Township recognizes the impact on over 26,000 residents in McLean County who receive SNAP Benefits; and

**WHEREAS**, while there are no specific city-level numbers available of residents of the City of Bloomington who received SNAP benefits in 2025, Bloomington is the largest municipality in McLean County; and

**WHEREAS**, the Township continues to utilize existing policies and programs to assist as many residents as possible with various financial and social needs, as well as all other continued needs; and

**WHEREAS**, the delay in the disbursement of SNAP creates significant food insecurity among Township residents who previously qualified for SNAP benefits; and

**WHEREAS**, pursuant to the Illinois Township Code, including Section 85-13 (60 ILCS 1/85-13), a Township is authorized to expend funds for matters related to public safety, health, and social services for those in need; and

**WHEREAS**, the Township has existing financial reserves in its General Town Fund that can be utilized for such matters related to public safety, health, and social services for those in need; and

**WHEREAS**, the Township Supervisor and Board of Trustees have determined that it is necessary and in the best interests of the Township to establish a temporary Emergency Food Benefit Program (“EFBP”) to prevent hunger and promote well-being among eligible residents; and

**WHEREAS**, consistent with Illinois law, including the Illinois Municipal Budget Law (50 ILCS 330/), the Board of Trustees has or will authorize the appropriation(s) needed and authorizes the Township Supervisor to take all necessary steps for the EFBP. Specifically, the Board authorizes the expenditure of a maximum total of \$150,000.00 from the General Town Fund for EFBP.



**NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF BLOOMINGTON BOARD OF TRUSTEES, AS FOLLOWS:**

Section 1. All recitals contained in the above WHEREAS clauses are hereby incorporated by reference and made a part of this Ordinance.

Section 2. That the Township Supervisor and Board of Trustees hereby establish the City of Bloomington Township Emergency Food Benefits Program (EFBP), consistent with this Ordinance.

- a) Program Oversight. The Township Supervisor is authorized to implement, administer, and otherwise oversee EFBP consistent with the guidelines set forth in this Ordinance. The Board of Trustees shall retain budgetary oversight, and the Township Supervisor shall report back to the Board within thirty (30) days or sooner, if required, on the initial distribution of funds under EFBP. This report shall be at a regularly called or special meeting of the Board of Trustees open to the public.
- b) Eligibility - Applicants must meet all of the following criteria:
  - i. Residency
    - o Must reside within the City of Bloomington Township, verified by acceptable documentation.
  - ii. Prior SNAP Eligibility
    - o Must have been potentially eligible for SNAP benefits administered by IDHS prior to November 1, 2025.
  - iii. Income Requirement
    - o Total household income must be under 200% of the Federal Poverty Level (FPL), adjusted for household size.
  - iv. Other Assistance Limit
    - o To qualify for EFBP, a household must not have received the full SNAP allotment from IDHS or Township General Assistance, aside from food pantries, within the 30-day disbursement period associated with the requested EFBP benefit.
    - o The EFBP may supplement current Township General Assistance recipients up to the household allotment for benefit month.
  - v. No Restrictions based on
    - o Age
    - o Receiving other government assistance such as SSI, TANF, SSDI, etc.
  - vi. All Family Sizes Eligible
    - o Households of any size qualify if all other conditions are met.
  - vii. Documentation
    - o Applicants must provide sufficient documentation of eligibility, including income, residency, and prior SNAP eligibility.
- c) Benefit Amount & Duration
  1. The Township shall establish a monthly benefit schedule based on the USDA Thrifty Food Plan (TFP) household-size schedule, subject to annual revision.



2. Provision of Benefits shall continue through the end of the fiscal year, and may extend beyond, contingent upon the following:
  - Availability of funds
  - Renewal of funding in Fiscal Year 2027
  - Reinstatement of SNAP benefits
  - Ongoing eligibility of the household.
3. A household may receive monthly benefits in accordance with household size as listed in the benefit table, attached hereto and incorporated herein as Exhibit A. However, there is no guarantee that anyone will receive funding under EFBP every month, even if otherwise eligible.

#### d) Application Process

1. Township Questionnaire (for initial screening) will be available:
  - At the Township office
  - Via email at [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org)
  - By calling the Township office at (309) 434-2730
2. Applicants must submit in person to the Township office:
  - Proof of residence
  - Proof of prior SNAP eligibility
  - Proof of household income
  - Disclosure of any public assistance received within the prior month
3. Township staff will review applications and notify applicants in writing within 30 days of a completed submission.
4. Incomplete applications may be held pending documentation for at least 60 days.

#### e) Verification & Reporting

1. The Township may require additional documentation to verify eligibility.
2. Recipients must report within 30 days:
  - Any income change
  - Change in residence
  - Receipt of additional supportive assistance
3. Failure to report changes may result in termination and/or repayment obligations.

#### f) Appeals

1. Applicants denied eligibility may request review within 30 days of written denial.
2. Appeals will be heard by a Township Hearing Officer or designated body, which will issue a written determination within 30 days.

#### g) Fraud Prevention

1. Any misrepresentation regarding eligibility is prohibited.
2. The Township may terminate benefits and require repayment, and violators may face legal consequences.

#### h) Data Tracking & Reporting

1. Township staff will maintain anonymized data relating to:



- Application volume
  - Approval/denial statistics
  - Monthly expenditures
2. A monthly program report will be presented to the Board at monthly Board meetings.

i) Program Funding

1. The Township shall appropriate \$150,000 for the implementation of EFBP.
2. Funds will be distributed with Township Electronic Benefit Card to be used only at the Kroger location at 1502 N Main St, Bloomington, IL;
3. Funding will terminate once: a) allocated funds are exhausted, b) the program expires, or c) the Township Board acts to renew, modify, or discontinue the program.

Section 3. In the event that any part or parts of this Ordinance shall be declared to be invalid or unenforceable by a Court of competent jurisdiction, such adjudication shall in no way affect or impair the validity or enforceability of any of the remaining provisions, portions, or clauses of this Ordinance that may be given effect without such invalid or unenforceable part or parts.

Section 4. That all ordinances, resolutions, motions, or parts thereof, in conflict with any of the provisions of this Ordinance, are hereby repealed to the extent of such conflict.

Section 5. That this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED THIS 3rd DAY OF NOVEMBER, 2025, at a duly and properly noticed and convened meeting of the City of Bloomington Township Board of Trustees.

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Township Supervisor

ATTEST:

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Township Clerk



## Exhibit A

### Program Standards of Income and Payment Levels

<b># in Unit</b>	<b>MAX Gross 200% FPL per Month</b>	<b>Max Allotment</b>
<b>1</b>	<b>\$ 2,608</b>	<b>\$ 200</b>
<b>2</b>	<b>\$ 3,525</b>	<b>\$ 300</b>
<b>3</b>	<b>\$ 4,441</b>	<b>\$ 400</b>
<b>4</b>	<b>\$ 5,358</b>	<b>\$ 500</b>
<b>5</b>	<b>\$ 6,275</b>	<b>\$ 500</b>
<b>6</b>	<b>\$ 7,171</b>	<b>\$ 500</b>
<b>7</b>	<b>\$ 8,108</b>	<b>\$ 500</b>
<b>8</b>	<b>\$ 9,025</b>	<b>\$ 500</b>
<b>9</b>	<b>\$ 9,941</b>	<b>\$ 500</b>
<b>10</b>	<b>\$ 10,858</b>	<b>\$ 500</b>



## Exhibit B

### CITY of BLOOMINGTON TOWNSHIP

607 South Gridley Street, Suite B, Bloomington, IL 61701

Phone: 309-434-2730 ~ Fax: 309-827-3667

Email: [townshipoffice@cityblm.org](mailto:townshipoffice@cityblm.org)

### Township Document Checklist

## FOR EMERGENCY FOOD BENEFITS PROGRAM

ALL ITEMS MUST BE SUBMITTED TO CITY OF BLOOMINGTON TOWNSHIP FOR DETERMINATION OF ELIGIBILITY. THE MOST CURRENT AND ACCURATE INFORMATION IS NECESSARY TO COMPLETE AND FAIRLY ASSESS YOUR ELIGIBILITY.

- GENERAL ASSISTANCE APPLICATION** (COMPLETED, SIGNED, AND DATED)
- DRIVER'S LICENSE** OR **STATE ID** FOR ANYONE AGE 18 OR OLDER WITHIN THE HOUSEHOLD
- SOCIAL SECURITY CARD(S)** FOR ALL HOUSEHOLD MEMBERS
- ATTESTATION AND CONSENT FORM** SIGNED (INCLUDED IN THIS PACKET)

The City of Bloomington Township General Assistance Office will correspond with the Department of Human Services to acquire household size, SNAP eligibility date, and date of last disbursement of SNAP benefits.

ALL DOCUMENTATION IS REQUIRED WITHIN 30 DAYS OF PROVIDING THE COMPLETED APPLICATION. COMPLETE APPLICATION INFORMATION DOES NOT GUARANTEE APPROVAL FOR ASSISTANCE.



## **Regular Agenda Item No. 5.B.**

**For Board of Trustees for the Town of the City of Bloomington:** November 3, 2025

**Ward Impacted:** City of Bloomington Township

**Subject:** Consideration and Action to Approve the November 3, 2025 General Town Fund Request for Payment

**Recommended Motion:** The November 3, 2025 Request for Payment be approved.

**Strategic Plan:**

N/A

**Background:** Pursuant to Township Code 60 ILCS 1/80-10, the Township Board must examine and audit the accounts before any bills are paid (excluding general assistance and wages and taxes) and may approve bills in a summary statement. Township is presenting this request for payment for Board approval.

**Community Groups/Interested Persons Contacted:** N/A

**Financial Impact:** The amount requested for approval by the Board of Trustees from the General Town Administration Fund is \$150,000.00.

**Attachments:**

1. Payment Request for EFBP

# CERTIFICATE FOR PAYMENT OF ACCOUNTS - SUPERVISOR

ALL ACCOUNTS

McLEAN COUNTY, BLOOMINGTON, ILLINOIS

STATE OF ILLINOIS )

) SS

Town of the City Bloomington

COUNTY OF McLEAN)

## OFFICE OF THE TOWNSHIP SUPERVISOR--ALL ACCOUNTS

That attached hereto as Exhibit "A" are requests for payment of various bills that have become due since the last meeting of the Cemetery Board of Trustees. These amounts include billings that have been received from October 28, 2025 through November 3, 2025.

That said DEBORAH L. SKILLRUD, being duly sworn, doth depose and say that the following bills are correct, reasonable and unpaid and should receive the approval of the Cemetery Board of Trustees.

Subscribed and sworn to before me this **3rd day of November 2025**.

\_\_\_\_\_  
Supervisor of the Town of the City of Bloomington, McLean County,  
Illinois

\_\_\_\_\_  
Notary Public

This **3rd day of November 2025**.

WE, the undersigned BOARD OF TRUSTEES, do hereby authorize payment of the bills attached hereto as Exhibit "A". We have examined the foregoing proposed claims and find the same in all respects true and correct and that there is a verified statement from the Supervisor indicating that these amounts should be paid and that the BOARD OF TRUSTEES of the Town of the City of Bloomington, at a regularly constituted meeting of the BOARD OF TRUSTEES and by Motion agreed to by majority of the members of the TOWNSHIP BOARD, said amounts shall be paid in accordance with 60 ILCS 1/80-50.

\_\_\_\_\_  
WARD 1: Jenna L Kearns

\_\_\_\_\_  
WARD 6: Cody Hendricks

\_\_\_\_\_  
WARD 2: Micheal Mosley

\_\_\_\_\_  
WARD 7: Mary "Mollie" Ward

\_\_\_\_\_  
WARD 3: Sheila Montney

\_\_\_\_\_  
WARD 8: Kent Lee

\_\_\_\_\_  
WARD 4: John W Danenberger

\_\_\_\_\_  
WARD 9: Abby Scott

\_\_\_\_\_  
WARD 5: Michael Straza

\_\_\_\_\_  
Trustee Dan Brady

I, the TOWN CLERK of the Town of the City of Bloomington, McLean County, Illinois, do hereby attest that the payouts certified and submitted by the TOWNSHIP SUPERVISOR will be made from the Township Treasury AND do hereby certify that the above actions taken by the BOARD OF TRUSTEES of the Town of the City of Bloomington, have approved the Statement of Funds at a regularly constituted meeting of the TOWNSHIP BOARD. I shall retain a copy of this documentation and shall forward the same to the TOWNSHIP SUPERVISOR.

\_\_\_\_\_  
Town Clerk

**GENERAL TOWN ADMINISTRATION FUND: Exhibit "A"**  
**REQUEST FOR PAYMENT - November 3, 2025 Meeting**

**COMMUNITY AGENCY FUNDING**

ACCOUNT		DESCRIPTION	DUE DATE	AMOUNT
1021	Grant #2 (future community need)	Emergency Food Benefit Program	11/4/2025	\$ 150,000.00
<b>TOTAL: COMMUNITY AGENCY FUNDING</b>				\$ 150,000.00
<b>TOTAL: REQUEST FOR PAYMENT</b>				\$ 150,000.00